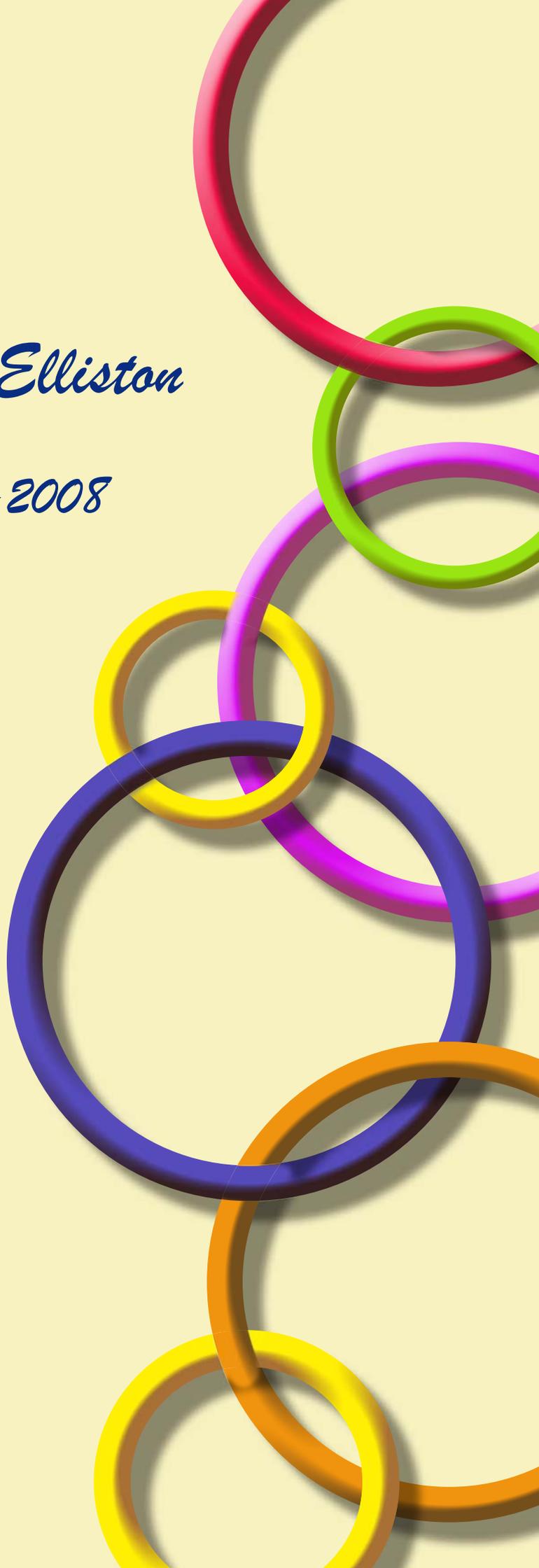


District Council of Elliston

Annual Report 2007-2008



District Council of Elliston



Address:

PO Box 46
Elliston SA 5670

21 Beach Terrace
Elliston SA 5670

Phone: (08) 86879177
Fax: (08) 86879176
Email: dce@elliston.sa.gov.au
Website: www.elliston.sa.gov.au

Council Coat of Arms



- The head of the ram and the ears of wheat represent the wool and cereal industries of the District.
- The abalone shell, prawn and crayfish represent the fishing industry of the District.
- The vertical lines in the background behind the ram represent the coastal cliff line.
- The wave design represents the Great Australian Bight, Southern Ocean adjacent to the location of the District.

Council Meetings

The Ordinary Meetings of Council are held on the third Monday of each month. Meetings commence at 9.30am, with a ten minute question time which is open to the public.

Agendas of Council meetings are placed on display in the Council Office no less than 4 clear days prior to the meetings. Minutes of the meeting are displayed in the Council Office no more than 5 days after the meetings have taken place. Minutes are also available on the District Council of Elliston website at www.elliston.sa.gov.au.

Electors and residents can bring any matter before Council, by writing to:

Chief Executive Officer
District Council of Elliston
PO Box 46
ELLISTON SA 5670

All correspondence must be submitted seven days prior to the meeting.

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Elected Members



L-R: Chairman M Wandel, Cr T Tesselaar, Deputy Chairman K Burrows, Cr R Seaman, Cr R Ridgway, Cr B Dandy, Cr P Hitchcock, Cr M Hancock

Chairman

Michael Wandel
PO Box 22
Elliston SA 5670
Ph: 86878767

Deputy Chairman

Cr Karen Burrows
PO Box 37
Lock SA 5633
Ph: 86891018

Councillor

Cr Brian Dandy
PO Box 48
Elliston SA 5670
Ph: 86879271

Councillor

Cr Malcolm Hancock
PO Box 149
Lock SA 5633
Ph: 86871108

Councillor

Cr Peter Hitchcock
PO Box 340
Lock SA 5633
Ph: 86891144

Councillor

Cr Richard Ridgway
PO Box 341
Lock SA 5633
Ph: 86891149

Councillor

Cr Ross Seaman
C/- PO
Venus Bay SA 5607
Ph: 86255075

Councillor

Cr Thomas Tesselaar
PO Box 26
Elliston SA 5670
Ph: 86879099

A message from the Chairman



Karen Burrows

Deputy Chairman

This year has once again been a challenge with the farming sector being ravaged by poor seasonal conditions, with our Council area remaining Exceptional Circumstances declared. It is pleasing that we have achieved most objectives in our strategic and business plans.

The introduction of accrual accounting which is a legislative requirement, will have a huge impact on our budgets in future as we must fund depreciation on all assets, our huge road network being our largest asset. This year saw the finalisation of the Links blocks, which greatly helped the budget. We must rise to the challenge to remain financially viable – however the excellent forward planning by our administrative staff has ensured we are well placed for this challenge over the next few years. It will necessitate tight budgeting and spending constraints – but it is achievable.

Our new Waste Management Strategy has been implemented and we were successful in achieving grant funding to help with costs. However, we only recover about two thirds of the actual costs with our waste charges. The use of contractors for waste management and some road works has led to greater efficiency cost wise and more kilometres resheeted. More roadworks must be completed in future years in line with the depreciation schedule.

There has been kerbing and paving completed in Elliston and paving in Lock and Port Kenny. The Lock Health Centre has been rejuvenated and landscaped with a co- contribution from the Health Centre and volunteers completing the garden areas, following paving being completed by Council. The carpark at the Elliston Kindergarten has been sealed and the skatepark completed. The Youth Advisory Council together with Todd Romanowycz did an amazing job painting the surface of the skating area

The Emergency Management Plan for our Council area has been completed. Much time and effort has been put in by the CEO and EDAM into Coastal Planning zone issues.

Public toilets have been a high priority. The Lock Hall Committee secured 3 grants to construct new toilets attached to the hall. Sadly one was withdrawn by the new Federal Minister, but with almost 50% of funding with the 2 other grants (which had to be expended by December 31st or be lost), donations and in kind contributions, Council decide to fund the shortfall, since there are no public toilets in Lock (the current ones are on community owned land). The Hall Committee are managing the project and Council will not have to fund future depreciation. The funds have come from the toilet budget line. Venus Bay toilets are next on the list to be completed.

The Community Support Fund has also contributed to many projects and events in our Council area. A huge thank you to all of the volunteers in our district for your outstanding contributions in so many ways.

The Minister for Local Government recently indicated in her opening address to the Local Government AGM, that internal auditing will play a huge part in compliance in the future. It will focus on not only financial viability and sustainability, but risk management as an integral part. With the forward thinking and application by our administrative staff in already doing some of this work we are well placed to implement these new strategies.

I must commend all staff for their team focus, absolute dedication and enthusiasm for our Council, giving beyond the call of duty in times of absences, stepping up to new challenges when required. In particular, the contribution of our CEO, even during a period of ill health, has been outstanding and exemplary. I also acknowledge the huge contribution to our Council by Cassie Baxter, former deputy CEO/Corporate Services manager. I also thank all Councillors for their contributions.

With a mining project imminent in our area, Wave Energy trial, Elliston concept and advances in our aquaculture industry, the future looks very promising. Climate change is looming as a big issue.

We have achieved additional grant funding and performed extremely well in the “big picture” areas. With the global financial crisis it is paramount that we adhere to strict fiscal policies put in place if we are to survive into the future. I am confident we are on track, so let’s all work together to guarantee this future.

Our Chairman has had an unforeseen family illness and I am sure I speak for all in our area in wishing all of the family a much brighter 2009. I thank Michael for his help and guidance during his absences and I thank all who have offered support to him and his family in their time of need.

I also thank EPLGA CEO, Diana Laube for progressing the SQUARE Suicide Prevention Program, which was an initiative of our Council, and the EPLGA members for supporting the concept.

In conclusion, I wish to thank my husband and family for their patience and understanding when I have had to devote extra time to Council in fulfilling the duties during the Chairman’s absence. I thank the CEO and all staff for all their help, and all employees for their efforts and achievements this year. I have been privileged to fill in for the Chairman and learn so much in the process. My sincere thanks to those who have given me so much support.

Karen Burrows

Deputy Chairman



A message from the CEO



Rob Gregor

Chief Executive Officer

The attached document contains details from our Financial Report prepared by Councils Auditors and a comparison of our financial performance from 2002/03 through to 2007/08.

As demonstrated by the graphs, Councils underlying financial base remains sound and it has recorded an operating deficit of \$30,435.

While its cash deposit position is impressive, this has resulted from a once off sale of the Links blocks, a once off capital grant and inability to fully expense some capital projects within the financial year and once the cash is consumed, it will be difficult to rebuild. Previous “budget level” forecasts indicated that it could all be utilised in 3 years if just spent in upgrading and replacing major equipment items and then the Council may still be faced with a deficit in funding for its roads network.

Unfortunately the revaluation of its road network using currently recommended methodology has depressed most of the financial indicators. This was forecast at an early stage to the incoming Council and it demonstrates that (A) the historic depreciation has been inaccurate (B) the Council has a serious shortfall in its ability to properly fund normal levels of road maintenance into the longer-term because of its very large roads infrastructure and small ratepayer base.

Ensuring the ongoing prudent management of cost involved in such large and costly items as roads/streets, other large fixed infrastructure and waste management services will remain the biggest challenge to this Council for a considerable number of years and the results of Councillors future management efforts will see it thrive or decline.

As this is the fourth year of very impressive results, I offer my congratulations to former and current Councillors and staff for another successful outcome to their dedicated efforts in providing the district with a strong and stable financial platform for managing community resourced assets into the future.

Rob Gregor

Chief Executive Officer



Council Profile



The District Council of Elliston covers an area of 669,300 Hectares and is located on the western seaboard of South Australia on the Eyre Peninsula.

Within the District Council area, the two largest townships are the communities of Elliston and Lock with the six smaller towns being Port Kenny, Venus Bay, Bramfield, Sheringa, Tooligie and Murdinga.

Council's office is located in Elliston. Elliston is a delightful seaside town of about 300 people and is located 169 km northwest of Port Lincoln and 641 km west of Adelaide on the Flinders Highways.

Set between rolling and pleasant sheep and wheat country and within some of the most interesting and dramatic coastline on the Eyre Peninsula, it is a pleasant place for fishing, swimming, surfing and walking along the rugged sandstone cliffs. The nearby boat ramp at Anxious Bay delivers over 50% of the Abalone and crayfish exported from the Eyre Peninsula.

The District Council of Elliston has:

- 1505 rateable properties
- 952 principle ratepayers
- The Council district has an area of 6,693 square kilometres
- It has approximately 1,146 kilometres of unsealed roads to maintain

Within close proximity to the Elliston town centre is a registered aerodrome. The aerodrome is mainly used by the Royal Flying Doctors Service. However, it is available to the public and other aircraft.

The economy of the District is based upon primary production and the fishing and tourism industries. Primary production consists of mainly cereal grain (wheat, barley and oats) and wool. The extensive coastline is productive fishing ground, which is consequently experiencing increased patronage in recreational fishing, tourism and aquaculture.

Both tourism and development potential are presently in their early development stages and significant potential for growth in both areas, is believed to exist within the entire district.

Getting to and from Elliston:

Elliston is approximately 8 hours drive from Adelaide or 6 hours using the new ferry between Wallaroo and Lucky Bay. Elliston is less than two hours drive from Pt Lincoln or Ceduna and there are daily flights between Adelaide and Pt Lincoln.

Council fulfils it's responsibilities through an elected body of eight Councillors under the leadership of the Chairman.

Examples of adjoining and like Council elector quotas are:

Council	Electors	Total Members inc Mayor	Representation	Mayor /Chairman	Wards	Aust Class. of LG (ACLG)*
Cleve	1630	8	203	C	0	RAS
Elliston	1285	8	160	C	0	RAS
Flinders Ranges	1623	9	180	M	0	RAS
Franklin Harbour	1260	6	210	C	0	RAS
Karoonda-East Murray	1127	9	125	M	4	RAS
Kimba	1048	7	149	C	0	RAS
Wudinna	1189	7	169	C	0	RAS
Orroroo/Carrieton	1010	9	112	C	0	RAS
Robe	2238	7	319	M	2	RAS
RAS	2242	8	280	C	2	

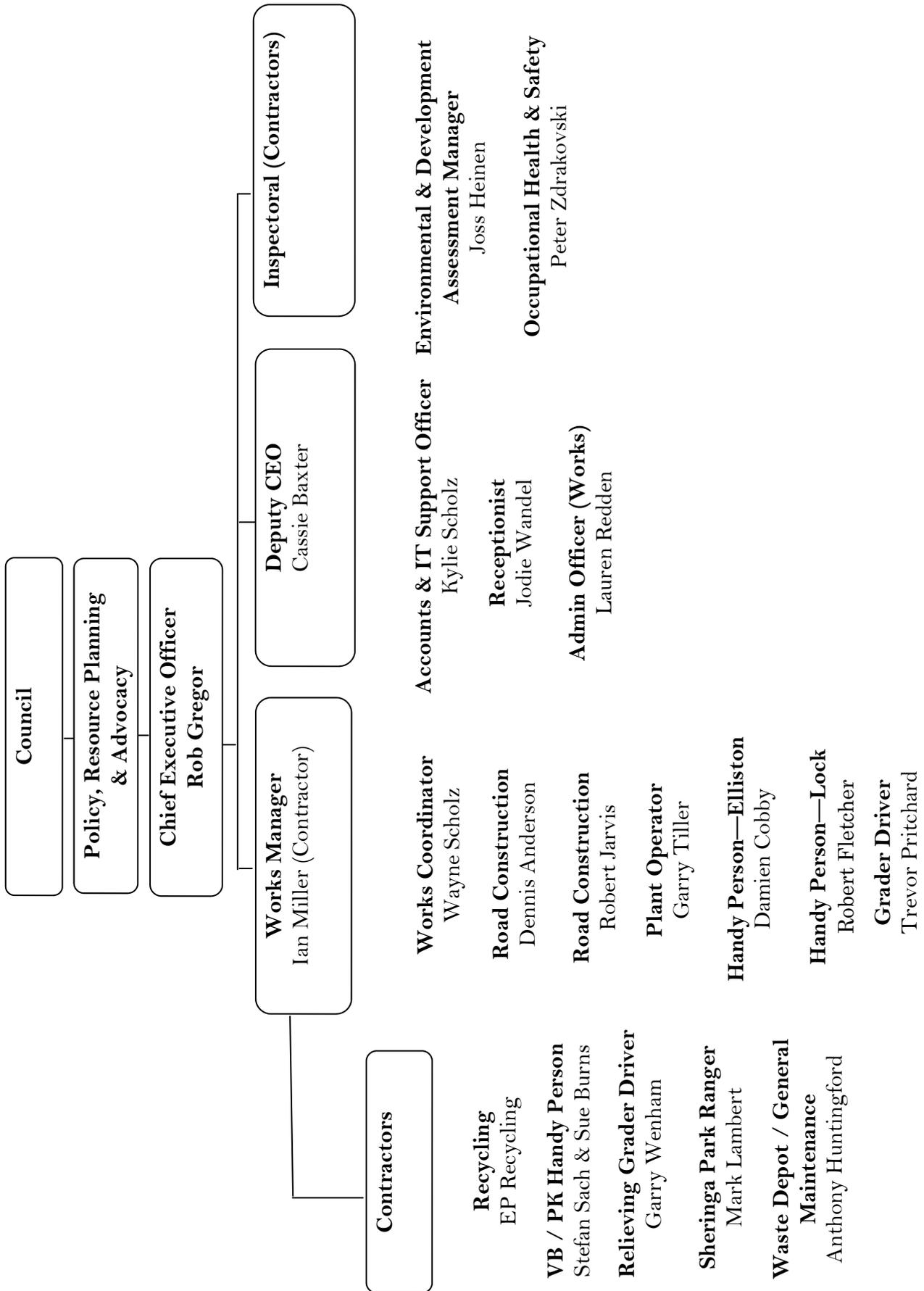
*RAS label stand for: Rural Agricultural Small

Services:

Service	Description
Transport	<p>DC Elliston maintains a road network of over 1100km. Council also provides for the improvement and maintenance of paved footpaths and carparks, maintenance of aerodromes, provides safe pedestrian walkways and aims to reduce potential risk hazards to the public in its use of the facilities. Council undertakes road maintenance and repair to ensure the safety of traffic and to sustain the serviceability of the road and its associated facilities and signs.</p> 
Environment	<p>This function involves council's commitment to waste reduction and activities that promote the enjoyment of our natural resources in a prudent and environmentally sustainable manner including rubbish collection, provision of public bins, operating waste sites, weed control, coastal protection, stormwater and drainage and street lighting.</p>
Community Services	<p>Council has a central role in creating links within the community to support organisations, businesses, community groups and residents to work together to achieve a positive community spirit. This function includes fire prevention, emergency management, public conveniences, cemeteries, youth support, Lock Public Swimming Pool assistance, Community Support Fund, Bramfield TV tower, library assistance, provision of Doctor's vehicle, immunisation support and other health services</p>
Economic Development	<p>Council recognises the important role it plays in fostering economic and community development. One of the measures to support the development of its community is through the provision of targeted funding to projects which are aligned with Council's corporate strategy or are seen as providing a particular benefit to the community or stimulus to the economy. This function includes business and economic development, tourism, arts and culture activities and grants.</p>
Recreation and culture	<p>The District Council of Elliston provides a number sporting, recreational and cultural facilities for residents and visitors including jetties, boat ramps, parks and gardens, and camping sites.</p> 
Governance	<p>Good governance is a key element in achieving Council's Vision. It ensures open and transparent processes and a commitment to be accountable to the community. Governance involves a compliance and performance monitoring role and includes the Councillors CEO and Deputy CEO's activities, risk management, strategy and policy development and review and communication with the community and Council meeting support.</p>
Administration and Other	<p>This function includes customer service, communication with the ratepayers, rating monitoring progress on Council's business and strategic plans, monitoring Council's risk management profile, maintaining council houses, and asset management. A significant item in this function is depreciation for buildings.</p>
Business Undertakings	<p>Council provides a number of services which are more commercial in nature including leasing caravan parks, providing water and providing a community wastewater management system in Lock.</p>
Regulatory Services	<p>This function includes development planning, building control, food hygiene and dog and cat management control which are public risk / health and safety compliance services required by legislation.</p>

Organisational Chart

(As at the 30th June 2008)



Administration Staff



Rob Gregor

Chief Executive Officer



Cassie Baxter

*Deputy CEO /
Corporate Services Mgr*



Wayne Scholz

Works Coordinator



Kylie Scholz

*Admin, Accounts and
IT Support Officer*



Jodie Wandel

Receptionist



Lauren Redden

Admin Officer-Works)



Joanne Stevens

*Admin Officer - Planning,
Development and Rates*

Works Staff



Robert Jarvis

Plant Operator



Dennis Anderson

Plant Operator



Kym Tiller

Plant Operator



Trevor Pritchard

Plant Operator



Robert Fletcher

Handyperson



Damien Cobby

Handyperson

Year in Brief

July

- Council adopted the Strategic Plan 2007-2012 as a component of its strategic management Plans
- Council resolved not to collect SA Ambulance subscriptions as it was provided by other organisations
- An tiered annual service charge for waste management was introduced to Council rating system

August

- A new John Deere Loader was purchased
- LMA for Waterloo heights was accepted
- \$2000 was reimbursed to the Fire Prevention Committee for the purchase of a water tank

September

- Council entered into a 3 year agreement with Tourism Eyre Peninsula
- The Pt Kenny First Response group was granted \$1500 from Community Support to assist in re-roof the building.

October

- The RSL Memorial Children's Centre was donated \$50 from Community Support to support the Hillsea Station "open day".
- Council accepted the tender from GHD to prepare an Emergency Risk Management Plan
- The Elliston Skate Park opening was held

November

- Mogas Regional Pty Ltd's tender was accepted as the supplier of fuel for the Elliston Council
- Council adopted the Dog and Cat Management Plan and released for public comment
- The Private Works and Plant Hire Policy was adopted by Council
- Council adopted the terms of reference of the DC Elliston Lock Institute toilets committee.
- Council held a special meeting to discuss the new coastal conservation zones in the draft proposal from Planning SA /Coastal Protection

December

- KESAB award tidy town commendations to the Elliston Caravan Park and the Waterloo Bay Caravan Park. The Elliston Council received commendations for their works program for Parks & Gardens effort and for improved waste management and recycling.
- Councillors voted on the Australia Day nominations received for each category and the winners were:

Citizen of the Year:	Tim Wilson
Community Event of the Year:	Hillsea Open Day
Volunteer award:	Carrol Cooper

January

- Australia Day celebrates were held at Elliston
- Council is supportive of the YAC committee holding Skate Park Painting workshops and surfing lessons to celebrate Youth Week provided event risk management requirement are adhered to



February

- Council directs administration undertake an infrastructure audit on the Elliston TV Tower.
- The installation of a Bin Bank at a suitable location to service the communities of spindrift, Stormbird and Clementina Dr was approved

March

- DTEI completed the removal of the sea grass at the Port Kenny jetty
- Work on the Venus Bay boat ramp were completed with additional sleepers installed
- Council reimburses the Lock School Community Library up to \$1000 from community support for the 2008 Anzac Day Event at Lock
- Council signs the Zero Waste funding agreement with Zero Waste SA

April

- Councillor road inspection was undertaken
- Council accepted the draft response to Planning SA and the draft version of principals, objectives and tables to the DC Elliston Plan.
- The Waste Collection Policy and the revised Community Support Policy was adopted
- Paving along Beach Tce, Elliston was completed

May

- Council authorises staff to engage a suitable qualified contractor to remove the existing Elliston jetty lights
- The draft Annual Business Plan was accepted by Council and released for public consultation.

June

- Paving was carried out at the Elliston Supermarket, Port Kenny Hotel, Lock Medical Centre, and the Lock Hall /Deli
- Expression of Interest sought for a bona fide community group to take on the future ownership of the Ex CWA Building.
- Correspondence was sent to the EPLGA and the Minister and Shadow Minister of Health opposing the State Government's proposed Country Health SA Plan.



Community Services and Economic Development

Council has a central role in creating links within the community to support organisations, businesses, community groups and residents to work together to achieve a positive community spirit. One of the measures to support the development of its community is through the provision of targeted funding to projects which are aligned with Council's corporate strategy or are seen as providing a particular benefit to the community or stimulus to the economy.

Community Support Fund

Council funded a wide range of community events and projects in 2007/08 through its Community Support Fund including:

- Elliston Woolshow 2007
- Elliston RSL Children's Centre
- Elliston Rec Group
- Elliston Aerodrome
- Elliston Community Information Centre
- Lock Town Entrances Group
- Lock Recreation Program
- Lock Bowling Club
- Lock Racing Club
- Lock Football Club
- Lock School/Community Library
- SAAS Port Kenny 1st Response Group
- Country Health SA
- Surf Life Saving



Youth

The Elliston District Youth Advisory Committee (YAC) was pleased to officially open the Elliston Skate Park on Saturday 20th October 2007. The event was well attended by in excess of 80 community members. Chairman Wandel was pleased to officially open the facility and acknowledged the hard work and commitment of Elliston youth and community. The celebrations involved skating demonstrations from those as far afield as Port Lincoln, whilst children spent endless time on the jumping castles. The Elliston Skate Park is a great achievement and learning experience for all involved.



A movie night was held at the Elliston Area School. A great social gathering.

Lock YAC had several get togethers and remain interested in continuing the program.

National Youth Week

Elliston YAC

Local Artist, Todd Romanovycz was engaged to run four interactive workshops at the Elliston Area School, to produce a plan to paint the Skate Park. The youth submitted ideas of which Todd refined in order for the YAC to present to Council for approval. On Saturday 5th April, the Skate Park was enhanced into a piece of artwork with the use spray paint. The day was long however painting was complete by dark. A satisfying day for all.

Lock YAC:

An adventure to swim with the seals at Bairds Bay was planned however due to poor weather was cancelled. As a result the Lock group visited the Port Lincoln Leisure Centre and had a great day.

Library Assistance

Council contributed \$7,985 to the Lock Community Library for the 2007/2008 financial year.

Health Services

Council recognises the importance of providing health services to the district and was again pleased to support the community by means of providing a doctor's vehicle.

Council also administered the school immunisation service for Elliston and Lock and support the Home and Community Care program.

Australia Day

Australia Day celebrations were successfully held in Elliston this year. Council supported Australia Day awards through a free breakfast and award ceremony. The following community members/organisations were the proud winners of:

Citizen of the Year:	Tim Wilson
Community Event of the Year:	Hillsea Open Day
Volunteer award:	Carrol Cooper

Council Committees

Council operates a number of committees to assist the council in the performance of its functions.

District Council of Elliston Audit Committee

In May 2007, Council appointed an audit committee comprising of two elected members and an independent person. The objective of the Audit Committee is to oversee the Council's risk management, and audit initiatives and to act as a source of advice to the Council and CEO in relation to these matters.

Youth Advisory Committee

The Youth Advisory Committee was formally made a Council committee in November 2006. The Committee was established for the purpose of advocating, initiating, researching, facilitating, coordinating and promoting activities and events that assist in providing positive outcomes for young people, for the benefit of the community.

Port Kenny Water Committee

The Port Kenny Water Committee is a committee of Council. It was established for the purposes of administering the supply of water to the township of Port Kenny and to pay for the maintenance and repair costs of the facility. The balance of the Port Kenny Water Committee bank account is \$35,565.

This Committee is currently under review by an independent consultant with a detailed report of operations to be provided in due course.

Governance, Finance and Administration

Governance

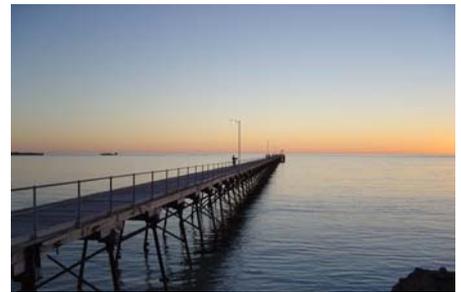
Good Governance is a key element in achieving Council's Vision. It ensures open and transparent processes and a commitment to be accountable to the community. Governance involves a compliance and performance monitoring role and includes the Councillors, CEO and Deputy CEO's activities, risk management, strategy and policy development and review and communication with the community and Council meeting support.

Policy

One of the key roles of Councillors under the Local Government Act 1999 is to keep the Council's objectives and policies under review to ensure that they are appropriate and effective.

During 2007/08, Council reviewed a number of policies and adopted the following new policies:

- Waste & Recycling Collection Policy
- Financial Viability Management Policy
- Private Works & Plant Hire Policy
- Street Naming Policy
- Control of Election Signs policy



(copies of all of council's policies are available from Council's website www.elliston.sa.gov.au or from the Council office)

Lobbying

One of the roles of Council is to act as a representative and be an informed and responsible decision maker in the interest of the community and to represent the interest of its community to the wider district. Council therefore undertakes a number of lobbying activities and supports a number of projects in order to further the community's interest.

Example's of Council's lobbying during 2007/08 included:

Exceptional Circumstances

The District Council of Elliston assisted the Eyre Regional Development Board in their Exceptional Circumstances application for the Central Eyre Peninsula which was granted.

Community Cabinet Meeting

State government ministers were informed of a number of items Council feels strongly about.

Typical items include:

- The continuing burden of cost shifting and under funded compliance imposed to Local Government (and thereby to local communities). Examples being divestment of assets such as jetties and the EPA Waste Management guidelines
- The use of a "one size fits all" approach by Governments when developing legislation and subsequent guidelines
- Increasing restrictions imposed by various Government agencies regarding land development, for example Native Vegetation and Coast Protection tend to have a negative and restrictive response to almost all developments proposed by Councils
- The Planning SA's proposals for a very restrictive Coastal Development Plan Amendment is a good example and the Council developed logical site based alternatives
- The lack of efficiency of the newly formed NRM with examples being the anticipated increases in levies and no evidence of improved operational efficiencies being presented
- The need for further Government assistance with essential infrastructure on the Eyre Peninsula with examples being inadequate power line capacity, aged and limited water

reticulation systems in many towns and a further cost burden being placed on farmers via the levy for upgrading of the local rail system

- The need for further upgrade of State road infrastructure that has been affected by recent traffic changes

Council Representatives

Council may from time to time delegate Elected Members or Staff to outside bodies with the purpose of the delegated person attending the outside body's meetings for the purpose of reporting back to Council the discussions of the meeting and to put forward Council's position on any matters raised in the meeting as resolved by the majority of Council in a Council Meeting.

Committee Name	Delegate
Elliston Hospital Advisory Board	Cr M Wandel/ Cr B Dandy
Elliston District Youth Advisory Committee	Cr T Tesselaar
Lock Heritage Building	Cr R Ridgway
Lock Library Board	Cr P Hitchcock
Lock/Murdinga/Tooligie Progress & Tourism Assoc.	Cr P Hitchcock
Lock Public Institute Inc.	Cr K Burrows
Lock Business Association	Cr M Hancock
Lock Swimming Pool Inc	Cr K Burrows
Lock Community Health and Welfare Advisory Board	Cr K Burrows
Port Kenny Water Supply Advisory Committee	Cr R Seaman
Port Kenny/Venus Bay Progress & Tourism Association	Cr R Seaman
EP Waste Management Committee	CEO R Gregor
Local Government Association of South Australia	Cr M Wandel/ Cr K Burrow
Local Government Finance Authority of South Australia	Cr M Wandel/ Cr K Burrows
Eyre Peninsula Local Government Association	Cr M Wandel/ Cr K Burrows

Audit Committee Activities

The Local Government Act 1999 requires that Councils have audit committees. The Audit Committee was established by Council on the 21 May 2007.

The Audit Committee has a minimum of three members:

- two Elected Members, Councillors Burrows (Chair) and Dandy
- one Independent Member, Francois d'Hotman deVilliers

The following work plan was adopted by the Committee:

December 2007:

- Review 2006/07 audited financial statements
- Review format of financial information included in agenda, including quarterly reports of budget vs actual

March 2008:

- Understanding risk management – what areas of Council business are subject to high risk (high likelihood and high consequence)
- Are policies in regards to risk operations required/ need to be reviewed?

April-May 2008:

- Consider Council's Draft Business Plan and Draft Budget
- Review Councils financial performance targets
- Review specific accounting treatments (valuations, depreciation, provisions)

August – October 2008:

- External audit – view draft statements before they go to Auditors
- Review auditor's statement

- Review Infrastructure and Asset Management Plan
- Review Council's Long Term Financial Plan

Section 90(2) and 91(7) Requirements

Council resolved that 14 items be kept confidential under Section 90 of the Local Government Act during the year.

Freedom of Information

The Freedom of Information Act (FOI) gives people the right to access information from Government agencies, including councils, subject to a number of exemptions to protect public and private interests. This does not include information that is already available under an existing "access arrangement", such as council minutes, which are available without applying under FOI.

There were no requests for information made under the Freedom of Information Act 1 July 2007 to 30 June 2008.

Inquiries or requests for information under the Act should be forwarded to:

Freedom of Information Request
 District Council of Elliston
 PO Box 46
 ELLISTON SA 5670

List of documents available to the public

The list of registers & codes of conduct or practice which are required to be kept under the Local Government Act 1999 or Local Government (elections) Act 1999 are:

Registers

- Local Government Acts – Mandatory Registers, Codes and Policies Registers
- Campaign Donation Returns prepared by candidates
- Information Statement
- Members Registers of Interests
- Members Register of Allowances and Benefits
- Officers Register of Interests
- Community Land
- Public Roads
- By Laws

Codes

- Members Code of Conduct
- Code of Practice for Access to Meetings and Documents
- Employees Code of Conduct

Policies

Full Council makes decisions on policy issues relating to services that are provided for members of the public. The currently list of adopted polices up to the 30th June 2008 are:

- Administration Policy
- Authorisation for Weed Control on Road Reserves Policy
- Business Support and Incentive Policy
- Code of Conduct for Council Members Policy
- Code of Conduct for Employees Policy
- Community Bus Policy
- Revised Community Support Policy
- Contracts, Tendering & Purchasing Policy
- Council Cars & Light Commercial Vehicles Policy
- Decision Making for Major Items Policy
- Development of Roads on Reserves Policy
- Elected Members Allowances & Support Policy
- Fire Prevention Policy
- Financial Viability Management Policy
- Freedom of Information Policy
- Internal Review of Council Decisions Policy
- LGAWCS Injury Management Policy & Procedure
- Order Making Policy

- Outdoor Dining Policy
- Project Management Policy
- Public Consultation Policy
- Public Meeting Advertising Policy
- Road Infrastructure Policy
- Records Management Policy
- Sale, Lease or Disposal of Land & Other Assets Policy
- Street Planting Policy
- Supplementary Election Policy
- Use of Confidential Provision Policy
- Use of Councils Resources during Emergencies Policy
- Volunteer Policy
- Travelling Allowance Policy
- Waste Collection Policy
- Native Vegetation Plan for Roadworks Policy
- Street Naming Policy
- Control of Election Signs policy
- Complaints and Grievance Policy
- Council Representatives on outside bodies Policy
- Private Works and Plant Hire Policy

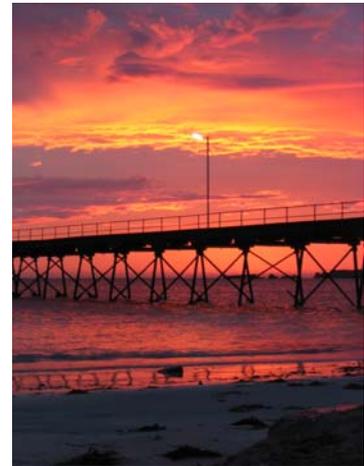
Public Participation

Members of the public have a number of opportunities to put forward their views on particular issues before Council. These are:

Presentation to Council

By arrangement with the Chief Executive Officer, residents may address the Council on any matter which, in the Chief Executive Officer's opinion is likely to affect the interests of the town as a whole or a large part thereof or is likely to be of interest or concern to the Council as a whole. Residents may address the Council for a maximum of ten minutes between the 9.40am and 9.50am on the third Monday of each month.

The Chief Executive Officer may not make arrangements for any person to address the Council on any planning or building application order, prosecution or expiation notice or any other specific grievance. In dealing with residents, the Chief Executive Officer shall be guided by Councils express desire only to be addressed on general matters of concern to, or affecting the interests of, the town as a whole or a significant proportion of the residents of the town.



Petitions

Petitions can be addressed to the Council on any issue within the Council's jurisdiction.

Written Requests

Members of the public can write to the Council on any Council activity, policy or service.

Elected Members and Staff

Members of the public can contact elected members and staff of the Council to discuss any issues relevant to Council.

Community consultation

From time to time the District Council of Elliston consults with its residents on particular issues which effect them. Here are some examples:

- Residents are notified of certain category Development and Planning applications requiring approval by Council. When an application is publicly advertised, or when those who may be affected by proposal are notified, residents have the opportunity to make a written submission to Council with their comments on the application or proposal.
- Questionnaires and surveys on particular issues such as Council policy and performance, recycling, redevelopment plans.
- Public meetings on particular issues are held as required.

Access to Council Documents

Council documents are available for public inspection at the Council office between 8.30am and 5.00pm Monday to Friday.

Council policy on complaints and unsigned letters

Council will not accept or act on any correspondences that are anonymous. However, if a letter is bona-fide, the contact details will be kept confidential, and the content of the complaint only, will be available by a Freedom of Information request.

Charges for documents readily available to the public

Members of the public can purchase copies of some of these documents and the charges are shown at the back of this report.

Other Information Requests

Requests for other information not included in above will be considered in accordance with the Freedom of Information provisions of the Local Government Act.

Under legislation, an application fee and where appropriate, a search fee must be forwarded with the completed request form, unless the applicant is granted an exemption.

Application of Competition Principles

Council does not operate any business activity that meets the criteria of Category One being business activities with an annual turnover in excess of \$2 million or employing assets in excess of \$20 million.

Council provides a Community Bus. This is mostly used by the aged and disabled as a community service obligation, however the bus is made available for hire when not otherwise in use.

Private works is undertaken by Council where there are no viable alternatives (local contractors) for the community to access.

All Council business activities include checks for competitive neutrality. In setting fees and charges the Council has taken into account:

- Relevant Government legislation and policies;
- Community service obligations and impact on residents, ratepayers and visitors to the Elliston District and the allocation of Council resources and funds to reflect best value practices;
- The impact on competitors – actual and potential including employment, economic and regional development;
- The interests of consumers;
- Council Policies including the Council Contracts Tendering and Purchasing Policy which includes competitive tendering.

Current Council by-laws have been in place since September 2002 and were all formally reviewed against the principles of competitive neutrality prior to implementation.

There were no complaints in 2007/2008 relating to the Councils application of competitive neutrality.

Community Land Management

Pursuant to the Local Government Act 1999 (Sections 193, 194, 195 & 196) Council was required to undertake a process to classify all Local Government land owned by or under the care and control of Council.

Subsequently Council formally identified and completed “community land” requirements and relevant Management Plans have been developed.

Finance

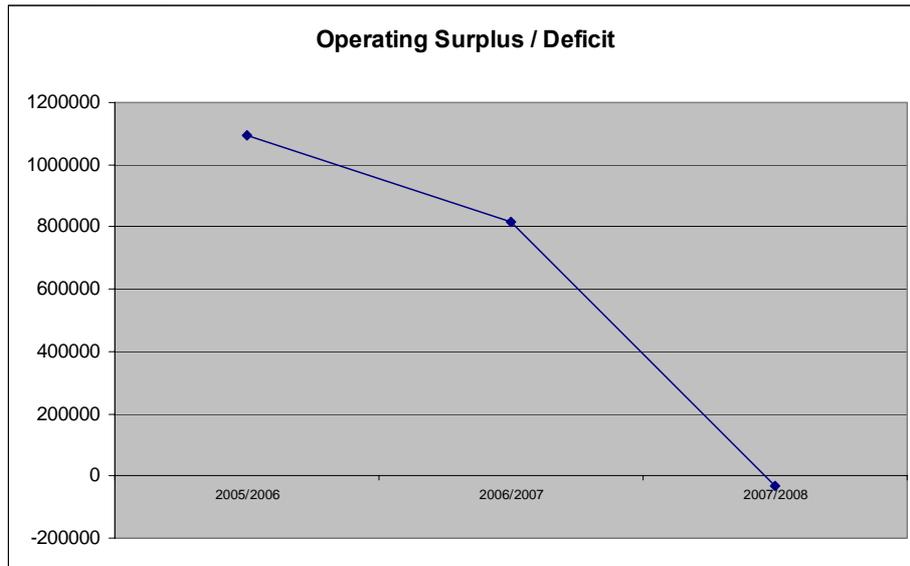
Key Financial Indicators – interpretation and analysis

The financial indicators were developed by the SA Local Government Financial Management Group as result of the 2005 Financial Sustainability Inquiry and now prescribed under the Local Government Act 1999.

Interpretation and analysis for all seven indicators is outlined below:

Indicator 1 – Operating Surplus

Operating surplus (excluding profit/loss on asset disposals and revaluations, amounts received specifically for new or upgraded assets, one-off items)



Interpretation and analysis

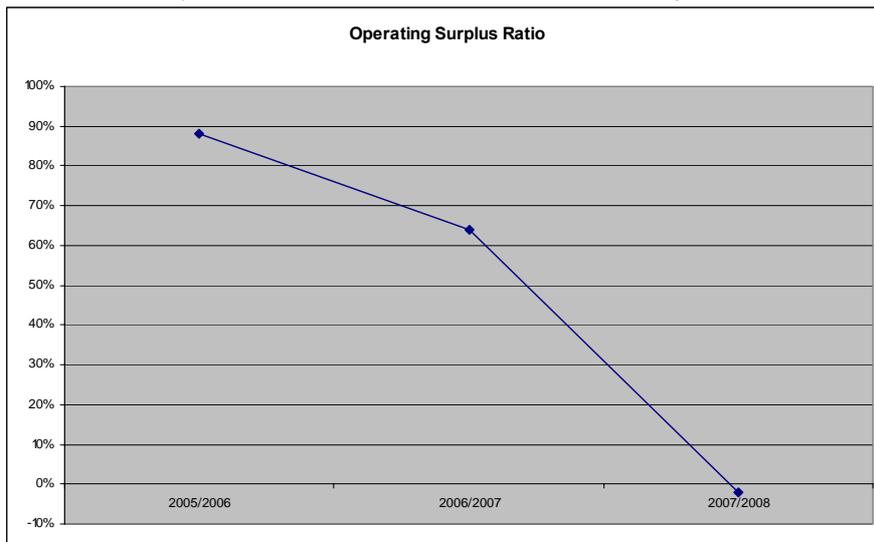
An operating surplus before capital revenues indicates the extent to which operating revenue is sufficient to meet all operating expenses including depreciation. An operating deficit occurs when total operating expenses exceed total operating revenues and consequently the burden of a portion of expenses will need to be met by future ratepayers. Further, where a Council is not achieving an operating surplus, any capital expenditure on upgrading or expanding infrastructure needs to be modest and targeted as it normally will lead to additional maintenance and depreciation costs.

The Elliston Council is currently recording an operating deficit of \$30,435. The \$846,073 change from 2006/2007 is directly attributed to the recent revaluations of Council's unsealed road network which resulted in an annual depreciation increase of \$931,188.

The object of Council is to achieve a break-even position, or better over any five year period.

Indicator 2 – Operating Surplus Ratio

*Operating Surplus before capital revenues (excluding profit/loss on disposal of non-current assets and revaluations)/Total rates revenue** / *total rates revenue excludes revenue from the NRM levy.



Interpretation and analysis

This ratio expresses the operating surplus / (deficit) as a percentage of general rates and other rates, net of rate rebates and revenues from the NRM levy.

A negative ratio indicates the percentage increase in total rates required to achieve a break-even operating result.

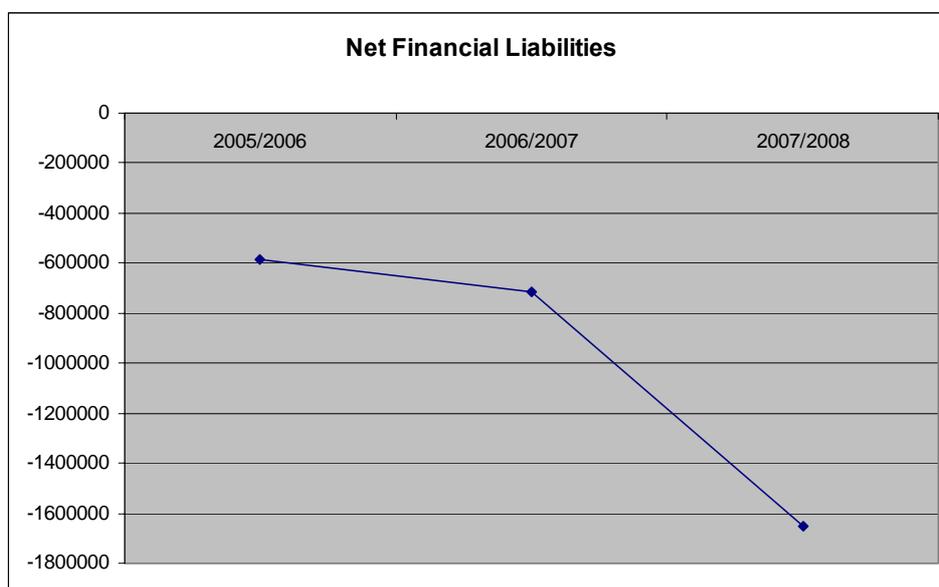
A positive ratio indicates the percentage of total rates available to fund capital expenditure over and above the level of depreciation expense without increasing council's level of net financial liabilities.

The Elliston Council is recording a ratio of -2%. This is the amount that rates would need to increase in order to achieve a break-even result. The fall in ratio from the prior years is directly attributed to the recent revaluation of the unsealed road network.

The objective for Council is to achieve a ratio of between 0% and 15% over any five year period.

Indicator 3 – Net Financial Liabilities

Net financial liabilities equals total liabilities less financial assets (excluding equity-type investments)



Interpretation and analysis

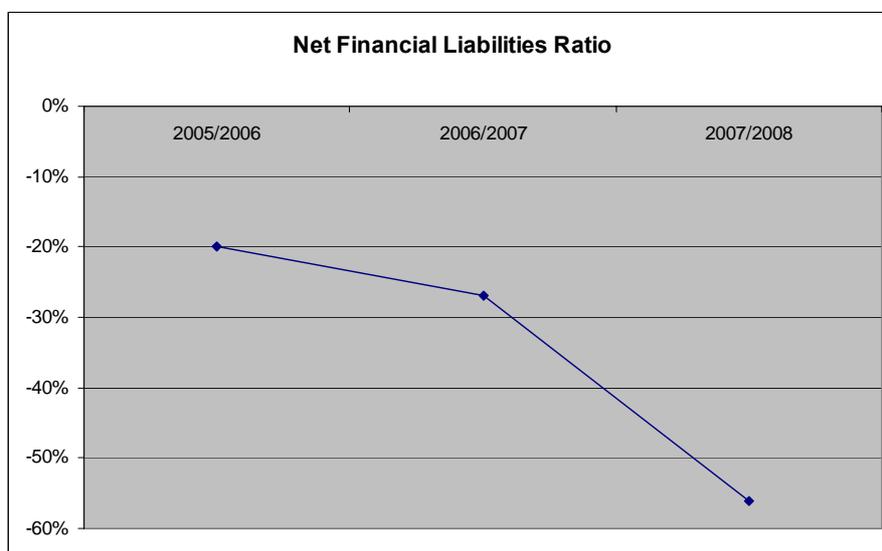
Net financial liabilities measures a council's total indebtedness. Net financial liabilities is a broader measure than net debt as it includes all of a council's obligations including provisions for employee entitlements and creditors. The level of net financial liabilities increases when a net borrowing result occurs in a financial year and will lead to a council incurring liabilities and/or reducing financial assets. The level of net financial liabilities decreases when a net lending result occurs in a financial year and will result in a council purchasing financial assets and/or repaying liabilities.

The Elliston Council is witnessing a downward trend, the 2007/2008 financial year seeing an increase in cash deposits of approximately \$1M largely attributed to the sale of the links real estate development and a once off capital grant. Further, capital projects were not fully expensed by approximately \$600,000 due to staff shortages.

The indicator suggests that Council has the capacity to borrow if required, providing it does not add to the overall longer term operating costs.

Indicator 4 – Net Financial Liabilities Ratio

Net financial liabilities/Total operating revenue)*(total operating revenue excludes revenue from the NRM levy.)*



Interpretation and analysis

This ratio indicates the extent to which the net financial liabilities of the council can be met by the council's total operating revenue. Where the ratio is falling, it indicates the council's capacity to meet its financial obligations from operating revenues is strengthening. Where the ratio is increasing, it indicates a greater amount of council's operating revenues is required to service its financial obligations.

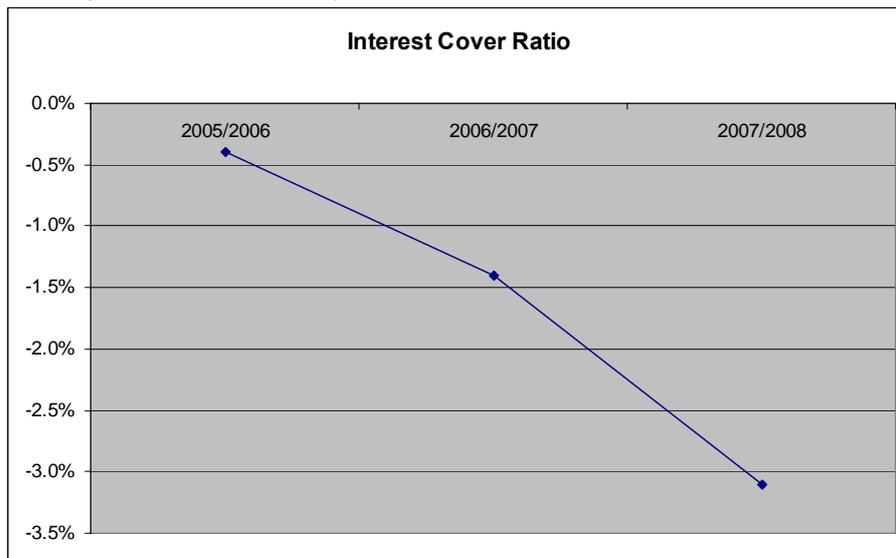
The target for net financial liabilities should be greater than zero on the basis that an ongoing negative ratio would imply that a council may be placing a higher priority on investment in financial assets rather than applying ratepayer funds to the provision of services and/or infrastructure renewal.

The target for net financial liabilities should also be less than 100% to ensure the ratio remains within acceptable limits. It is important to note that this ratio does not include loans that have been approved but not yet drawn, currently not applicable to Elliston Council. This ratio needs to be assessed in conjunction with the operating surplus/deficit to determine whether or not there is capacity to increase borrowings.

As documented against the previous indicator, Council have the capacity to borrow if required, providing it does not add to the overall longer term operating costs.

Indicator 5 – Interest Cover Ratio

*(Net interest expenses/total operating revenue) – (*total operating revenue excludes profit on disposal of non current assets and revenue from the NRM levy.)*



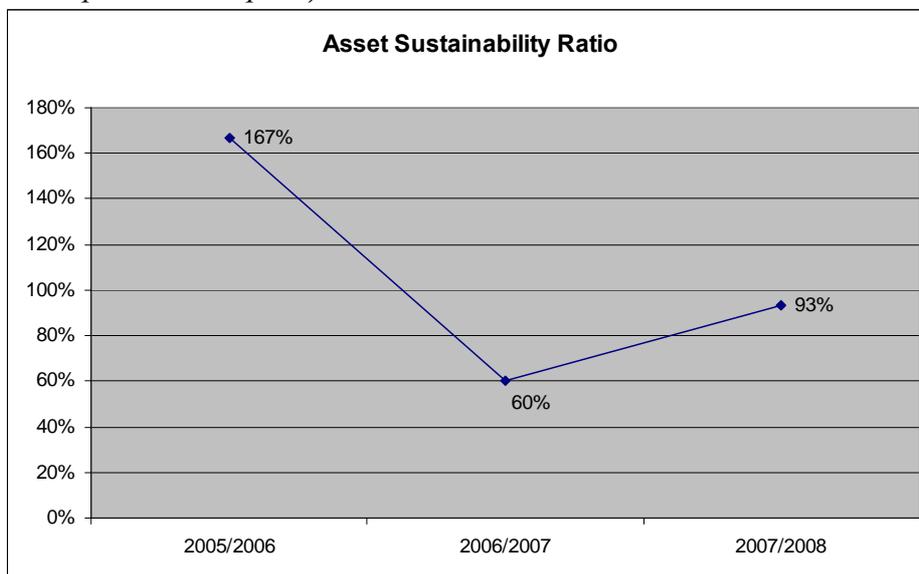
Interpretation and analysis

This ratio indicates the extent to which council's commitment to interest expenses is met by total operating revenues.

Again, this ratio indicates borrowing capacity by the Council as documented against Indicators 3 and 4.

Indicator 6 – Asset Sustainability Ratio

(Net Asset Renewals/Depreciation Expense)



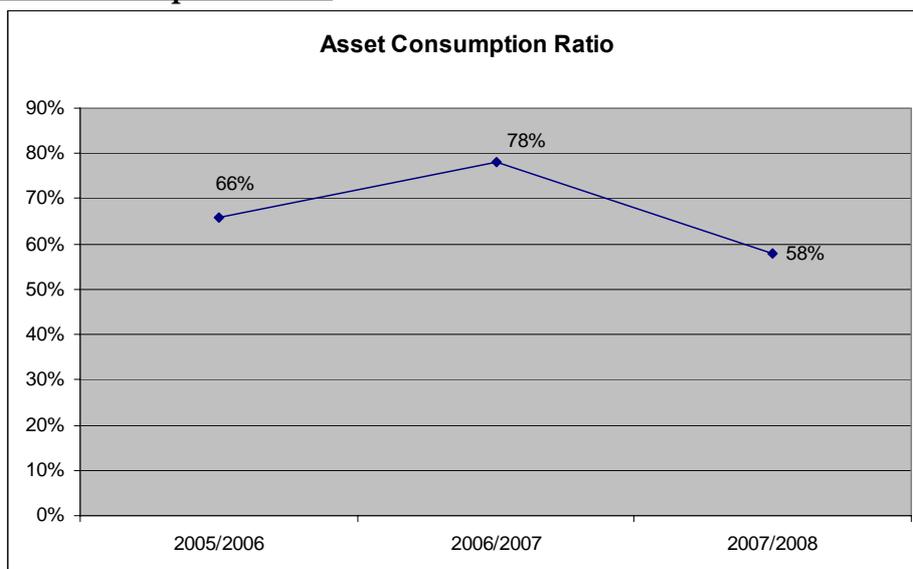
Interpretation and analysis

This ratio indicates whether a Council is renewing or replacing existing non-financial assets at the same rate that its overall stock of assets is wearing out.

If capital expenditure on renewing or replacing existing assets is at least equal to depreciation on average over time then a Council is ensuring the value of its existing stock of physical assets is maintained. If capital expenditure on existing assets is less than depreciation then, unless a Council's overall asset stock is relatively new, it is likely that it is underspending on renewal and replacement.. This will progressively undermine its financial sustainability as it is likely that additional maintenance costs associated with assets that have exceeded their economic life will be in excess of costs associated with renewal of replacement.

The preparation of Infrastructure and Asset Management Plans to be adopted by November 2008 will enable council to manage their asset stocks in conjunction with Long Term Financial Planning.

Indicator 7 – Asset Consumption Ratio



Interpretation and analysis

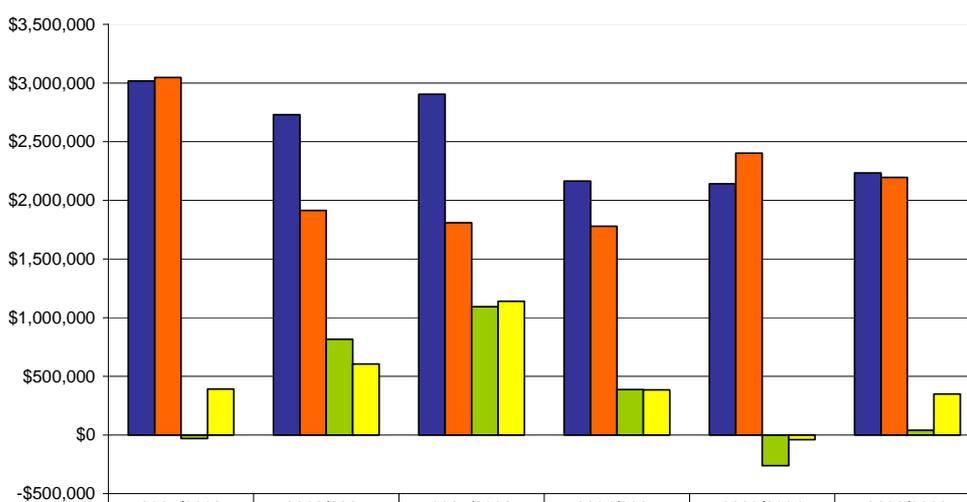
This ratio shows the written down current value of a Council’s depreciable assets relative to their ‘as new’ value in up to date prices.

This ratio seeks to highlight the aged condition of a Council’s stock of physical assets. If a Council is responsibly maintaining and renewing and replacing its assets in accordance with their Infrastructure and Asset Management Plan, then the fact that its Asset Consumption Ratio may be relatively low and/or declining should not be a cause for concern – providing Council is operating sustainably.

Other Financial trend analysis

The graphs below show a snapshot of Council’s Operating Statement and core expenses by function.

Operating Statement



	2007/2008	2006/2007	2005/2006	2004/2005	2003/2004	2002/2003
■ Total Operating Revenue	\$3,017,251	\$2,729,628	\$2,902,989	\$2,165,063	\$2,141,237	\$2,234,079
■ Total Operating Expenses	\$3,047,686	\$1,913,990	\$1,809,686	\$1,778,995	\$2,403,051	\$2,194,056
■ OPERATING SURPLUS/ DEFICIT BEFORE CAPITAL AMOUNTS	-\$30,435	\$815,638	\$1,093,303	\$386,068	-\$261,814	\$40,023
■ NET SURPLUS/ DEFICIT	\$391,669	\$604,579	\$1,138,603	\$385,030	-\$39,704	\$349,301

Year

As previously documented the Elliston Council is currently recording an operating deficit of \$30,435. The \$846,073 change from 2006/2007 is directly attributed to the recent revaluations of Council's unsealed road network which resulted in an annual depreciation increase of \$931,188.

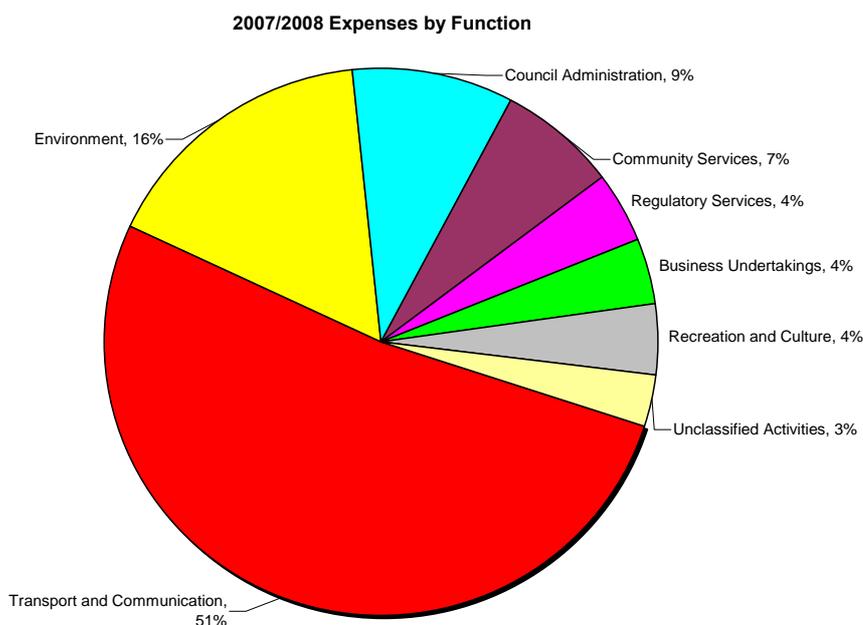
The object of Council is to achieve a break-even operating result in the short term.

Just like any household or other organisation, a Council's long-term financial sustainability is dependant upon ensuring that, on average over time, its expenses are less than associated revenues.

If Council is not generating an operating surplus in most periods then it is unlikely to be operating sustainably. It means that the cost of services provided to the community exceeds revenue generated. The change of an operating deficit into a surplus can only occur by ensuring in future that revenues are increased and/or that costs are reduced (at least relative to revenue increases, either by reducing service levels or improving productivity).

The financial success of Council in recent years is evident albeit an operating deficit is recorded this financial year, attributed to depreciation as previously explained. Strict financial controls and the implementation of the Long Term Financial Plans and Infrastructure and Asset Management Plans will provide council the necessary tools to assist sound decision making in the future.

The following graph shows the percentage of expenses for each of Council's core functions.



Summary of actual performance against the Business Plan

Service	Budgeted Revenue	Actual Revenue	Variance	Budgeted Operating Expenses	Actual Operating Expenses	Variance
Transport	\$712,601	\$602,557		\$776,600	\$1,550,621	
Environment	\$258,052	\$265,376		\$652,708	\$489,613	
Community Services	\$79,170	\$43,980		\$260,575	\$216,185	
Economic Development	\$3,000	\$3,000		\$46,200	\$32,723	
Recreation and Culture	\$10,300	\$45,353		\$133,650	\$116,222	
Governance				\$193,815		
Administration and Other	\$1,683,154	\$1,131,601		\$273,685	\$283,745	
Business Undertakings	\$282,400	\$104,108		\$42,100	\$122,632	
Regulatory Services	\$23,620	\$25,913		\$95,435	\$130,812	
Unclassified Activity		\$795,363			\$105,133	
TOTAL	\$3,052,297	\$3,017,251	-\$35,046	\$2,474,768	\$3,047,686	\$572,918

Deposits

Council has a number of reserve funds held with the Local Government Finance Authority, the following table provides the individual funds held and the balances as at the 30th June 2008.

LGFA Reserve Accounts			
Name of Reserve	Breakdown of each Reserve	Total of individual Reserve	Total of all Reserves
Elliston Airport Sole purpose is for the future sealing of the aerodrome	57,859	57,859	
Plant & Machinery Replacement	146,193	146,193	
Infrastructure Replacement	52,838	52,838	
Land Development	31,425	31,425	
Waste Management Funds to be used for the implementation of the Waste Management Strategy	47,182	47,182	
TV Fund Funds to be used for maintenance, repairs & upgrade of television infrastructure	32,118	32,118	
CWMS (Formerly STEDS) Funds to be used in the future for infrastructure upgrades	44,507	44,507	412,122

Administration

Council's administration staff have performed extremely well this year, and have provided good quality customer service, administered rates, monitored Council's risk management profile and managed Council's assets.



Council administration consistently strive to improve its operations and Council in the last year was recognised by its peers for improvement in its Risk Management and Occupational Health and Safety. Council employed local contractors where the pricing was competitive and wherever it was practical and advantageous for Council to do so and supported local businesses wherever possible and not used ratepayer funds to compete with them.

Administration began developing its Long Term Financial Plan and Asset Management & Infrastructure Plan which aim to meet a required level of service, in the most cost effective manner, through the management of assets for present and future customers.

Human Resources

Council undertakes the principles of equal opportunity employment and appointments are made on merit.

Human Resources are an important component of Council operations and extensive policies, procedures and Occupational, Health Safety and Welfare plans have been adopted and enacted.

Occupational Health, Safety and Welfare

- Undertake requirements of the Act
- Initiate action for regular inspections
- Identify, record all safety issues
- Initiate, recommend and provide solutions through designated channels
- Verify implementation of solutions

Training

- Receive and consider training requirements of employees
- Identify and record considered training requirements
- Initiate, recommend and / or provide solutions through appropriate channels

Delegations

The Chief Executive Officer and other Officers have delegated authority from Council to make decisions on a number of specified administrative and policy matters.



Planning and Development and Health

Planning

Coastal Development Plan Amendment

The Coastal Development Plan Amendment began in November 2007 when Planning SA approached the Council with an amended Development Plan for review. The zoning boundaries which Planning SA proposed were Coastal Conservation Zones that would have encompassed the majority of coastal land between the sea and the main highway from Port Kenny through to Sheringa.



In the first proposed amendments to the Development Plan as provided by Planning SA, it was stated that none of the following would be permitted in the proposed zone;

- Construction of new dwellings
- Extensions or alterations to current structures
- Troughs, dams or tanks installed for watering of stock.

As the Planning SA proposed zone would have made any future development within the Council area extremely difficult for landholders, the Council put its concerns to Planning SA and was given a short time frame to re-map the proposed Coastal Conservation Zone. Council staff then contacted the majority of land holders within this area and re-surveyed the land with GPS mapping.

Council has mapped a boundary around actual coastal features and did not use existing zone boundaries, because it wished to provide a good level of protection to major remaining natural features and without unduly disadvantaging property owners. Council strongly believes that its proposed Coastal Conservation Zoning will provide protection for approximately 80% (+) of the remnant vegetation and coastal features and in a manner that was also acceptable to the majority of landholders.

Once this mapping process was completed, Council sent its proposed Coastal zoning and recommendations to Planning SA and to the land holders affected.

The response Council received from Planning SA and the Coastal Management Branch in March was disappointing as they only granted somewhere between 2-5% of Council requests to amend their proposed Coastal Conservation Zone.

A resolution was moved in April 2008 which objected the second proposal and that Council would only accept its original proposal with its own GPS. Council has been in recent communication to Planning SA in September 2008 and Planning SA is still plotting GPS points. It appears that the urgency from Planning SA & the Coastal Protection Board has somewhat stalled as it is now nearly six months since Council presented the amended Coastal Zone. In addition to the above Council, has also provided a written update to all of the coastal land owners giving details of the response from Planning SA. The date for the Public Consultation is not known at this stage. However, Council will notify the affected stakeholders in due course.

Flood Prone Areas

Council is currently in the process of collecting storm water flooding data for the townships of Bramfield, Talia & Sheringa. The residents have provided data for their area outlining the “Local Flood Heights”. We sincerely thank all those persons whom gave their time and provided valuable information to Council staff. This information will assist Council staff into determining the required height of all future “Finished Floor Levels” (FFL) for all new buildings / structures.



This project will not affect any buildings/structures already constructed as they are protected by the “Existing Use Provisions” of the Development Act 1993.

Councils current Development Plan has special provisions for flood prone areas but does not clearly demonstrate the locality and where future buildings/structures should be located. Council has a duty of care not only to promote safe building practices but to also ensure via the assessment of development applications, that buildings /structures are sited above the FFL to ensure they are not at risk from storm water flooding.

Council has engaged Hennig & Co. Pty for the purpose of identifying the 100 year flood level of the area. Upon identifying the 100 year flood level, Council will be able to clearly set a FFL above this flood level. The surveyors will place several “Temporary Bench Marks” (TBM) throughout the township’s which would assist all home builders in the future.

SA Residential Development Code -Better Planning & Better Future

The State Government will be introducing a new planning reform package on the 1st January 2009. The proposal for the Residential Development Code is to speed up the development approval process for home alterations/additions and new dwellings as they believe the existing process are too delayed. This may be the case with the metropolitan councils however in the rural council areas the time for approvals is reduced considerably.

The Residential Development Code will apply to areas zoned as Residential and Country Township’s within the Development Plan. The townships that will be affected within the Council area under the Residential Zone will be Elliston and Lock, and under the Country Township zone is Port Kenny, Venus Bay and Venus Shores.

The Code will consist of three forms of consent on development approvals which council staff will be required to use. The consents will have varying forms of development types and also detailed time constraints, the following is the consent forms;

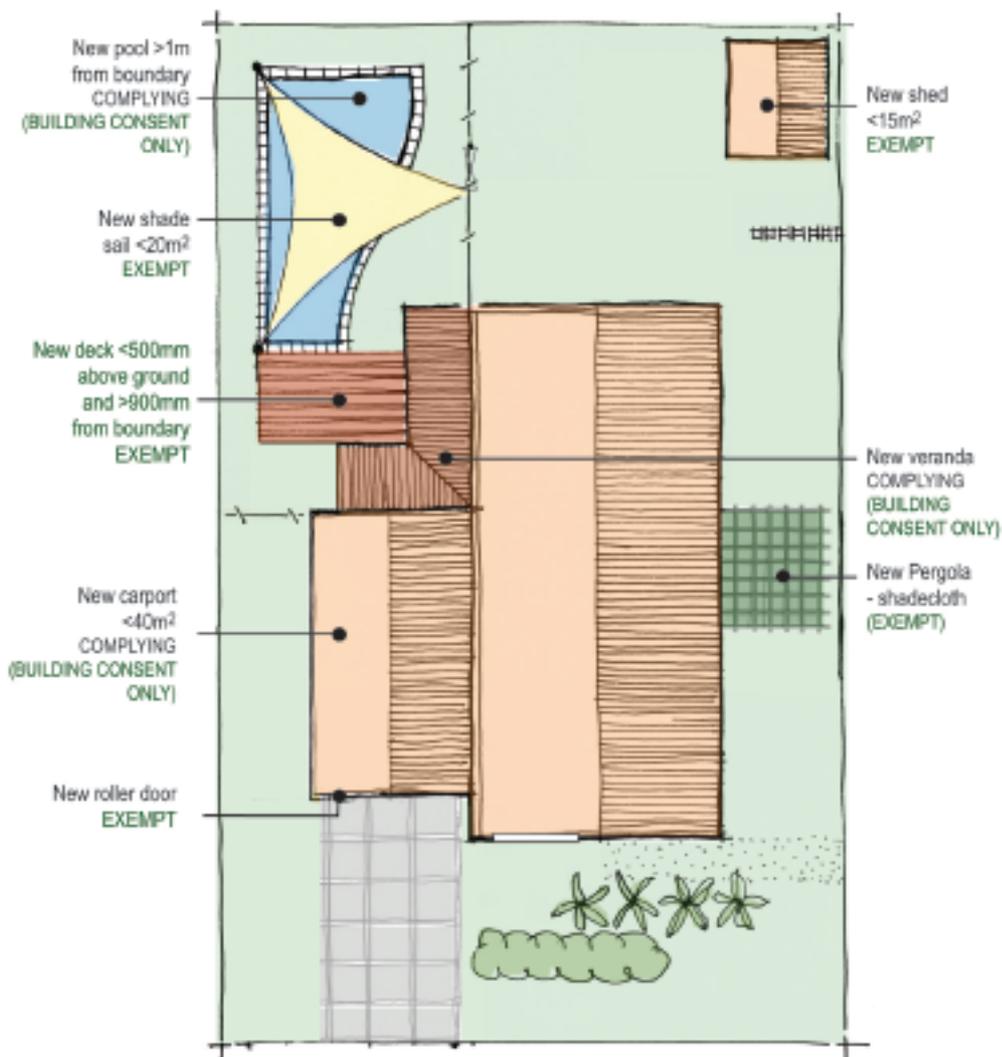
1. “Exempt Development” – Introduced on the 1st January 2009
 - Shed
 - Less than 15 m² in floor area
 - Detached from another building
 - Is located behind the building line
 - Wall span will not exceed 3 meters
 - Building is to be no higher than 2.5 meters above the natural ground level
2. “Planning Consent Only” – Introduced on the 1st March 2009
 - Major Alterations / Additions to Existing Homes & New Dwellings
 - The types of House covered in the code are new detached dwellings, semi-detached dwellings & row dwellings (eg townhouses).
 - Does not include residential flats or apartment buildings or group dwellings (eg. retirement villages).
 - The code will have performance controls for the proposed homes or home improvements these are:
 - Site configuration (min size of blocks)
 - Site coverage (how much of a block the dwelling can cover)
 - Building Height (only up to two storeys) & visual privacy
 - Private Open Space (min requirement)
 - Car Parking
 - Service Connections

- If the plans meet the requirements of the Residential Building Code, Council will have 10 days planning consent from the date the application is received.
3. “Building Rules Consent Only” Complying Development – Introduced on the 1st March 2009
- The State Government believes for safety reasons some alterations will require building approval but may not require planning consent.
 - If the plans are submitted and meet the building code, the building consent will be required to be issued 20 working days from the application being lodged
 - Carport
 - Must be located at least 1 meter behind the front façade of the dwelling
 - Maximum floor area of 40m²
 - For a detached & semi detached dwelling not exceed the site coverage of 60%
 - For row dwellings not exceed site coverage of 70%
 - Must not exceed 50% of the dwelling frontage

A Site Plan has been included to detail the different approvals proposed for a residential dwelling in the Residential and Country Township Zones for the District Council of Elliston;

Detached Dwelling

**Simplified example showing effect of proposed reforms
(for specific technical requirements please refer to the Draft Residential Code)**



Council Development Assessment Panels

From February 2007 the Council has had a Council Development Assessment Panel (CDAP) which was introduced by the State Government for the purpose of assessing all development applications.



The Council Development Assessment Panel was brought about so that each development application may be assessed on its own merits and against the Principles and Objectives of Council Development Plan, the Development Act and Regulations, rather than having a Local Government influence.

The Elliston CDAP has the powers and functions under the Development Act as delegated by Council.

The Elliston Development Assessment Panel is independent of Council, however, the CDAP must function in accordance to Section 56A of the Development Act and meet the requirements of all By-Laws, Council Policies and Protocols.

Each decision made by the CDAP is final and can not be amended by Council unless they do so by utilising the judicial system of the Environmental, Resources Development Court. This is also applicable to any third party appeals relating to a development proposal.

The Elliston Council Development Assessment Panel consists of the following members:-

Mr. Ian Penna	Presiding Member
Yet to be appointed	Deputy Presiding Member
Ms. Andrea Evans	Member
Mr. Patrick Clark	Member
Mr. Robert Pearce	Member
Mr. Kingsley Holman	Member

Public Officer Yet to be appointed (Deputy Chief Executive Officer)

Environmental & Development Assessment Manager Mr. Joss Heinen

Minute Clerk Ms. Joanne Stevens

The Elliston CDAP Meetings are open to the general public with the exception of the requirements under the Development Act and when the CDAP is deliberating upon a development proposal. All decision on all development proposals shall be delivered in public. CDAP Agendas, Minutes and Officers Reports are for public perusal and copies may be obtained for a minimum fee from the Council Administration Office.

The operations of the CDAP are in accordance with the “Terms of Reference” and the “Code of Conduct”. Both of these documents are available for perusal and should you wish to do so, then in the first instance you should contact Mr. Joss J Heinen (Environmental & Development Assessment Manager) on 0428 815 955.

Meetings are held on the first Monday of the month, commencing at 10.00am unless that day is a public holiday, then it shall be the first Tuesday of that month. The Meeting place is usually where the majority of development applications are sited with the venues being:

Elliston, Sheringa & Bramfield Areas:

Elliston Council Chambers, Beach Terrace Elliston SA 5670;

Port Kenny Venus Bay Areas:

Port Kenny Sports Complex, Flinders Highway Port Kenny SA 5671;

Lock, Tooligie, Murdinga Areas:

Lock Bowling Club, Railway Terrace Lock SA 5633.

Land Divisions – Introduction of CDAP

The Development Approvals for Land Divisions are electronically entered on to Electronic Land Division Lodgement Site (EDALA) by the surveyors representing the property owners. Once the applications have been lodged with EDALA Council receives the application within 24 hours by email and the development assessment process begins. CDAP are the assessing body and only hold their meetings when Council receives an application.

The 2007/2008 financial year CDAP dealt with 4 land divisions which were spread throughout the district from Port Kenny to Elliston. The meetings were held in the relevant areas and the members visited all proposed land division sites and discussed the development issues. The four land divisions have been approved by the CDAP and approval is lodged on EDALA which completes the Development Approval.

Development Application Statistics

The following are the building statistics of the building applications received for the 2007/08 financial year.

07/08 Development Statistics		
<u>Type of Development</u>	<u>Cost of Development</u>	<u>No. of Application</u>
Dwellings	\$1,848,963	12 applications
Dwelling Extensions	\$ 425,000	9 applications
Commercial Buildings	\$ 464,439	9 applications
Sheds, garages & other structures	\$ 187,518	17 applications
TOTAL	\$2,925,920.00	47 applications



Health

Management of Effluent Waste

The monitoring and control of waste water treatment systems which includes STEDS, Septic Tanks and Aerobic Waste Water Treatment Plants is required under the Public & Environmental Health Act 1987 (SA). Due to this monitoring and analysing of the waste water disposal within the district it was discovered that there were problems with effluent disposal at Port Kenny. The township is built upon a layer of very tough limestone which does not allow for effluent disposal via the common soakage trench. Therefore, Council is amending its current Development Plan that all residential and commercial building will have to install an approved waste water treatment system in lieu of a soakage trench.

Similar problems occur within the township of Venus Bay as the lay of the land is on a large slope falling towards the marine environment. Council will also request that all residential dwellings in the future must install a waste water treatment system in lieu of soakage trenches.

Under the Act all new effluent systems need to be lodged with Council and require development approval before installation can proceed. The following table is the amount of effluent systems that were given development approval or inspected under the Health Act.

Monitoring and control of waste control systems (eg. septic tanks, STEDS, CEDs)

Type of System	Number of applications	Number of routine inspections	Number of complaints
Septic Tank	35	35	Nil
Aerobic System	4	4	Nil
Other (name)	Nil	Nil	Nil
Total	39	39	0

Council is responsible for the immunisation program within the District, the local General Practitioner contracts on behalf of the Council to undertake the vaccinations and performs them at Elliston, Lock and Port Kenny Schools. The following table is the type of vaccinations that were undertaken during the school program and the number of children vaccinated.

Type of Vaccination	Total number of Vaccinations
Hep B	20 (2 visits – 10 students)
DTPa	
Hib	
IPV	
PCV	
MMR	
VZV	1 (1 student)
PPV	
Influenza	
dT	
Other (name)	
HPV yr 9-13	24 (3 visits – 8 students)
HPV – yr 8	15 (3 visits – 5 students)
Total	60

Works

Roads

Council road construction program

Council completed 40.1 km of road construction this financial year which included sections of Walkers Rocks, Talia Caves, Mt Camel, Sheringa Beach, Murdinga Murlong, Hundred Line, Tooligie Hill, Siviour, Terre Dam, Carrick & Waratah Road. A more accurate road rubble searching and testing technique was introduced to improve the rubble quality for road construction, including drill testing and sampling.



Road maintenance & patrol grading

- Little Bay Road Cliff Top Drive safety program was initiated to clearly mark and identify the Clifftop parking areas and installation of additional signage
- Extensive removal of overgrown vegetation and road widening was undertaken on Tooligie Hill Road, sections of Hundred Line, Barwell, McLachlan Way, Pearce and Terre Dam Road
- Patrol grading continued throughout the summer period, with the construction grader used regularly for grading on weekends
- Removal of stock grids on Mt Camel and Talia Caves Road



R2R projects

- Footpath paving along Beach Terrace connecting the beachfront parklands with the town centre. Paving of the footpath in front of the Elliston Supermarket (Memorial Drive) to improve pedestrian and wheelchair access. Added paving to connect previous paving pathways together, forming a complete paved footpath on Railway Terrace in Lock. Paving of a section of the footpath on Main Street (Flinders Highway) in Port Kenny.



- Re-sealing of part sections of North Terrace and Railway Terrace in Lock
 - Road widening of Anxious Bay corner on Clifftop Drive in Elliston
 - Patching and edge repairs to the Pygery-Port Kenny Road
 - Installation of storm drain on Murray Street in Port Kenny to improve stormwater drainage in the township
 - Extension of sealed parking area between Bay Road and the Caravan Park in Venus Bay
- Sealed an apron on the beach access track, installation of kerbing and footpath improvements along Matson Terrace in Venus Bay
 - Re-sealing of part section of Silo Road and silo yard entrance in Elliston, co-funded by ABB Grain

Additional works and functions

- Elliston Jetty maintenance included ongoing weekly risk inspections, re-tightening of light poles and electrical repairs to wiring
- Sand removal from Venus Bay car parking area and toilets
- Additional linemarking in townships
- Maintenance of the Venus Bay Boat ramp to improve safety and provide easier access



- Provided ongoing monitoring service to DWLBC with monthly water level depth readings of the Musgrave and Venus Bay groundwater observation network
- Street sweeping in all townships
- Maintenance on the Locks Well, Sheringa Beach and Talia Caves Stairway's
- High pressure flush of the Lock STEDS
- High pressure storm drain cleaning in Venus Bay and Elliston
- Upgraded solar panels on the Walkers Rocks Camp Ground Water Pump
- Assessment of Council Water Supplies
- Carried out major overhaul to stormwater pump in Elliston
- Bathroom renovations to Council owned House A
- General electrical upgrade to Council office and other infrastructure

Infrastructure

Asset management

Council continued developing its Infrastructure and Asset Management Plans.

Road Infrastructure Policy

Ongoing improvements to Council's Road Infrastructure Policy continued to further develop and simplify the policy which outlines the broad procedures to be followed by Council's administration when it is evaluating the condition of footpaths, sealed roads and unsealed roads and sets agreed standards for their maintenance, renewal and upgrade requirements.

The evaluation process and use of categories based on usage and strategic need ensures that Council assesses its road network in an objective manner and it enables scarce resources to be distributed across the community in a fair and transparent basis.

Plant and equipment

- Replacement of garden staff and works staff vehicles to diesel utilities
- Replacement of administration vehicles to smaller four cylinders to reduce costs
- Replacement of Elliston Dog Enclosure and purchase of new dog control equipment including collars, leads and water bowls

Parks & gardens

Continued maintenance and extensive street tree trimming has continued to improve the town's parks and gardens and has contributed to an overall tidier appearance to the towns.

Environment

Green power

The District Council of Elliston continued to use 20% accredited "Green Power" in 2007/08 to help reduce greenhouse gas emissions and provide leadership to the community. Accredited "Green Power" is generated by renewable energy sources such as wind, solar, water or biomass.

Waste management

Extensive groundwork was carried out in preparation for the implementation of the newly developed waste management strategy, which will include mechanical collection of kerbside waste and recyclables over the next three years, converting existing landfill sites to transfer stations and only operating one landfill site in the District.

This included the closure, extensive clean up and removal of metals, covering and rehabilitation of Port Kenny, Murdinga and Elliston Landfill Sites and preparation for transfer stations and bin banks.

A reduction of waste into landfill decreases the fees charged to Council by the licensing authority (EPA) and operating costs.

Council continued to offer a DrumMuster drum collection service to members of the public. Council also provides a waste oil disposal service in Lock.

Weed control

Council continued to carry out its weed management program throughout the district including boxthorns, boneseed and aleppo pines.

Risk Management

Council has continued to reduce the exposure of Council's liability for the safety of the public in many coastal and public areas by installing additional signage, clearly identifying and signposting risk areas and placing barriers along the roadside to identify the proximity of the cliff edge and improve vehicle safety.



Carried out an extensive asset management electrical assessment program to identify electrical issues with Council infrastructure.

As the owner, occupier or controller of many parts of coastal and public areas, Council has in recent years become increasingly vulnerable to liability for the safety of the public in these areas.

Implementation of community dog management program identifying dog off and on leash areas within the community.

Fire Prevention

Carried out hazard reduction in the townships to reduce the risk of fire, including slashing, mowing and chemical application for fire breaks.

Completion and introduction of Emergency Management Plan and residents' emergency guide "step by step guide to what you need to know and do in an emergency."

Strategic Plan 2007-2012

Council adopted its new Strategic Plan for 2007 – 2012 on the 16th July 2007. The Strategic Plan outlines Council's long term vision for the future and the strategies which Council will take in order to meet the needs and expectations of the community in a planned and coordinated manner.

Background

The Strategic Plan outlines Council's long term vision for the future and the strategies which Council will take in order to meet the needs and expectations of the community in a planned and coordinated manner. The Strategic Plan incorporates community, elected member, council employees and government agencies' input.

This plan is a dynamic, living document and is intended to give the community a positive focus on the future. It asks *where are we now? where do we want to be in the future? and what do we have to do to get there?*

Understanding the plan

DC Elliston's Strategic Plan is structured in a hierarchal format. It outlines Council's long term vision for the future and layer by layer it identifies ways in which Council can achieve the vision.

- Our vision paints a picture of what we would like our District to achieve in the long term
- Our mission explains what business Council is in and it aims to do
- Goals are the high level objectives Council strives for in order to achieve its vision for the community
- Outcomes are the results Council aims to achieve by undertaking its strategies
- Strategies outline the way Council intends to achieve its goals

Our Vision:

A viable, cohesive, dynamic community which supports expanding economic opportunities in a sustainable manner without compromising the natural assets or quality of lifestyle of the community.

Our Mission:

As a legislated business, the District Council of Elliston aims to provide leadership, representation, advocacy and prudent management for its communities and visitors, and to work with them to identify asset needs and improve services.



Our Core Values:

The Elected Members and staff of the District Council of Elliston are guided by the following day-to-day principles to create a positive and dynamic organisational culture:

- Good governance
- Ethical behaviour
- Community focus
- Integrity
- Openness and Accountability
- Responsibility
- Cohesiveness
- Positive Leadership
- Team focus

GOAL	OUTCOMES
To actively promote opportunities to increase the prosperity and sustainable growth of the community	Increased visitors to our District
	A District that is conducive to a sustainable and growing local business sector
To effectively and efficiently manage and improve our community infrastructure	An integrated transport system that provides access for all users
	Secure water and power resources for the future
	Reduced proportion of residential waste entering our landfill
	Improved community infrastructure
	Well managed assets
Promote the enjoyment of our natural resources in a prudent and environmentally sustainable manner and ensure that our built environment effectively provides for the long term needs of our communities.	A plan for future growth in all communities
	Well built and maintained buildings
	Environmentally sustainable natural resources
Deliver a high standard of essential community services and show leadership in developing positive community spirit.	Improved health of our community
	Increased and improved communication with the community
	Retention of youth in our District
	High standard and quality of services
Maximise resources with open and effective leadership to improve community opportunity	Dedicated, competent staff and Elected Members
	Well developed plan for the long term operation of Council
	Enhanced internal processes to ensure high standards of governance



Rating Policy 2007/2008

Council's Revenue Raising Powers

All land within the Council area, except for land specifically exempt (eg crown land, Council occupied land and other land prescribed in the Local Government Act – refer Section 147 of the Act), is rateable.

The Local Government Act provides for the Council to raise revenue for the broad purposes of the Council through a general rate, which applies to all rateable properties. In addition, the Council can raise separate rates, for specific areas of the Council or service rates or charges for specific services.

The Council also raises revenue through fees and charges, which are set giving consideration to the cost of the service provided and any equity issues. The list of applicable fees and charges is available at the District Council of Elliston, Beach Terrace Elliston or on our website at www.elliston.sa.gov.au. A Goods and Services Tax at a rate determined under the Goods and Services Act 1999 will be charged on those fees not given exemption under the Act.

Method Used to Value Land

The Council has decided to continue to use capital value as the basis for valuing land within the Council area. The Council considers that this method of valuing land provides the fairest method for distributing the rate burden across all ratepayers because property value is considered a reasonable indicator of income and capital value which closely approximates the market value of a property provides the best indicator of overall property value. The other options available were site value (unimproved land value) and annual value (income value).

Adoption of Valuations

The Council may employ or engage a valuer to value the land in the area or it may use the valuations provided by the Valuer-General, or it may use a combination of both subject to certain restrictions. The Valuer-General is a statutory officer appointed by the Governor.

Objection to Valuation

The Council has adopted the valuations made by the Valuer-General. If a ratepayer is dissatisfied with the valuation made by the Valuer-General then the ratepayer may object to the Valuer-General in writing, within 60 days of receiving the notice of the valuation, explaining the basis for the objection, provided they have not:

- (a) previously received a notice of this valuation under the Local Government Act, in which case the objection period is 60 days from the receipt of the first notice; or
- (b) previously had an objection to the valuation considered by the Valuer-General.

A person may object to a valuation of the Valuer-General by notice in writing, setting out the reasons for the objections, and the Valuer-General must consider the objection. If the person then remains dissatisfied with the valuation the person has a right to a review. Applications must be made within 21 days of receipt of the notice of the decision (in relation to the objection) from the Valuer-General. A payment of the prescribed fee for the review to be undertaken together with the review application must be lodged in the State Valuation Office, who will then refer the matter to an independent valuer. If the person remains dissatisfied with the valuation then they have a right of appeal to the Land and Valuation court (Section 24, 25A, 25B & 25C of the Valuation of Land Act 1971).

The address of the State Valuation Office is 101 Grenfell Street, Adelaide SA 5000 (GPO Box 1354, Adelaide SA 5001) and the telephone number is 1300 653 346 (general enquiries) 1300 653 345 (objections enquiries).

Note: Council has no role in the process of considering an objection to a valuation. It is also important to note that the lodgement of an objection does not change the due date for the payment of rates.

Notional Values

Certain properties may be eligible for a notional value, where the property is the principal place of residence of a ratepayer, under the Valuation of Land Act 1971. This relates to some primary

production land or where there is State heritage recognition. Any owner that believes that they are entitled to a “notional value” must apply in writing to the State Valuation Office.

General Rates

In setting the 2008/09 financial year rates, the Council has decided to raise rate revenue of \$1,494,637 in a total revenue budget of \$3,188,919.

Council considered that an adjustment to the variable rate component is the most appropriate method of distributing the cost of services within the community and it has adjusted the variable component from 0.355 cents in the dollar to 0.364 cents while maintaining the fixed component from the 07/08 level of \$150.

Rates are raised by the Council applying a rate in the dollar on the value of the property. Generally this means a high property value will result in higher Council rates as opposed to a property with a lower property value. The limitation of rating on property values is that it assumes that persons owning high value properties have more capacity to pay than those owning lower value properties. Recent substantial increases in ‘location’ property valuations have highlighted the issue that ‘low’ income’ households with high property values are finding it difficult to meet council rate payments.

Consideration of the new valuations provided by the Valuer General indicates that generally all valuations have increased throughout the entire council area.

Where ratepayers have reasonable cause to determine that they have suffered an unreasonable increase in this years rates, due to specific property valuation increase, and where such rate increases will cause hardship, Council will give consideration to applications for a rebate or for remission and/or, postponement of the rates.

Service Charges

Waste Management

Due to increasing compliance costs imposed on Council by State Government, Council has introduced an annual service charge for waste management on land within the Council’s area to land based upon the level of usage of the service and varied according to category of land use. The fees are structured on a proportional basis (i.e. those that most utilise the system, contribute through higher level fees and those that utilise the system the least, contribute at a lower level of fees). In 2008/09, this service charge is planned to increase by approximately 20% for those within the kerbside collection area.

Water Supply

Council imposes an annual service charge on land within the Council’s area in the township of Port Kenny and Sections 21, 72 and 102 Hundred of Wright to which the Council provides or makes available the prescribed service known as the Port Kenny Water Supply Service which is managed by community volunteers of the Pt Kenny Water Committee based upon the level of usage of the service and varied according to category of land.

Community Wastewater Management System (CWMS)

Council imposes an annual service charge based on the nature of the service for land within the Council’s area to which it provides or makes available the Lock Community Wastewater Management System (CWMS).

Television Transmission

Council imposes an annual service charge based on the nature of the service for land within the Council’s area to which it provides or makes available the television transmission service from the facility at Bramfield Hill, Section 122 Hundred of Colton.

Natural Resources Management Levy

Councils are required to collect by legislation an amount specified as the Natural Resources Management Levy on all rateable properties. Collection occurs on behalf of the Natural Resources Management Board which uses the funds to manage natural resources. It does so by imposing a separate rate against rateable properties of a fixed amount sufficient to reimburse to the Council the amount which it is required to contribute towards the operating costs of the Board for the 2008/2009 financial year. The Council is required to operate as a revenue collector for the Board in this regard. Revenue from this Council is not retained by the Council, nor does the Council determine how the revenue is spent.

Rate Concessions

The State Government, in providing equity across SA in this area, funds a range of concession on Council rates. The concessions are administered by various State Agencies who determine eligibility and pay the concession directly to Council on behalf of the ratepayer. Concessions are available only on the principal place of residence.

Pensioner Concessions

If you are an eligible pensioner you may be entitled to a rebate on your rates for your principal place of residence if you do not currently receive one.

Application forms, which include information on the concessions, are available from the Council at Beach Terrace, Elliston. They are also available from the SA Water Corporation and its District Offices and Revenue SA.

An eligible pensioner must hold a Pension Card, State Concession Card or be a TPI Pensioner. They must also be responsible for the payment on the property for which they are claiming the concession. The State Government administers applications. Payment of rates should not be withheld pending assessment of an application by the State Government as penalties apply to unpaid rates. A refund will be paid if Council is advised that a concession applies and the rates have already been paid.

Concessions for Self-Funded Retirees

The State Government has determined that self-funded retirees meeting certain conditions may also be entitled to a rebate on rates for their principal place of residence. If you believe you may be entitled to this rebate, you will need to make application. Applications are administered by Revenue SA for the State Government.

Payment of Rates must not be withheld pending assessment of an application by the State Government as penalties apply to unpaid rates. A refund will be paid if Council is advised that a concession applies and the rates have already been paid.

Unemployed Persons' Concessions

Families SA may assist unemployed persons with the payment of Council rates for their principal place of residence. (Remissions are not available on vacant land or rental premises). Please contact your nearest Department for Families and Communities (DFC) by phoning the Concessions Hotline on 1800 307 758.

Postponement of Rates - Seniors

Ratepayers who hold a State senior card (or who are eligible to hold a State seniors card and have applied for one) are able to apply to Council to postpone payment of rates on their principal place of residence.

Postponed rates remain as a charge on the land and are not required to be repaid until the property is sold or disposed of. The amount of postponed rates attracts interest, thus ensuring that seniors using this scheme are not being subsidised by other ratepayers. Phone Council on 86879177 or email dce@elliston.sa.gov.au for further information.

Payment of Rates

As required by Section 181 of the Local Government Act 1999, rates are payable in four equal or approximately equal instalments in September, December, March and June.

In cases where the initial account requiring payment of rates is not sent at least 30 days prior to the due date, or an amended account is required to be sent, the Chief Executive Officer has the authority to fix the date by which rates must be paid for these assessments.

The Chief Executive Officer also has the authority to enter into agreements, upon application, with principal ratepayers relating to the payment of rates in a single instalment in December 2008 subject to the fines and interest being imposed against the total amount due and payable in December 2008 if that payment is not made by the due date or there is no variation to the agreement or further agreement entered into.

Cash, cheque, money order, credit card and EFTPOS may be used to pay rates. In person payments can be made at the Council office, Beach Terrace, Elliston, with the opening hours being 8.30am – 5.00pm Monday to Friday excluding public holidays. Payment can also be made electronically utilising the Council Website (www.elliston.sa.gov.au) or BPay. Payment by cash or cheque can also be made at the Lock Post Office.

Any ratepayer who may, or is likely to, experience difficulty with meeting standard payment arrangements is invited to contact the Rates Administration Officer on (08) 8687 9177, to confidentially discuss alternative payment arrangements.

Late Payment of Rates

The Local Government Act provides that Councils must impose a penalty of 2% on any payment of rates, whether by instalment or otherwise, that is received late. On the expiration of each full month from that date interest at the prescribed percentage of the amount in arrears (including the amount of any previous unpaid fines and including interest from any previous month) accrues.

The District Council of Elliston imposes late payment penalties strictly in accordance with the Local Government Act. The ability to remit penalties in whole or part is a power vested in Council. At the District Council of Elliston each case will be considered on its merit based on the information provided.

The Council issues a final notice for payment of rates when rates are overdue (unpaid by the due date). Should rates remain unpaid more than 21 days after the issue of the final notice then the Council will refer the debt to a debt collection agency for collection. The debt collection agency charges collection fees to the ratepayer.

When the Council receives a payment in respect to overdue rates, the Council applies the money received as follows:

First - to satisfy any costs awarded in connection with court proceedings

Second – to satisfy any interest costs

Third – in payment of any fines imposed

Fourth – in payment of rates, in date order of their imposition

No fines or penalty interest will be applied to postponements either generally or to the new senior's postponement under Section 182A of the Act.

Rebate of Rates

The Local Government Act requires Councils to rebate the rates payable on some land. Specific provisions are made for land for health services, community services, religious purposes, public cemeteries, the Royal Zoological Society and education institutions. These rebates vary from 75% to 100% and will be applied upon application.

Discretionary

Discretionary rebates of up to 100% may be applied by the Council under Section 166 of the Act. It is recognised that Council has a requirement to balance the benefits of supporting community organisations, with the impact that such rebates have on our overall rating income.

All applications for rebates, remissions or postponements must be made in writing, addressed to the Chief Executive Officer, District Council of Elliston, Beach Terrace, Elliston SA 5670 and include sufficient detail to identify the relevant property and support the application.

Further information on rebates is available from the Rates Administration Officer at the Council Office, Beach Terrace, Elliston, SA, 5670 or on telephone (08) 8687 9177.

Remission and Postponement of Rates

Under Sections 182(1)(a) and (b) and (2) of the Act a postponement or remission of rates may be granted if Council is satisfied that the payment of these rates would cause hardship. Council may, on application and subject to the ratepayer substantiating the hardship, consider granting a postponement of payment of rates in respect of an Assessment on the condition that the ratepayer agrees to pay interest on the amount affected by the postponement at the cash advance debenture rate.

Sale of Land for Non-Payment Of Rates

The Local Government Act provides that Council may sell any property where the rates have been in arrears for three years or more. The Council is required to provide the principal ratepayer and the owner (if not the same person) with details of the outstanding amounts and advise the owner of its intention to sell the land if payment of the outstanding amount is not received within one month. The District Council of Elliston enforces the sale of land for non-payment of rates after three years or more in accordance with the provisions of the Act.

Changes to Assessment Records

All changes to postal address of ratepayer/owner and changes of ownership of a property must be notified promptly to Council in writing.

Disclaimer

A rate cannot be challenged on the basis of non-compliance with this Policy and must be paid in accordance with the required payment provisions.

Where a ratepayer believes that the Council has failed to properly apply this Policy it should raise the matter with the Council. In the first instance contact the Rates Administration Officer at the Council Office or on telephone (08) 8687 9177 to discuss the matter. If, after this initial contact, a ratepayer is still dissatisfied they should write to the Chief Executive Officer, District Council of Elliston, Beach Terrace, Elliston, SA, 5670 explaining the nature of their concern.

Schedule of Fees and Charges 2007/2008

All charges include GST unless otherwise stated

2007/08 Schedule of Fees and Charges		Private Rate
Photocopying		
Black & white	A4 - one sided	\$ 0.50
(by Council employee)	A4 - double sided	\$ 0.80
	A3 - one sided	\$ 0.80
	A3 - double sided	\$ 1.50
Colour	A4 - one sided	\$ 2.10
(by Council employee)	A4 - double sided	\$ 4.20
	A3 - one sided	\$ 4.20
	A3 - double sided	\$ 8.40
Black & white	A4 - one sided	\$ 0.30
(by Customer)	A4 - double sided	\$ 0.40
	A3 - one sided	\$ 0.40
	A3 - double sided	\$ 0.80
Colour	A4 - one sided	\$ 1.10
(by Customer)	A4 - double sided	\$ 2.10
	A3 - one sided	\$ 2.10
	A3 - double sided	\$ 4.20
Faxing		
Sending	Per fax - transmission fee	\$ 2.10
	Plus per page	\$ 0.50
Receiving	Per page	\$ 0.50
Scanning		
	Per page	\$ 2.10
Laminating		
	A4 - per page	\$ 2.30
	A3 - per page	\$ 4.60
Binding		
	Plastic binding	\$ 2.30
	Wire binding	\$ 3.20
Council Documents		
Minutes - Council	Per copy - Photocopied/Faxed - GST exempt	\$ 4.20
	Per copy - Email - GST exempt	\$ 2.10
	Per annum pd in advance - GST exempt	\$ 41.80
	Per annum pd in advance - Email - GST exempt	\$ 20.90
Agenda - Council	Per copy - GST exempt	\$ 10.50
Minutes - Committee	Per copy - Photocopied/Faxed - GST exempt	\$ 4.20
	Per copy - Email - GST exempt	\$ 2.10
Agenda - Committee	Per copy - GST exempt	\$ 10.50
Annual Financial Statements	Per copy - GST exempt	\$ 5.30
Annual Report	Per copy - GST exempt	\$ 10.50
Budget	Per copy - GST exempt	\$ 10.50
Council By-laws	Per by-law - GST exempt	\$ 2.10
Extract of Assessment Record	GST exempt	\$ 11.50
Manual - DCE Policies	GST exempt	\$ 41.80
Manual - OH&S	GST exempt	\$ 41.80
Register - EI Mem Allow & Benefits	GST exempt	\$ 5.30
Register - Emp Salaries Wages & Benefits	GST exempt	\$ 5.30
Register - Public Streets & Roads	GST exempt	\$ 5.30
Register - Fees & Charges	GST exempt	\$ 5.30
Extract of all other Registers	Per copy - GST exempt	\$ 11.50
required by legislation		
Strategic Plan	Per copy - GST exempt	\$ 10.50
Voters Roll	Per copy - GST exempt	\$ 26.10

2007/08 Schedule of Fees and Charges		Private Rate
Sup. Development Plan	Previously on exhibition - GST exempt	\$ 15.70
Planning Application by Consent		\$ 5.30
Planning Application Register		\$ 5.30
Confidentially provisions for LG Act	As per photocopying charges above - GST ex	
Plan Amendment Report	As per photocopying charges above - GST ex	
Schedule Register of Elected Members	As per photocopying charges above - GST ex	
Elected Members Register of Interest	As per photocopying charges above - GST ex	
Elliston Bush Fire Prevention Plan	As per photocopying charges above - GST ex	
Code of Conduct	As per photocopying charges above - GST ex	
Council Documents		
Freedom of Information		
FOI Access Application	GST exempt	\$ 25.80
FOI Dealing with Application	Per 15 minutes - GST exempt	\$ 9.60
FOI Photocopying	Per page - GST exempt	\$ 0.20
Council Office		
Chambers Hire	Per day (includes tea/coffee)	\$ 44.00
	Catering - cost + 20%	
	1/2 Day (including tea/coffee)	\$ 22.00
Digital Camera Hire	Per day	\$ 27.00
Data Projector Hire	Per day	\$ 58.00
CEO - Admin Services	Per hour	\$ 75.00
Admin Assistant - Admin Services	Per hour	\$ 50.00
History Books		
The Custodians	Single purchase	\$ 6.00
Across the Bar to Waterloo Bay	Single purchase	\$ 10.00
Tjeiringa		\$ 30.00
The Custodians	when 10 or more purchased at a time	\$ 4.00
Across the Bar to Waterloo Bay	when 10 or more purchased at a time	\$ 6.00
Community Bus		
Private Hire	Booking Fee	\$ 45.00
	Price per kilometre	\$ 1.20
Search Fees		
Full Search	Zoning & rates - same day service - GST ex	\$ 40.00
	Zoning & rates - within 7 w/days - GST ex	\$ 30.00
Part Search	Rates only - GST exempt	\$ 10.00
Cemetery Fees		
Grave Plot Lease Fee	GST exempt	\$105.00
Transfer of Lease/Licence	GST exempt	\$157.00
Grave Digging/Filling		\$574.00
	Plus Internment without 5 days notice	\$157.00
	Plus Excavation/burial out of normal hours	\$131.00
Niche Wall Lease Fee	GST exempt	\$105.00
Niche Wall Internment Fee		\$183.00
Extraordinary Fee for Extra Work		POA
Exhumation		POA
House Rental		
Council Employee	Per fortnight	\$ 200.00
Private		\$ 280.00
Council House E at Lock	Per fortnight	\$ 150.00
Leases & Licences		
Lease - Parklands	Per annum	\$ 25.00
Lease - Road Reserve		\$ 25.00
Licence - Bakehouse		\$ 25.00
Licence - Outdoor Furniture		\$ 25.00
Licence - Petrol Pump		\$ 25.00
Licence - Radio Facilities & Shared Capital Repairs		\$600.00
Licence - Street Trader		\$ 25.00

2007/08 Schedule of Fees and Charges		Private Rate
Licence - Water Pump		\$ 25.00
Campsites		
Sheringa & Walkers Rocks	Per car, per night	\$ 5.00
	Plus per person per night	\$ 2.00
Plant & Machinery		
Operator Hire	Per hour	\$ 49.00
Major Plant		
Backhoe	Per hour	\$ 101.00
Grader	Per hour	\$ 81.00
Loader - Front End	Per hour	\$ 69.00
Loader - Low	Per kilometre	\$ 5.00
Roller - Flat	Per hour	\$ 11.50
Roller - Grid	Per hour	\$ 17.25
Roller - Rubber Tyred	Per hour	\$ 35.00
Sedan	Per kilometre	\$ 0.80
Truck - UD	Per kilometre	\$ 1.20
Utility	Per kilometre	\$ 1.15
Minor Plant		
Air Compressor	Per day	\$105.00
	Per hour	\$ 32.00
Cement Mixer	Per day	\$ 27.00
Concrete Saw	Per day	\$ 74.00
	Per hour	\$ 27.00
Generator	Per day	\$ 53.00
	Per hour	\$ 8.00
Jack Hammer - Air Operated	Per day	\$105.00
	Per hour	\$ 32.00
Jack Hammer - Electric	Per day	\$ 74.00
	Per hour	\$ 27.00
Trailer	Per day	\$ 27.00
Trailer - Water Pump	Per day	\$ 58.00
	Per hour	\$ 8.00
Waker Packer	Per day	\$105.00
	Per hour	\$ 27.00
Other	Per day	\$ 27.00
Building Materials		
Building Metal	Per m3	\$ 79.00
Aggregate	Per m3	\$ 79.00
B double/ road train permit application fee		
	Per permit	\$ 25.00

Elected Members & Staff Allowance Register

(As at the 30th June 2008)

Elected Members Allowance Register			
Classification	1 Councillor	1 Councillor	6 Councillors
Stream	Chairman of Council	Deputy Chairman	
Annual Allowance	\$8,885	\$5579	\$4,152
Reimbursements	Mobile Phone Rental		
	Entitled allowances and reimbursements according to the Elected Members Allowances and Support Policy	Entitled allowances and reimbursements according to the Elected Members Allowances and Support Policy	Entitled allowances and reimbursements according to the Elected Members Allowances and Support Policy

Senior Officers Allowance Register		
Classification	1 Employee	1 Employee
Stream	Senior Officers Stream	
Level	Salaried Contract	AWA Contract
Reimbursements	According to Employees Allowances and Support Policy	According to Employees Allowances and Support Policy
Superannuation	9%	9%
	Private use of Council vehicle, telephone rental/business calls & mobile phone, clothing allowance	Private use of Council vehicle, telephone rental/business calls, house rental, clothing allowance, performance bonus

Administration Officers Allowance Register	Local Government Employees Register			
Classification	5 Employee	1 Employee	3 Employees	2 Employees
Level	AWA Contract	AWA Contract	6	7
Reimbursements	According to Employees Allowances and support Policy			
	Performance bonus	Performance bonus	DCE Enterprise Bargaining Agreement	DCE Enterprise Bargaining Agreement

District Council of Elliston

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