



STREETS AND VERGES MANAGEMENT POLICY

Policy/Procedure Type		Administrative Policy	
Responsible Department		Works	
Responsible Officer		Works Manager	
Applicable Legislation		<i>The Local Government Act 1999</i>	
Related policies and / or procedures		<i>Development of Roads on Reserves Policy Native Vegetation Plan for Roadworks Policy</i>	
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Version		1	
Last Reviewed			
Next Review		16 February 2025	

1. INTRODUCTION

1.1 Council has an obligation under Sections 219, 220 and 232 of the *Local Government Act 1999* (**Act**) to ensure streets and verges in the Elliston District Council are correctly managed and maintained.

2. SCOPE

2.1 This Policy provides strategic direction and guidance in relation to numbering and naming of streets and the planting of trees on verges, to enable clarity and consistency throughout the District.

2.2 The Policy will also ensure community needs and expectations are understood and considered.

3. POLICY STATEMENT

Road Naming

3.1 Council has the power under section 219 of the Act to assign a name to, or change the name of a public road, a private road, and a public place.

3.2 A road naming process may be initiated when:

- a request is received by Council from an affected land owner or their agent
- Council resolves that a name change be investigated
- Council staff determine it is in the public interest to investigate a change in road name
- Council opens or forms a road, or



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- Council receives an application for a land division

3.3 Street names shall be reasonably easy to read, spell and pronounce, be named to avoid the potential for confusion with other street names within the District and where possible be continuous from the logical start of the road to the logical end of the road irrespective of Council boundaries, landforms and intersecting roads.

3.4 Council encourages street names to be based on themes, especially those that are reflective of the historical, physical, cultural or environmental assets of the District. The origin of each name will be clearly stated and recorded as part of Council's records.

3.5 Names of living persons should be avoided and names which may be offensive or likely to give offence, are incongruous – out of place, or commercial or company will not be used.

3.6 Names will include an appropriate suffix compatible with the class and type of road. The following list has been sourced from Australian Standards AS 1742.5-1986 and AS 4214 – 1994. An expanded road type list and acceptable abbreviations can be sourced from AS 4590:2006. In most instances the connotations are clear but where necessary a definition can be checked in a dictionary. Only road types shown in the standards documents will be used.

Alley	Avenue	Boulevard	Bypass
Circle	Circuit	Circus	Close
Court	Crescent	Drive	Arcade
Grove	Lane	Mews	Parade
Parkway	Place	Plaza	Promenade
Road	Row	Square	Street
Terrace	Walk	Way	

3.7 In determining the name of new roads Council staff will apply the principles of this Policy.

3.8 Where Council receives a request to change a road name from an external source and believes the existing road name creates confusion, Council staff may make a recommendation to Council based on this Policy to:

- Take no further action; or
- Consult with emergency services and other relevant bodies on the proposed street name; or
- Decide to undertake community consultation to determine community acceptance to a more suitable street name in accordance with this Policy.

3.9 Council will have the final decision as to the future name of the street.

3.10 If Council proposes to change the name of a public road that runs into the area of an adjoining council, Council must;



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- a) give the adjoining council at least two month's notice of the proposed change; and
- b) consider any representations made by the adjoining council in response to the notice.

3.11 Council will give public notice of the assigning or changing of a road name. This will be by publication in the Government Gazette and by notice in a newspaper circulating generally throughout the State, as required under the Act. Public notice will include the date that the new name takes effect and notice will also be published on the Council's website www.elliston.sa.gov.au.

3.12 Council will immediately notify the Registrar-General, the Surveyor-General and the Valuer-General of the assignment of a name, or the change of a name, and must, on request by the Registrar-General, the Surveyor-General or the Valuer-General, provide information about the names of roads and public places in the Council's area.

3.13 Council will ensure road naming signage in accordance with the relevant Australian Standard (AS 1742.5 – 1997) is erected. (Signage may be erected during construction of a sub-division).

Tree Planting

3.14 Council recognises the significant contribution that street trees and shrubs make in providing practical and aesthetic benefits to communities and understands that it has an obligation under the *Local Government Act 1999* (Act), to ensure the correct management of street trees.

3.15 Council requires that any persons intending to plant trees on Council footpaths and verges must obtain written permission from Council. Such permission shall set out the conditions of the permission and shall state that:

- the street tree shall become the property of Council
- any damage to public utilities resulting from the activities of any applicant shall be the responsibility of the applicant.

3.16 Preference will be given to native species known to be successful in the Elliston District however, other species which are drought tolerant and have non-invasive root structures may be considered.

3.17 Trees and shrubs should not exceed a maximum height of 3 metres where overhead powerlines or structures exist that could be affected by tree growth and the Council's Works Manager will have the final decision.

3.18 Tyres should not be used as tree guards.

3.19 Trees or shrubs should not impede motorists' vision at any time.

3.20 A Dial Before You Dig enquiry must be lodged at least one business day prior to commencing planting.

3.21 When planting trees or shrubs the aesthetic benefit to the whole street should be considered.



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3.22 Any trees or shrubs that are not planted in accordance with this Policy and declared unsuitable or a potential hazard may be removed by Council without notification.

3.23 Street tree removal will be undertaken by Council staff or suitably qualified and equipped contractors in accordance with Occupational Health, Safety and Welfare Policies.

3.24 Council reserves the right to recover all costs involved in such a removal.

4. REVIEW OF POLICY

This Policy may be amended at any time and should be reviewed at least every four (4) years from its adoption or last amendment.

5. FURTHER INFORMATION

This policy will be available for inspection at the Council offices listed below during ordinary business hours and available to be downloaded, free of charge, from Council's internet site: www.elliston.sa.gov.au

District Council of Elliston
21 Beach Terrace
ELLISTON SA 5670

Copies will be provided to interested parties upon request. Email dce@elliston.sa.gov.au