DISTRICT COUNCIL OF ELLISTON
MACHINERY & PLANT HIRE REQUEST FORM

Request Made By:	Billing Details (if different)
Name:	Name:
Address:	Address:
Telephone:	Telephone:

Plant Hire Details					
Name/ Description of Plant Required:					
Date plant is required:	/	/	until	/	/ (including pickup and drop off)
Pickup Time:		Drop Off Time:			
Proposed destination:					
Purpose of use/ description of work to be undertaken using plant hired:					

Cost Estimate
☐ Yes, these prices have been quoted to client
Machinery / Plant Hire

Hire Agreement

1. I hold a current license (appropriate for the machine) and hold appropriate accreditation.
2. I will not use Council vehicles for the purpose of driving tuition.
3. I will not drive Council vehicles or use Council plant whilst under the influence of any drug or intoxicating liquor.
4. I will submit myself to breath or blood alcohol test if required by a member of the SA Police Department.
5. I will not use Council vehicles to carry a greater number of passengers or convey or tow a load in excess of that for which it was constructed or licensed.
6. I will not use the Council vehicles in any motor sport.
7. I will take all due care of the Council vehicles and/or plant during the approved borrowing period.
8. I will return the Council vehicles and or plant on time and in a clean and tidy condition.
9. I will indemnify Council for any damages or injury caused to persons or property by operation of Council plant whilst on hire, e.g. Accidental injuries, vehicle damage, damage to water lines, electricity, Telstra or other building or property damage in the like.
10. I have read and understood Council's Private Works and Plant Hire Policy and agree to all terms and conditions contained within the policy.

I understand that estimates of costs are estimates only. The cost charged will be based on actual timesheets and plant sheets and may be higher than that estimated. Costs are as per Council's Schedule of Fees and Charges. Where work is performed in overtime, staff time will be added to the rates included in the Schedule of Fees and Charges. It is further agreed that should the work required be completed in less than the estimated time, Council shall be bound to refund any amount overpaid.

Hirer's Signature:
Print Name:
Date:

Office use only			
License/ accreditation sighted and copied: (If applicable)	☐ Yes	☐ No	☐N/A
Application:	☐Approved	☐ Denied	
Signed:			
Print Name:			
Position:			
Date:			

Debtor Number:		GL Number:	

Actual Costs				
Machinery / Plant Hire	**Qty**	**Fee**	**Total (Inc. GST)**	