

EF06 MOBILE FOOD VENDOR APPLICATION AND PERMIT FORM

*Please complete all applicable sections and attach the required supporting documents.
Incomplete applications may delay assessment.*

APPLICANT AND BUSINESS DETAILS

First Name	
Surname	
Business / Trading Name	
ABN	
Business Address	
Postal Address	
Contact Phone	
Email Address	
Website / Social Media	
Food Business Notification Number	

MOBILE FOOD VENDING VEHICLE DETAILS

Vehicle Description	
Vehicle Make & Model	
Vehicle Registration Number	
Registration Expiry Date	
Other Identifying Details	

DESCRIPTION OF FOOD AND BEVERAGES

FOOD / BEVERAGE PRODUCTS TO BE SOLD

PERMIT TERM AND FEES

PERMIT OPTION	FEE (INC. GST)	SELECT
Annual Permit Fee	\$1,200.00	☐
Monthly Permit Fee	\$125.00	☐
Requested Commencement Date		
Requested Expiry Date		
Total Fee Paid		\$

Annual permits operate for 12 months from the commencement date. Monthly permits operate for 1 month from the commencement date, unless cancelled earlier in accordance with applicable legislation and permit conditions.

REQUESTED DAYS AND TIMES OF OPERATION

DAY	FROM	TO
Sunday		
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		

Requested operating times remain subject to Council's adopted Mobile Food Vendor Location Rules and any conditions imposed on the permit.

PREFERRED OPERATING LOCATION(S)

PREFERRED LOCATION / SITE	DETAILS / PROPOSED SET-UP

Attach a map, site plan or photographs where necessary. Council's adopted location rules identify approved sites and operating constraints. Separate approval may be required for State Government roads or land. Trading on private land is not authorised by this permit.

POWER SOURCE AND EQUIPMENT

Will you supply your own power source?	☐ YES ☐ NO ☐ N/A	
Do you wish to use a Council power source?	☐ YES ☐ NO	
EQUIPMENT	QUANTITY	POWER REQUIREMENT/LOAD

Access to a Council power source is subject to prior Council approval. Electrical and gas systems, installations and appliances must comply with applicable legal and safety requirements.

PUBLIC LIABILITY INSURANCE

The Permit Holder must hold public liability insurance for a minimum sum of \$20,000,000 for the duration of the permit and provide Council with a current Certificate of Currency.

Policy Holder Name	
Insurer	
Policy Number	
Sum Insured	\$
Policy Expiry Date	
Certificate of Currency Attached	☐ YES ☐ NO

If the policy expires during the permit period, an updated Certificate of Currency must be provided to Council before expiry.

PUBLIC LIABILITY INSURANCE

- ☐ Completed Application and Permit form.
- ☐ Current Public Liability Insurance Certificate of Currency minimum \$20 million cover.
- ☐ Food Business Notification details / number.
- ☐ Vehicle registration details.
- ☐ Description of food and beverages to be sold.
- ☐ Preferred location details and map/site plan where required.
- ☐ Power source and electrical equipment details, where applicable.
- ☐ Applicable permit fee or payment arrangements confirmed with Council

APPLICANT DECLARATION

- I have read, understand and agree to comply with the District Council of Elliston Mobile Food Vendor Location Rules Policy and the conditions of any permit issued.
- I understand that a mobile food vending permit does not provide exclusive or sole use of any site.
- I understand that the permit is personal to the Permit Holder and may only be transferred with the prior written approval of Council.
- I agree to produce the permit for an authorised person upon request while conducting the mobile food vending business.
- I am responsible for maintaining the required public liability insurance for the duration of the permit and providing updated evidence of cover to Council.
- I understand that a breach of the permit conditions or applicable location rules may result in enforcement action or cancellation in accordance with the Local Government Act 1999.
- I agree to leave each operating site clean and tidy and remove all rubbish, liquid waste and other waste generated by the business or its customers.
- I confirm that work and modifications to the vehicle, including electrical and gas systems and appliances, have been undertaken by appropriately licensed and qualified people where required by law.
- I understand that the permit only authorises mobile food vending on public roads within the Council area in accordance with the permit, Council's adopted location rules and applicable legislation.

I hereby submit this application for a permit to conduct a mobile food vending business from the vehicle identified in this application and acknowledge that any permit issued is subject to its conditions, Council's adopted location rules and applicable legislation.

Applicant Name	
Applicant Signature	
Date	

OFFICE USE ONLY

Approved By:	
Date Approved:	
Fee Received:	☐ Yes / ☐ No If no, CEO waiver approval:
Invoice/Receipt No:	