

District Council of Elliston



Annual Report

2005-06



District Council of Elliston



Address:

PO Box 46
Elliston SA 5670

Beach Terrace
Elliston SA 5670

Phone: (08) 86879177

Fax: (08) 86879176

Email: dce@elliston.sa.gov.au

Website: www.elliston.sa.gov.au

Elected Members

Chairman

Name:
Cr Michael Wandel

Contact Details
PO Box 22
Elliston SA 5670

Ph: 86878767



Deputy Chairman

Name:
Cr Patrick Clark

Contact Details
PO Box 54
Elliston SA 5670

Ph: 86879032



Councillor

Name:
Cr Ben Newton

Contact Details
PO Box 1531
Elliston SA 5670

Ph: 86879082

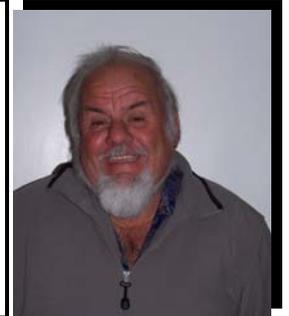


Councillor

Name:
Cr Richard Ridgway

Contact Details
PO Box 341
Lock SA 5633

Ph: 86891149



Councillor

Name:
Cr Karen Burrows

Contact Details
PO Box 37
Lock SA 5633

Ph: 86891018



Councillor

Name:
Cr Valda Glover

Contact Details
PO Box 342
Lock SA 5633

Ph: 86891026

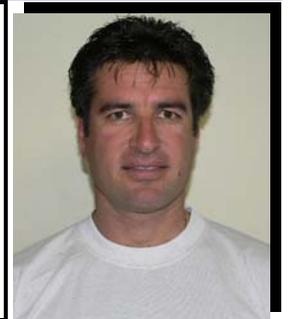


Councillor

Name:
Cr Nick Paul

Contact Details
C/- PO
Port Kenny SA 5671

Ph: 86255108



Contents

Elected Members	.2
Chairman's Report	.4
Chief Executive Officer's Report	.5
Council Profile	.6
Elected Members Allowance Register	.9
Senior Officers Allowance Register	.9
Administration Officers Allowance Register	.9
Local Government Employees Register	.9
Community / Council Committee Representatives	.10
Organisational Chart	.11
District Council of Elliston Administration Staff	.12
District Council of Elliston Outside Works Staff	.12
The Year in Brief	.13
Finance Officer's Report	.15
Environmental & Development Assessment Manager's Report	.18
Administration Officer / Works Manager's Report	.22
Dog & Cat Management Report	.25
Elliston Television Committee Report	.25
Council Policies	.26
Council Rating Policy	.31
Strategic Planning	.38
Freedom of Information	.42
Audited Financial Reports	.45

A message from the **Chairman**



Michael Wandel
Chairman

Council is maintaining a good financial position to move ahead in the future.

A new grader was purchased and is currently on road construction work. A high level of road construction and re-sheeting achievement made by outside staff is a credit to their ability.

The reseal of the Venus Bay Road has been achieved with the Roads to Recovery Program, an initiative of the Federal Government and the sealing of Little Bay Road in Elliston has been long awaited and is good for locals and tourist.

The Elliston Community Information Centre has been handed over to volunteers and we wish them all the best as they work towards making a valuable service for visitors and local people in the area. The promotion of all towns and their attractions is good for our communities.

The coming election in November will see people thinking of representing the Council area. I would like to thank all current Councillors for their 3 years of service and wish all those intending to stand for Council all the best. Also I would like to thank the Council staff for their hard work undertaken over the last year.

I would also like to take this opportunity to sincerely thank the community volunteer & service groups who put in their own time and effort to help make our community and Council district a better place to live and visit.

Michael Wandel

Chairman



A message from the **Chief Executive Officer**



Rob Gregor

Chief Executive Officer

During 2005/2006 Council continued its focus on improving its financial performance, ensuring costs were trimmed, core services strengthened and the process of replacing its essential plant began (refer to Administration Officers report for detail of purchases and projects).

The success of earlier efforts was built on and the financial position of Council was further improved during the 2005/2006 financial year.

For an analysis on the financial performance of Council it is important to refer to the detailed report contained in the Finance Officer's Report, as that compares the individual yearly performances from 2001/2002 through to and including 2005/2006.

KEY OUTCOMES FOR 2005/2006

- The underlying financial base of the Council remains very sound, even when the capital associated with larger and short-term grants is removed from the equation.
- No overdraft facilities were required during the financial year and the amount of funding specifically allocated to Community Support was increased by 100% (from 2004/2005 levels).
- Reserves for long-term upgrade of community infrastructure and replacement of essential plant/equipment were enhanced.
- The basic cost of operations for 2005/2006 was retained at approximately 20% below the 2003/2004 level while provision of core services was held at normal levels and in the case of re-sheeting rural roads, the total kilometres of road was increased by 31% from the 2003/2004 figure.

IMPORTANT ITEMS:

- During Council's detailed examination of the budget for 2005/2006 it determined that rates needed to be increased by an average of 4.92 % to achieve the desired outcome of a balanced budget with retention of current service levels and the practice of increasing the fixed component of the rate and reducing the variable component was continued.
- The ongoing efforts of the Local Government Associations (LGA, EPLGA and AGA) plus the Council itself in lobbying for an increase in funding was further recognised and funding support from both the State and Federal Government has been given a welcome increase.
- The independent review into the financial sustainability of Local Government has been completed and the resultant legislation will serve to reinforce good financial management in our particular section of government.
- The District Council of Elliston recognised the benefit of having a good business management culture in Local Government well prior to the review and from a practical point of view has acquitted itself well, it does not yet have all of the required (legislated) reporting and planning in place and doing so will have some impact on the future administration cost.
- An interim plan for management of waste is in place, however the final EPA guidelines for various sized facilities was not available in 2005/2006 and the required upgrades to meet increased compliance standards is expected to have a significant financial impact on Council into the near future.

The District Council of Elliston has again performed well in handling the often difficult task of balancing both budgets and services, with the success of the 2005/2006 financial year being the result of good planning and continued hard work by Councillors and staff and I record my ongoing appreciation for their efforts.

Rob Gregor

Chief Executive Officer

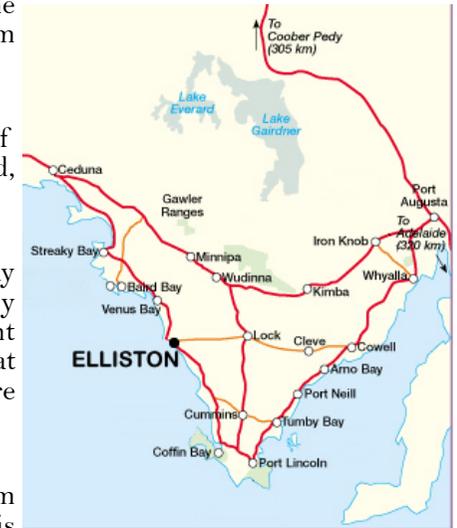
Council Profile

The District Council of Elliston covers an area of 669,300 Hectares and is located on the western seaboard of South Australia on the Eyre Peninsula. It is approximately 700km from Adelaide.



Within the District Council area, the two largest townships are the communities of Elliston and Lock with the six smaller towns being Port Kenny, Venus Bay, Bramfield, Sheringa, Tooligie and Murdinga.

Council's office is located in Elliston; one of the main townships on the Flinders Highway which is an alternate to Highway 1 between Port Lincoln and Streaky Bay. It is a very attractive coastal town that has significant potential for development and employment growth. The views of the rugged coastline are spectacular and the nearby boat ramp at Anxious Bay delivers over 50% of the Abalone and crayfish exported from the Eyre Peninsula.



The economy of the District is based upon primary production and the fishing and tourism industries. Primary production consists of mainly cereal grain (wheat, barley and oats) and wool. The extensive coastline is productive fishing ground, which is consequently experiencing increased patronage in recreational fishing, tourism and aquaculture.

Significant tourism potential exists within the entire district and effort is being made to maximise that industry.

The District Council of Elliston has:

- 1420 rateable properties
- 873 principle ratepayers
- The Council district has an area of 6,693 square kilometres
- It has approximately 1,146 kilometres of unsealed roads to maintain

Council is the policy making body responsible for the decisions of Local Government and through its administration it manages the infrastructure and maintenance of public assets for the District Council of Elliston.

Council fulfils it's responsibilities through an elected body of eight Councillors under the leadership of the Chairman.

Examples of adjoining and like Council elector quotas are:

Council	Electors	Total Members (inc. Mayor)	Representation	Mayor / C/person (M/C)	Wards	Aust Class. of LG (ACLG)*
Cleve	1596	8	199	C	0	RAS
Elliston	1279	8	159	C	0	RAS
Flinders Ranges	1568	9	174	M	0	RAS
Franklin Harbour	1221	6	203	C	0	RAS
Karoonda-East Murray	1143	9	127	M	4	RAS
Kimba	1079	7	154	C	0	RAS
Le Hunte	1199	7	171	C	0	RAS
Orroroo/Carrieton	1003	9	111	C	0	RAS
Robe	2011	7	287	M	2	RAS
Streaky Bay	2066	8	258	C	2	RAS

*RAS label stand for: Rural Agricultural Small

In fulfilling its responsibilities Council provides and supports the following:

- Public toilets, street lighting, kerbing and car parks in its towns
- Garbage collection, recycling and waste facilities management
- Street sweeping, litter bins and town maintenance services
- Safety/traffic signage on district roads.
- A community bus and financial support to various community activities
- Beach side car parks, stairwells and toilets or it has contributed 50% of the funding required for their construction
- Cemetery maintenance and grave digging
- Various fire protection and weed control activities
- Financial support to Libraries
- Various public facilities in foreshore areas and reserves (including the Venus Bay boat ramp)
- Television re-transmission and some water supply services
- Dog & cat management
- Administration of all of the above
- Governance and financial management of community based assets
- Beach camping facilities

COUNCIL CONDUCTS:

- Immunisation and Health Programs
- Citizenship ceremonies

COUNCIL INSPECTS & LICENSES:

- Food premises, sanitary conditions of buildings
- Outdoor signs
- Outdoor dining and entertainment

COUNCIL ADMINISTERS

- Public health, littering, signage, property development, building planning, beaches, parking and dog control



Council Coat of Arms

The head of the ram and the ears of wheat represent the wool and cereal industries of the District.

The abalone shell, prawn and crayfish represent the fishing industry of the District.

The vertical lines in the background behind the ram represent the coastal cliff line.

The wave design represents the Great Australian Bight, Southern Ocean adjacent to the location of the District.



Council Meetings

The Ordinary Meetings of Council are held on the third Friday of each month. Meetings commence at 9.30am, with a ten minute question time which is open to the public.

Electors and residents can bring any matter before Council, by writing to:

Chief Executive Officer
District Council of Elliston
PO Box 46
ELLISTON SA 5670

All correspondence must be submitted seven days prior to the meeting.

Elected Members & Administration Allowance Register

Elected Members Allowance Register			
Classification	1 Councillor	1 Councillor	6 Councillors
Stream	Chairman of Council	Deputy Chairman	
Annual Allowance	\$8,060	\$4,875	\$3,500
Reimbursements	Mobile Phone Rental		
	Entitled allowances and reimbursements according to the <i>Elected Members Allowances and Support Policy</i>	Entitled allowances and reimbursements according to the <i>Elected Members Allowances and Support Policy</i>	Entitled allowances and reimbursements according to the <i>Elected Members Allowances and Support Policy</i>

Senior Officers Allowance Register	
Classification	1 Employee
Stream	Senior Officers Stream
Level	Salaried Contract
Reimbursements	According to Employees Allowances and Support Policy
Superannuation	9%
	Private use of Council vehicle, telephone rental/business calls & mobile phone, clothing allowance

Administration Officers Allowance Register			
Classification	1 Employee	1 Employee	1 Employee
Stream	Administration Services Stream	Administration Services Stream	Administration Services Stream
Level	4	3	1
Year	4	2	3
Reimbursements	According to Employees Allowances and support Policy	According to Employees Allowances and support Policy	According to Employees Allowances and support Policy
	DCE Enterprise Bargaining Agreement	DCE Enterprise Bargaining Agreement	DCE Enterprise Bargaining Agreement

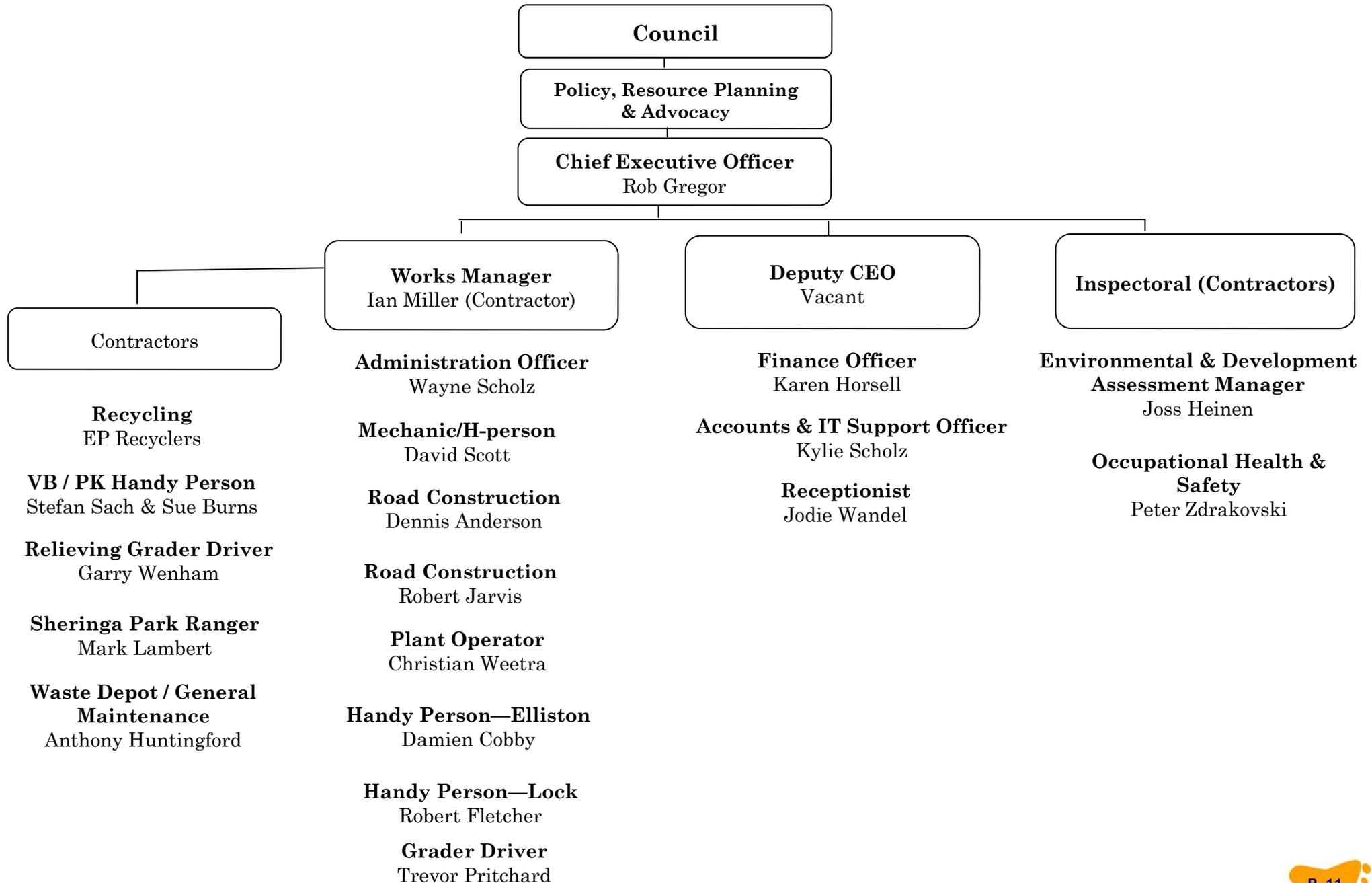
Local Government Employees Register			
Classification	1 Employee	5 Employees	2 Employees
Stream	Local Government Employees	Local Government Employees	Local Government Employees
Level	4	6	7
Year	3	3	3
Reimbursements	According to Employees Allowances and support Policy	According to Employees Allowances and support Policy	According to Employees Allowances and support Policy
	DCE Enterprise Bargaining Agreement	DCE Enterprise Bargaining Agreement	DCE Enterprise Bargaining Agreement

Council Representatives

Elliston Hospital Advisory Board	Cr M Wandel
Elliston Television Advisory Committee	Cr P Clark
Elliston Aerodrome Committee	Cr M Wandel
Elliston District Youth Advisory Committee	Cr B Newton
Lock Heritage Building	Cr R Ridgway
Lock Library Board	Cr K Burrows
Lock/Murdinga/Tooligie Progress & Tourism Association	Cr V Glover
Lock Public Institute Inc.	Cr K Burrows
Lock Business Association	Cr V Glover
Lock Swimming Pool Inc	Cr K Burrows
Lock Community Health and Welfare Advisory Board	Cr K Burrows
Port Kenny Water Supply Advisory Committee	Cr N Paul
Port Kenny/Venus Bay Progress & Tourism Association	Cr N Paul
EP Waste Management Committee	R Gregor
Eastern Eyre Rural Counsellor Service	Cr V Glover
Local Government Association of South Australia	Cr M Wandel
Local Government Finance Authority of South Australia	Cr M Wandel
Eyre Peninsula Local Government Association	Cr M Wandel
	Cr B Newton

Organisational Chart

(As at the 30th June 2006)



Administration Staff



Rob Gregor

Chief Executive Officer



Wayne Scholz

Administration Officer



Karen Horsell

Finance Officer



Kylie Scholz

Accounts / IT Support Officer



Jodie Wandel

Receptionist

Works Staff



David Scott

Mechanic



Robert Jarvis

Plant Operator



Dennis Anderson

Plant Operator



Christian Weetra

Plant Operator



Trevor Pritchard

Plant Operator



Robert Fletcher

Handyperson



Damien Cobby

Handyperson

Year In Brief

JULY

- A \$200 sponsorship was given to the South Australian Policy Legacy Inc for publication of their Child Safety Handbook.
- Councillor M Wandel was appointed as the Council Representative at the LGA AGM in October.
- \$200 was provided to the Colton Church for repairs to a broken stain glass window.
- The CEO undertook a formal poll of ratepayers to establish a majority viewpoint on future management options for the Elliston Community Information Centre.
- The 2005/2006 budget was adopted and the Rating Policy ratified.

AUGUST

- A commendation was received by Mrs C Gosling on the excellent improvements done to the footpath at the Lock shopping precinct.
- Shaun de Bruyn of Tourism Eyre Peninsula gave a presentation to Council.
- A trial began assessing the viability of a waste trailer service at Bramfield.
- Lock Stock and Apparel was nominated for 'A Pride of Australia' State Award in the Community Spirit Category and reached the final three (3) in the judging.
- Council staff were commended for their efforts in Risk Management activities which was reflected recently by an increased bonus from LGRS.



OCTOBER

- Council accepted an offer from Zero Waste for a waste oil facility at Lock.
- The Venus Bay boat ramp received major repairs.



NOVEMBER

- Administration Officer, Wayne Scholz was appointed as an authorised person and a Dog Management Officer.
- The concept plan submitted for Stage 3 of the Elliston Links Land Division was accepted.

DECEMBER

- Council employees, Karen Horsell and Kylie Scholz were commended on their excellent preparation and organisation of the Council Christmas function.

JANUARY

- Council purchased a new John Deere Grader.
- Council participated in the Australia Day awards.



Year In Brief

FEBRUARY

- A Contingency Plan for Community Land Management was adopted.
- Street numbers were painted on Lock Street kerbing.
- Stage 2 of the Elliston Links Auction was undertaken.

MARCH

- Council received a quality presentation from the Sculpture on the Cliffs Committee, which has been working well with Council on the new standards of administration.
- The Sculpture on the Cliffs Committee was donated up to \$3000 from the Community Chest.
- Council paid for the construction of a wooden stairway at Sheringa.
- Council submitted a joint funding venture with the District Council of LeHunte for the proposed joint sealing of the Mt Wedge/ Kyancutta Road.



APRIL

- Due to the approach of winter storms and subsequent risk of flood damage, Council undertook storm drain installation and minor maintenance at Venus Bay.
- In an effort to control Boxthorns, Council put in place a new Boxthorn control plan.
- Council accepted and supported Planning SA's proposal to assist in developing a master plan for Elliston's future development.
- To beautify the Port Kenny/ Venus Bay access roads, native trees were planted along the access roads.

MAY

- Council was successful in gaining a new recycling source for previously non-recyclables plastics.
- \$1000 was allocated to the Elliston Progress & Tourism Association for the 2006 Salmon Competition.
- A deputation was presented to Council by Bob Andrew and Neil Anderson (DSC Andrew) regarding Waterloo Heights development.



JUNE

- Council started the re-sheeting of the Murdinga/ Murlong road.
- Council completed the Mt Camel car-park upgrade with a pedestrian access from the car-park to the beach area for a made walkway by accessing funding from the Coastal Protection Board.
- Council supported an end of financial year celebration to formally recognise the work gang & contractor's achievement in construction of 42km of road for the 05-06 year.
- David and Anita from Planning SA presented an update of the Draft Master Plan for Elliston with an opportunity for questions and answers from the public.
- Council allocated \$1000 to be made available for the maintenance of Horns Lookout Fire Access Track.

A message from the **Finance Officer**



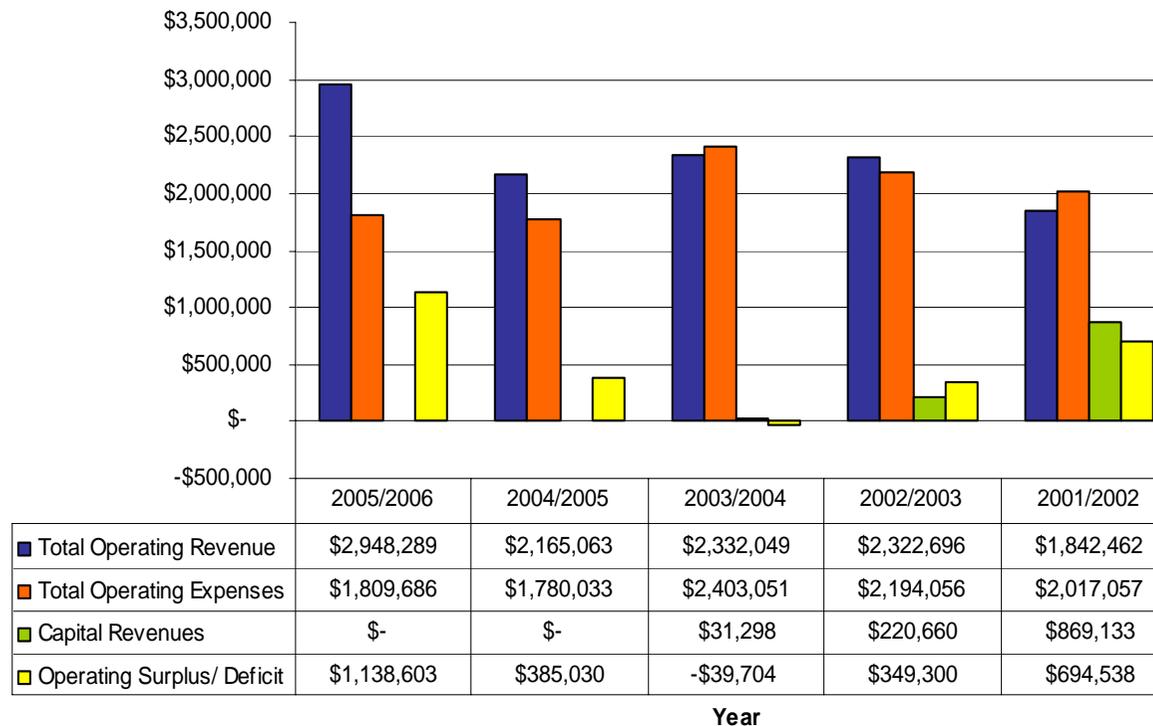
Karen Horsell

Finance Officer

DC Elliston has improved its financial performance considerably since 2004/2005, with its Net Operating Surplus being the highest ever in the last 5 years, an extreme improvement to the deficit it faced in 2003/2004.

- DC Elliston has consistently reduced its operating expenses over the last two years, which are now considerably lower than between 2001 and 2004.
- DC Elliston has been able to maintain an increase in its Net Operating Surplus for 2005/06, with an increase of 196% from the previous year.

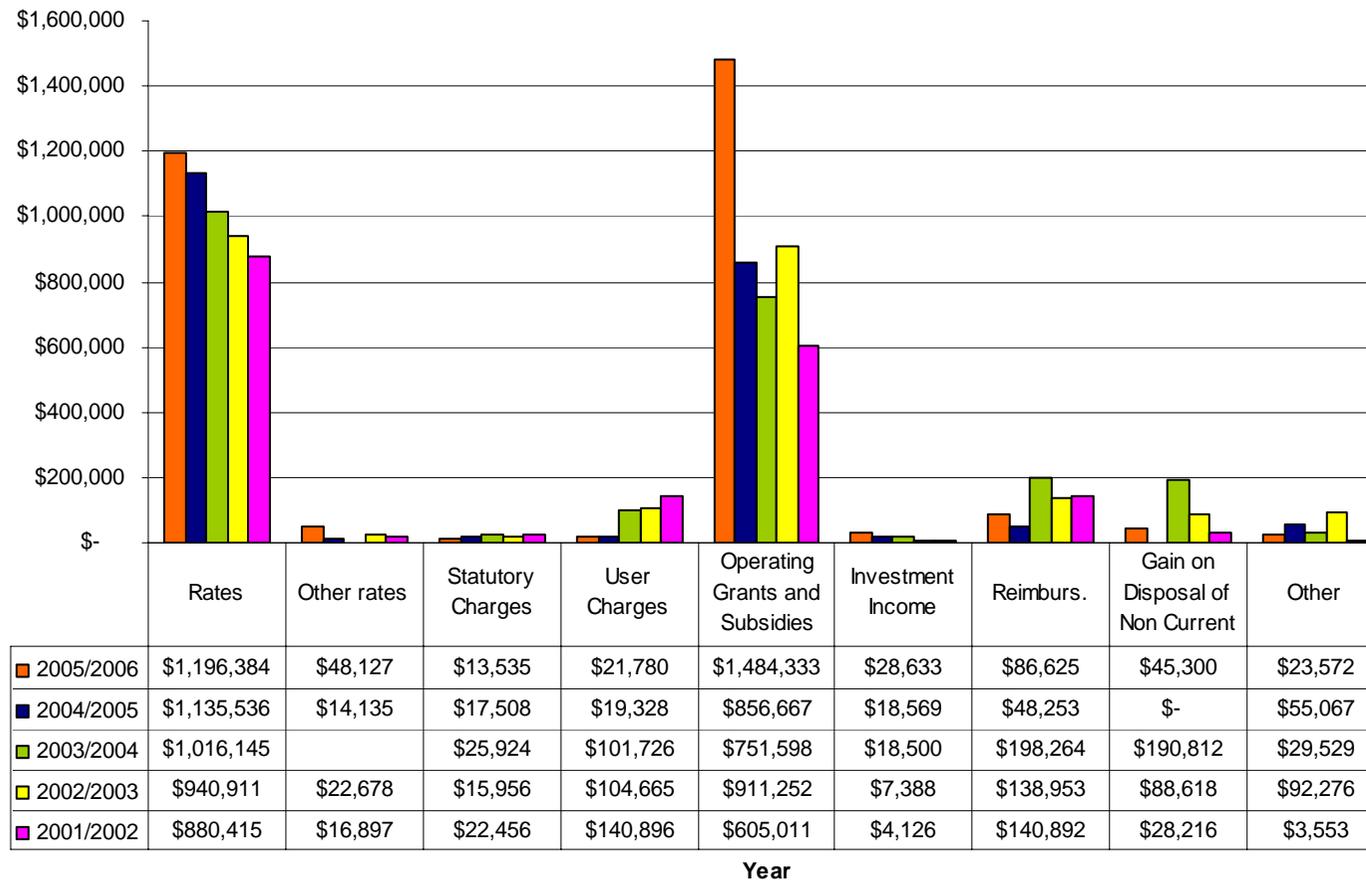
Operating Statement



A message from the **Finance Officer**

- As the graph below indicates, DC Elliston's revenue received from operating grants and subsidies has increased substantially over the last five years, increasing by 145%. Revenue from rates has also steadily increased over the last 5 years, increasing by 36%.
- DC Elliston was fortunate to receive considerable extra funding through the Federal Government's Roads to Recovery Supplementary program, where it received \$262,305. None of this funding had been spent in 2005/2006.
- Road expenditure continues to be the largest item of Council costs, comprising 29.6% of Council's total expenditure. With the assistance of additional funds through the State and Commonwealth Government, new construction and maintenance of roads continues all year round.

Operating Revenue



A message from the **Finance Officer**

- Operating Grants and Subsidies now contribute over 50% of DC Elliston's revenue, the highest amount in over 5 years. This has meant that revenue received from rates currently comprises just over 40% of the total revenue received by the District Council of Elliston. Of this amount however, \$64,000 of rates revenue remained unpaid at the end of June 2006.
- DC Elliston has been able to maintain the reduction in administration expenditure by 20% since 2002 while increasing its expenditure on housing and community amenities, which includes rubbish collection, stormwater drainage, protection of the environment, public conveniences, sewerage and other community development amenities, by 170% since 2002.

Ratio Analysis

	2005/2006	2004/2005	2003/2004	2002/2003	2001/2002
Current Ratio	7.59	3.52	1.45	2.29	0.79
Debt Ratio	2%	2%	7%	5%	8%
Cash Flow Adequacy Ratio	111%	103%	11%	76%	45%
Long term debt repayment ratio	4%	32%	129%	16%	13%

- The Current Ratio measures the ability of an entity to satisfy its obligations in the short term and indicates how much current assets exceed current liabilities on a dollar-for-dollar basis. The higher the ratio, the more favourable to creditors. In 2005/06 DC Elliston definitely has the ability to meet its current debts as they fall due.
- The Debt Ratio shows the proportion of total assets financed by creditors and the lower the ratio the better. Therefore DC Elliston has a sound financial stability and has the ability to continue operations in the long term.
- Cash flow adequacy is an attempt to assess the Council's ability to generate sufficient operating cash flows to cover its main cash requirements (payment of debt and the acquisition of non-current assets). DC Elliston has significantly improved its cash sufficiency, having had a percentage of over 100% in the last two years. This means that DC Elliston has in the last few years had the ability to generate sufficient cash flows from operations to meet their main cash requirements.
- The Long Term Debt Repayment ratio shows the ability Council has to generate cash from operations for the purpose of covering its long term debt commitments in the current year. The ratios show that in 2003/2004 it was 129% but in 2005/2006 only 4% of DC Elliston's cash from operations was required to repay debt.
- Our cash flow statement looks healthy with positive net cash provided by operations and almost doubling of our cash at end of reporting period. Important to note is that the Cash at End of Reporting Period includes unspent grants (such as R2R supplementary, Rural Transaction Centre, Youth Advisory Committee, Anxious Bay Boat Ramp and others).



Joss Heinen

EDAM

FOOD PREMISES

Food safety programs with regulatory audit are proposed for identified high risk food sectors. Food businesses expected to require mandatory food safety programs are hospitals, aged care, child care delivered meals organizations and some catering businesses. The Department of Health seeks information from DC Elliston about their intentions to offer regulatory food safety auditing services to food businesses proposed to have mandatory food safety programs, and whether Council intends to continue, cease or reduce food inspections for these businesses.

For business that require a regulatory audit there is no requirement in legislation nor exception from the Department of Health that Council will continue to conduct routine inspections. Notwithstanding this, Council may need to inspect should an auditor highlight a problem that threatens public health .

Currently Council conducts a regular inspection program with the majority of premises receiving a quarterly inspection. This may vary depending on the complexity of the food business or the type of service provided.

In general the standard of food premises is categorised from satisfactory to a high standard. Premises that may fail certain requirement of hygiene standard are given the opportunity to upgrade the premises with failing to do so shall result in issuing of the appropriate order.

UPPER EYRE PENINSULA BUILDING FIRE SAFETY COMMITTEE

Council should be aware that each Member Council of the Upper Eyre Peninsula Building Fire Safety Committee has to review and adopt the Terms of Reference.

Proposal

To review its membership and Terms of Reference, of the Upper Eyre Peninsula Regional Building Fire Safety Committee. The Terms of Reference is available to the general public at the Council office during normal business hours.

Background discussion

The Council of the day, back in February 2002, established the aforementioned committee to satisfy its obligations under Section 71 of the Development Act 1993.

The original committee was established between the District Council's of Ceduna, Elliston, Le Hunte and Streaky Bay.

The duties of this committee is to ensure that all buildings within the Council District complies to the provisions of the development Act and the Building Code of Australia.

Review Provisions

Membership of the committee is for a period of three years; however, there is nothing to prevent a member being reappointed.

LIGHTING OF FIRES – BY-LAWS

Having reviewed Councils By-Laws with Paula Meagen of Norman Waterhouse Solicitors about the lighting of fires for either personal comfort or cooking by persons camping, (including indigenous people) it should be noted that the following will have an impact to any person using land that is under the Care & Control of Council:-

The lighting of fires is covered in By-Law 2 and has been deleted from By-Laws 7 & 8 to avoid duplication. By-Law 2 deals with Local Government Land and Clause

A message from the **EDAM**

3.16 states- That no person shall light any fire on local government land except:

- a) in caravan parks or cleared and signposted picnic areas provided by the Council for that purpose;
- b) in a portable barbeque as long as it has a four (4) metre cleared area and above the barbeque, it is clear of flammable materials and a responsible person is in attendance with water or other extinguishing agents on hand;
- c) in accordance with the provisions of the CFS Act.

(NOTE: the Country Fires Act has since been replaced by the Fire & Emergency Act 2005 (The F&ES Act). Therefore the draft By- Laws will be amended to reflect this).

The wording means that all three of these criteria apply in relation to lighting of fires on local government land. So any lighting of fires will need to be compliant with the provisions of the F&ES Act.

COASTAL – DEVELOPMENT PLAN AMENDMENT

The proposal for rezoning has been an ongoing issue for numerous years and I dare say prior to myself commencing work for Council some 12 years ago. Several requests have been received from land owners of Salmon Point for such a rezoning. Unfortunately the land owners never commenced the proper legislative requirements as they were always of the opinion that Council would complete this task.

State Agencies such as the Native Vegetation Authority, Coast Protection Board and recently the Environmental Protection Authority do not generally support these proposals.

In 2002 I was instructed by Council to investigate the possibility of a land division for residential type development over the area commonly known as Salmon Point. As usual, the response received from the State Agencies was of a negative nature and they did not support any development over that portion of land within the Coastal Zone.

In 2003/4, under the umbrella of the Eyre Peninsula Local Government Association a working party was formed by the West Coast Councils (that control land adjacent to the coast) to generally investigate the possibility of development adjacent the coast.

As this progressed the Eyre Region Development Board became involved and then with all coastal Councils started the ball rolling. Several meetings ensued which eventually led to the creation of a Coastal Plan Amendment Report that would set the objectives and Principles for the whole of Eyre Peninsula. This PAR would be a Pilot Program as a Regional Development Plan specifically for coastal development has never been formulated.

It was resolved that each individual Council would assist in the rezoning and identify land that in their opinion was suitable such developments as aquaculture, residential, tourism and the like.

Eventually the proposal was put forward by the EPLGA to the State Government that all the West Coast Councils wished to proceed with a Regional PAR.

The Government then enlisted such interested parties as Planning SA, PIRSA & DEHA with all other State Agencies being involved at the consultation stage of the PAR.

Public consultation proceeded with Planning SA staff holding a public meeting at Elliston on in August 2005.

This meeting explained the general process the public had to undertake if they wish to lodge a submission for any future amendments to the Coastal Development Plan. This meeting was very well attended including Staff and Councillors from this DC Elliston.

A message from the **EDAM**

It should be noted that Council's involvement was only on the Working Party and acting as the facilitator of the Public Meeting. All submissions were to be addressed to Anita Harmer (Coordinator of the Coastal PAR) at Planning SA.

Planning SA in conjunction with all the relevant State Agencies in accordance to the Government Strategic Plan would determine which proposals have merit. They would also seek further justification from the author of any proposal and if necessary conduct an on site inspection.

DEVELOPMENT ACT TIME REQUIREMENTS

The process by which, a development application is assessed and the time requirements depend on the nature of the development and the zone within which it is located.

The Development Regulations and Development Plan enable applicants and Councils to identify the relevant time requirements.

The degree of public notification and the time requirements varies based on the complexity of the proposal and whether the proposed development is in the appropriate zone.

The Regulations enables Councils/DAC and Referral Agencies to "stop the clock" if further information is required from the applicant to make a decision.

On the following page is a chart which indicates the required time-limits for any development application presented TO Council seeking development assessment.

PROVISIONS FOR SANITATION

Division 11 Provision relating to Sanitation, Drainage etc:		
Section 15:		
Insanitary Conditions	6 Investigations	All Resolved
Section 17:		
Offensive Activities	3 Breaches	All Resolved
Section 18:		
Discharge of Wastes	1 Complaint	Investigating
Section 19:		
Private Thoroughfare	Nil	
Section 20:		
Inadequate Sanitation	8 Complaints	All Resolved

Division 111 Protection of Water Supply:	
Section 21:	
Pollution of Water	Nil
Section 22:	
Water supply Closure	Nil
Division IV, Remedial Action etc:	
Action on Default	Nil
Cost Recovery	Nil

BUILDING STATISTICS –2005/2006

Building Statistics for the 2005/2006 financial year		
Dwellings	\$1 408 500.00	12
Commercial	\$ 358 700.00	9
Sheds, Carport etc.	\$ 123 850.00	22
Land Divisions	N/A	6
TOTAL	\$1 891 050.00	49

Kinds of Development	Extent of Public Notification	Statutory Time Requirements
Complying	Category 1 (No notification)	2 Weeks
Merit	Category 1 (No notification)	8 Weeks 12 Weeks with Agency Referral (Schedule 8 specifies the referral agency response time requirements)
	Category 2 (notification of all neighbours)	8 Weeks 12 Weeks with Agency Referral (Schedule 8 specifies the referral agency response time requirements)
	Category 3 (Full Notification)	8 Weeks 12 Weeks with Agency Referral (Schedule 8 specifies the referral agency response time requirements)
Non -Complying	Category 3 (Full Notification)	No current statutory time requirements as proposal is contrary to the policies in the Development Plan
	Category 1 (No Notification) for minor alterations	No current statutory time requirements as proposal is contrary to the policies in the Development Plan (Schedule 8 specifies the referral agency response time requirements)
Building Rules consent only (for Class 1 or 10 building – pursuant to the Building Code)		4 Weeks
If any application is referred to DAC or prescribed body		10 Weeks
If any application is referred to Building Rules Advisory Committee		2 Weeks
A relevant authority must provide notification of its decision to an applicant		5 Business Days
Where representations are made by third parties (either Category 2 or 3) relevant authority must provide its decision on the application to the third party		5 Business Days
Where relevant authority makes a decision on a Category 3 development, it must provide its decision to third party representors (including their appeal rights) and the names of representors and its decision to the ERD Court		5 Business Days
Appeals against a Category 3 development application by third parties		Appeal Applications must be lodged within 15 business days after the date of the decision

A message from the **Administration Officer / Works Manager**

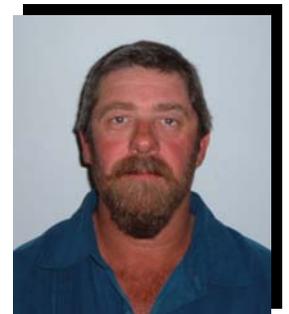


Wayne Scholz
Administration Officer

COUNCIL RESHEETING PROGRAM

Council completed 42 km of resheeting this financial year:

No Where Else Rd	10km
Kappawanta Road	3km
Mt Camel Carpark	1km
Colton Back Rd	5km
Palkagee Rd	2km
Burrows Rd	5km
Little Bay Rd	.5km
Colton Back Rd	6km
Ushers Lane	3km
Hundred Line Rd	5.5km
Murdinga Murlong Rd	1km



Ian Miller
Acting Works Manager

ROAD MAINTENANCE

- Sand removal was carried out to remove drift from the Esplanade roadway and around Venus Bay boat ramp and parking area
- Roadside Vegetation trimming completed on Rocky Valley Road, Owen Road, Burrows Road, McLachlan Way, Huppatz Road and Kay Road
- Jet patcher leased to undertake bitumen repairs to Lock, Pt Kenny and Elliston Street and to Venus Bay access road edges prior to resealing

ADDITIONAL WORKS

- Extensive storm water prevention measures undertaken at Venus Bay
- Lock STEDS high pressure cleaned
- Elliston BBQ shelter repairs to the lattice and roof material
- Began the installation of MGB rubbish bins for rubbish and recyclables in the townships of Elliston and Venus Bay
- Extensive vegetation control at Elliston Air Strip and continued maintenance of lights and infrastructure.
- Installed new water pump at the Elliston town water hole for the town parks and gardens
- Lifted and repaired the walking ramps over the sand hills on the Esplanade
- Installation of water standpipe at Venus bay and repairs and maintenance to pump shed and pump
- Carried out installation of new boat ramp at Venus Bay
- Carried out repairs to Anxious Bay boat ramp
- Vegetation removal and mowing at Locks Well

A message from the **Administration Officer / Works Manager**

- Grading of Lock Race course road
- Carried out footpath repairs in all towns and removal of overgrown vegetation
- Maintenance to the Elliston stormwater pumps
- Grading and rolling of Elliston air strip
- Began minor repairs to the various toilets including the Lock Caravan Park ablution block and installed new tank

WEED CONTROL

- Boxthorn program continued
- Removal and monitoring of Boneseed in the Elliston area

TRAINING

- Works staff completed fire extinguisher training at the Elliston CFS complex
- Fire Prevention Officer completed FPO training
- Dog and cat management training completed by Admin Officer

SEALING PROGRAM

- Carried out construction and sealing of Little Bay Road and Boords Beach Road completing the Esplanade ring route
- Resealed the Venus Bay entrance road from Flinders Highway to the General store parking area

PATROL GRADING

- Both graders have been active throughout the district over the wet summer period

TOWN HANDY PERSONS

Stef Sach and Sue Burns have continued their efforts in Venus Bay and Pt Kenny with extensive mowing and vegetation control. Damien Cobby in Elliston concentrated on tidying up the town footpaths and walkways, with street tree trimming greatly improving the presentation of the town. Robert Fletcher in Lock has continued to improve town tidiness with street tree trimming, footpath repairs, weed and fire reduction.

The grounds and maintenance staff carry out an important role in our communities, some of their tasks include: waste collection, sorting and management, footpath monitoring and repairs and safety inspections of playgrounds, jetties and walkways etc, drum muster activities, aerodrome safety monitoring, water quality monitoring, fee collections, weed control and mowing for fire prevention, lawn watering and maintenance just to name a few and their efforts are greatly appreciated in keeping our towns tidy.

WASTE MANAGEMENT

- Waste is becoming increasingly regulated by the controlling agencies and continuing efforts have been made to keep the waste depots complying, less and less waste is being buried in landfill with large volumes of separated waste now transferred for recycling.



A message from the **Administration Officer / Works Manager**

- Two Zero Waste grants were successful with the first two tandem wheel Waste trailers and MGB,s (Mobile Garbage bins) to cope with the expanded recycling and waste management program. These trailers transport MGBs, sorted waste and recycling and assist with reducing landfill into our ever decreasing landfill depots.
- The second is a waste oil facility now available in the Lock Works Depot, this facility can accept all used engine, transmission and diff type oils free of charge. Note: Brake fluid and coolants must not be mixed with the oil.

PLANT & EQUIPMENT

- Cat 12H Grader has continued to perform well with patrol grading throughout the district and some Road construction.
- The purchase of a new John Deere 770D grader in April 06 has improved the road construction with additional power and capacity and will be used extensively for the District Road Construction.



Overall the year has been very productive, I would like to thank Council for their support and continued willingness to work with the Works department to achieve a great result and the Works staff for their continued efforts, also to our contractors for their work well done.

A special thanks to Ian Miller for his enthusiasm, his dedication and his skills.

I look forward to working together to further improve productivity and efficiency.

Wayne Scholz
Administration Officer

I would like to thank the District Council of Elliston for the opportunity to be part of a successful and productive team and for their support throughout the year. Thanks to Wayne and Rob for their support and expertise, also to the works staff and contractors for their support and cooperation. It's been a very enjoyable time for me being part of this council and look forward to continuing a great working relationship.

Ian Miller
Acting Works Manager



Dog & Cat Management



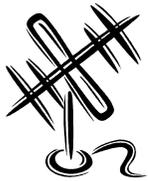
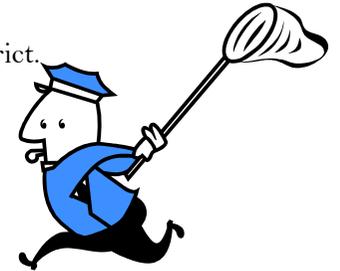
Good dog management is the responsibility of dog owners, however the Council is required by law to enforce the Act.

Several fines were issued for offences with warnings advertised extensively throughout the District.

Thank you to the responsible dog owners who now keep their dogs on a lead in public areas.

For the registration period 1 July 2005 to 30 June 2006 there was a total of 306 dogs registered throughout the district.

Wayne Scholz
Dog & Cat Management Officer

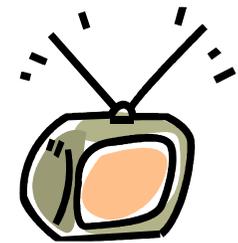


Elliston Television Committee

The television function is being administered by Council through a local committee.

The service is running smoothly with regular equipment servicing being undertaken by Australian Satellite Services.

The Elliston Television Committee's current account balance is \$21 300.00.



Council Policies

APPLICATION OF COMPETITION PRINCIPLES

Council does not operate any business activity that meets the criteria of Category One being business activities with an annual turnover in excess of \$2 million or employing assets in excess of \$20 million.

Council also provides a Community Bus. This is mostly used by the aged and disabled as a community service obligation, however the bus is made available for hire when not otherwise in use.

Private works is undertaken by Council where there are no viable alternatives (local contractors) for the community to access.

All Council business activities include checks for competitive neutrality. In setting fees and charges the Council has taken into account:

- Relevant Government legislation and policies;
- Community service obligations and impact on residents, ratepayers and visitors to the Elliston District and the allocation of Council resources and funds to reflect best value practices;
- The impact on competitors – actual and potential including employment, economic and regional development;
- The interests of consumers;
- Council Policies including the Council Contracts Tendering and Purchasing Policy which includes competitive tendering.

Current Council by-laws have been in place since September 2002 and were all formally reviewed against the principles of competitive neutrality prior to implementation.

There were no complaints in 2004/2005 relating to the Council's application of competitive neutrality.

COMMUNITY LAND MANAGEMENT

Pursuant to the Local Government Act 1999 (Sections 193, 194, 195 & 196) Council was required to undertake a process to classify all Local Government land owned by or under the care and control of Council.

Subsequently Council formally identified and completed "community land" requirements and relevant Management Plans have been developed.

LIST OF DOCUMENTS AVAILABLE TO THE PUBLIC

The list of registers & codes of conduct or practice which are required to be kept under the Local Government Act 1999 or Local Government (elections) Act 1999 are:

- Registers
- Local Government Acts – Mandatory Registers, Codes and Policies Registers
- Members Registers of Interests
- Members Register of Allowances and Benefits
- Officers Register of Interests
- Community Land
- Public Roads
- By Laws

Council Policies

CODES

- Members Code of Conduct
- Code of Practice for Access to Meetings and Documents
- Employees Code of Conduct

POLICIES

- Authorisation for Weed Control on Road Reserves Policy
- Business Support and Incentive Policy
- Code of Conduct for Council Members Policy
- Code of Conduct for Employees Policy
- Community Bus Policy
- Community Support Policy
- Contracts, Tendering & Purchasing Policy
- Council Cars & Light Commercial Vehicles Policy
- Decision Making for Major Items Policy
- Development of Roads on Reserves Policy
- Elected Members Allowances & Support Policy

- Fire Prevention Policy
- First Aid Facilities Policy
- Internal Review of Council Decisions Policy
- LGAWCS Injury Management Policy & Procedure
- Native Vegetation Plan for Road-works Policy
- Order Making Policy
- Outdoor Dining Policy
- Public Consultation Policy
- Public Meeting Advertising Policy
- Records Management Policy
- Sale, Lease or Disposal of Land & Other Assets Policy
- Street Planting Policy
- Supplementary Election Policy
- Use of Confidential Provision Policy
- Use of Councils Resources during Emergencies Policy
- Volunteer Policy
- Travelling Allowance Policy

LOCAL GOVERNMENT (ELECTION) ACT

- Campaign Donation Returns prepared by candidates

FREEDOM OF INFORMATION ACT

- Information Statement

LOCAL GOVERNMENT ACT

PROCEDURE

- Internal Review Procedure

SERVICE DELIVERY

The Local Government Act 1999 (Section 49) provides that a Council must prepare and adopt policies on contracts and tenders, including policies on the following:

- The contracting out of services
- Competitive tendering and the use of other measures to ensure that services are delivered cost-effectively
- The use of local goods and services
- The disposal of land or other assets

Council Policies

The policies must:

- Identify circumstances where the Council will call for tenders for the supply of goods, the provision of services or the carrying out of works, for the sale or disposal of land or other assets
- Provide a fair and transparent process for calling tenders and entering into contracts other than those resulting from a tender process

In assessing Councils service provision role, the following locality factors are noted:

- The Council is a small, remote, rural Local Government authority. There is limited scope for contract outsourcing (of service provisions), due to the current situation of:
- Small population base
- Distance from regional centres, such as Port Lincoln (170 kilometres), Whyalla (350 kilometres), Adelaide (700 kilometres)
- The size of works involved is generally not a sufficient mass to interest contractors

In most instances experiences have shown that any efficiency gains are likely to be realised in the capital purchase area of major plant and equipment, eg graders, trucks etc.

In determining service principles that are relevant, Council has regard to:

- Consistency with and relevance to its Strategic Plan
- The desire to retain an appropriate level of staffing
- The desire to stimulate local economic and employment opportunities
- Determination of service delivery approaches that are considered in the best interests of the district community
- The ability to respond to emergency situations
- Compliance with statutory obligations and the National Competition Policy
- Any other relevant factors which Council consider appropriate

The policy concerns the following range of matters where the Council has specifically determined that it will invite tenders:

- To carry out work that a Council is accountable for carrying out
- To provide services or facilities that a Council is accountable for providing
- To provide goods or materials to a Council
- To dispose of Council property
- Where required by statutory legislation

Generally Council will purchase goods through adoption of the following approaches:

- Direct purchase where there is only a single supplier or the particular circumstances involve only one potential supplier
- Seeking quotations from two or more suppliers
- Selected tender seeking tenders from a limited number of suppliers on the basis of (for example, location, previous performance), as a result of an expression of interest process
- Open tender seeking tenders from the market at large through an open invitation, eg advertisement

Council Policies

In identifying the circumstances in which to apply these options, Council will give consideration to issues, such as:

- The number of known suppliers of the goods or services
- The existence of local suppliers of the goods or services and the impact on the local economy of the goods and services where purchased from outside the areas
- The total estimated value of the purchase
- Previous experience with suppliers
- The organisational capacity of the Council to undertake the purchasing options
- Compliance with statutory obligations

HUMAN RESOURCES

Council undertakes the principles of equal opportunity employment and appointments are made on merit.

Human Resources are an important component of Council operations and extensive policies, procedures and Occupational, Health Safety and Welfare plans have been adopted and enacted.

MANAGEMENT COMMITTEE

The Management Committee shall consist of the Chief Executive Officer, Deputy Chief Executive Officer, Administration Officer and one nominated Administration employee.

The Chief Executive Officer shall chair all Management Committee meetings, and in turn shall report to Council.

SCOPE OF MANAGEMENT COMMITTEE

- Implement Council Directives
- Ensure timely delivery of services
- Periodical review Council's Policy Manual
- Initiate action to prevent occurrence of non-conformities
- Identify and record quality issues, through examination of service improvement reports
- Undertake periodic quality audits
- Initiate, recommend and provide solutions through designated channels
- Verify implementation of solutions
- Control further processing, delivery or installation of non-conforming product or service, until the deficiency has been corrected

OCCUPATIONAL HEALTH, SAFETY AND WELFARE

- Undertake requirements of the Act
- Initiate action for regular inspections
- Identify, record all safety issues
- Initiate, recommend and provide solutions through designated channels
- Verify implementation of solutions

Council Policies

TRAINING

- Receive and consider training requirements of employees
- Identify and record considered training requirements
- Initiate, recommend and / or provide solutions through appropriate channels

AUTHORITY TO ACT

All instances where such actions procedures are within Council adopted policies and/or approved budgeted funding allocations have been made. Where immediate action is required to prevent extreme risk situations, the team leader or authorised person is authorised to act individually.

CUSTOMER CARE

The District Council of Elliston has developed eight Customer Care philosophies:

1. We take great pride in our role in the Elliston region and enjoy the satisfaction of a job well done
2. We are friendly in our dealings with residents, visitors, team – mates and work colleagues
3. We are respectful of the expectations and needs of residents, visitors and co-workers
4. We listen carefully to customers needs and understand their expectations
5. We understand and empathise with the needs of a variety of different customer groups
6. We work to gain knowledge and information to assist our customers and fulfil their needs
7. We support co-workers and work co-operatively towards achieving goals
8. We will apply these philosophies by doing a job well; following up to ensure satisfaction and learning from our experiences to continually improve our service performance

Council Rating Policy

RATING POLICY INTRODUCTION

This document sets out the policy of the District Council of Elliston for the setting and collecting of rates from its community. The policy covers:

- strategic focus
- adoption of the Policy
- the method used to value land
- adoption of and objections to valuations
- business impact statement
- Council's revenue raising powers
- general rates and fixed charge
- water catchment levy (the Council's collection role)
- pensioner concessions
- self funded retirees concession
- unemployed persons concessions
- payment of rates
- late payment of rates
- rebate of rates
- remission of rates
- postponement of rates
- sale of land for non-payment of rates
- changes to assessment record
- disclaimer.

A summary of the legal position relating to the setting and collection of rates is attached to the policy – refer Appendix A.

STRATEGIC FOCUS

Council's mission is to provide the community with relevant and financially sustainable services that add to the quality of life for all who live and visit the District. In setting its rates for the 2005/2006 financial year the Council has given consideration to the key goals in its strategic plan.

The goals of the District Council of Elliston are:

- maintain and improve our physical infrastructure
- implement the strategic plan by improving the financial position of Council
- utilise economic development opportunities to improve the well being of the community
- protect our pristine coastal natural and built environment
- provide responsive community services equitably across the District
- ensure open and effective leadership to assist the development of the community

While Council has considered all of the objectives contained in its Strategic plan it has identified the following specific objectives as being crucial in its decision making for the setting of the 2005-2006 rating policy:

- implement the strategic plan by improving the financial position of Council
- maintain and improve our physical infrastructure
- improve the standard of our rural roads
- proactively pursue external funding opportunities to support implementation of projects and programs
- fully identify the current and future cost of operating Waste Management facilities and plan for that within the budgetary process
- identify and develop appropriate road construction and maintenance standards for rural roads in consultation with the community
- utilise the future Roads to Recovery Program to assist in sealing town streets
- investigate alternative methods and new technologies for the construction and maintenance of rural roads
- maximise the tourism potential of the area

The Strategic Plan documents and the Council's budget are available for inspection at:

Council Rating Policy

The District Council of Elliston – District Office
Beach Terrace
ELLISTON SA 5670

Elliston Community Library
Elliston Area School
ELLISTON SA 5670

Lock Community Library
Lock Area School
LOCK SA 5633

Port Kenny Community Library
Port Kenny Area School
PORT KENNY SA 5671

The Council regularly conducts public consultation on a broad range of issues relating to the future directions of the area. These meetings are always advertised in local papers with ratepayers and interested parties welcome to attend. The Council also encourages feedback and comments at anytime and such comments may be sent to:

Mr Rob Gregor
Chief Executive Officer
PO Box 46
ELLISTON SA 5670

ANNUAL ADOPTION OF THE POLICY

Section 171 of the Local Government Act 1999 requires the Council to prepare and adopt each year, in conjunction with the declaration of the rates, a rates policy. The policy must be available at the principal office of the Council and a summary version must be distributed with the first rates notice.

This Policy is available for inspection at District Council of Elliston, Beach Terrace Elliston SA 5670 or on their website: www.elliston.sa.gov.au.

METHOD USED TO VALUE LAND

The Council may adopt one of three valuation methodologies to value the properties in its area.

They are:

- Capital Value – the value of the land and all the improvements on the land
- Site Value – the value of the land and improvements which permanently affect the amenity of use of the land, such as drainage works, but excluding the value of buildings and other improvements
- Annual Value – a valuation of the rental potential of the property

The Council has decided to continue to use capital value as the basis for valuing land within the Council area. The Council considers that this method of valuing land provides the fairest method for distributing the rate burden across all ratepayers because property value is considered a reasonable indicator of income and capital value which closely approximates the market value of a property provides the best indicator of overall property value.

ADOPTION OF VALUATIONS

The Council may employ or engage a valuer to value the land in the area or it may use the valuations provided by the Valuer-General, or it may use a combination of both subject to certain restrictions. The Valuer-General is a statutory officer appointed by the Governor.

OBJECTION TO VALUATION

The Council has adopted the valuations made by the Valuer-General. If a ratepayer is dissatisfied with the valuation made by the Valuer-General then the ratepayer may object to the Valuer-General in writing, within 60 days of receiving the notice of the valuation, explaining the basis for the objection, provided they have not:

- a) previously received a notice of this valuation under the Local Government Act, in which case the objection period is 60 days from the receipt of the first notice; or
- b) previously had an objection to the valuation considered by the Valuer-General.

Council Rating Policy

A person may object to a valuation of the Valuer-General by notice in writing, setting out the reasons for the objections, and the Valuer-General must consider the objection. If the person then remains dissatisfied with the valuation the person has a right to a review. Applications must be made within 21 days of receipt of the notice of the decision (in relation to the objection) from the Valuer-General. A payment of the prescribed fee for the review to be undertaken together with the review application must be lodged in the Office of the Valuer-General, who will then refer the matter to an independent valuer. If the person remains dissatisfied with the valuation then they have a right of appeal to the Land and Valuation court (Section 24, 25A, 25B & 25C of the Valuation of Land Act 1971).

The address of the Office of the Valuer-General is 101 Grenfell Street, Adelaide SA 5000 (GPO Box 1354, Adelaide SA 5001) and the telephone number is 1300 653 346 (general enquiries) 1300 653 345 (objections enquiries).

Note: Council has no role in the process of considering an objection to a valuation. It is also important to note that the lodgement of an objection does not change the due date for the payment of rates.

NOTIONAL VALUES

Certain properties may be eligible for a notional value, where the property is the principal place of residence of a ratepayer, under the Valuation of Land Act 1971. This relates to some primary production land or where there is State heritage recognition.

Any owner that believes that they are entitled to a “notional value” must apply in writing to the Office of the Valuer-General.

BUSINESS IMPACT STATEMENT

The Council has considered the impact of rates on businesses in the Council area, including primary production, in considering the impact, Council assess the following matters:

- those elements of the Council’s strategic management plans relating to business development;
- the current and forecast economic climate (as identified from various public documents).
- movement in the Consumer Price Index (CPI) and other relevant indices;
- The need to ensure that appropriate reserves are put aside for replacement of ageing plant and equipment;
- The need to ensure that adequate funding is available to meet the increased cost of waste management and the ongoing maintenance of ageing public infrastructure.

COUNCIL’S REVENUE RAISING POWERS

All land within the Council area, except for land specifically exempt (eg crown land, Council occupied land and other land prescribed in the Local Government Act – refer Section 147 of the Act), is rateable. The Local Government Act provides for the Council to raise revenue for the broad purposes of the Council through a general rate, which applies to all rateable properties. In addition, the Council can raise separate rates, for specific areas of the Council or service rates or charges for specific services. The Council also raises revenue through fees and charges, which are set giving consideration to the cost of the service provided and any equity issues. The list of applicable fees and charges is available at the District Council of Elliston, Beach Terrace Elliston or on our website at www.elliston.sa.gov.au. A Goods and Services Tax at a rate determined under the Goods and Services Act 1999 will be charged on those fees not given exemption under the Act.

GENERAL RATES

In setting the 2005/2006 financial year rates, the Council has decided to raise rate revenue of \$1,192,978 in a total revenue budget of \$3,547,441.

Rates are raised by the Council applying a rate in the dollar on the value of the property. Generally this means a high property value will result in higher Council rates as opposed to a property with a lower property value.

The limitation of rating on property values is that it assumes that persons owning high value properties have more capacity to pay than those owning lower value properties.

Council Rating Policy

Recent substantial increases in 'location' property valuations have highlighted the issue that 'low' income' households with high property values are finding it difficult to meet council rate payments.

Consideration of the new valuations provided by the Valuer General indicates that generally all valuations have increased throughout the entire council area.

Council considered that an increase in the fixed component of its rate is therefore the most equitable method of distributing the cost of services within the community and it has increased the fixed charge from \$290 to \$320 while reducing the variable component from the 04/05 level of .5098c in the dollar to .4343c. The fixed component now includes a contribution towards budgeting for depreciation (to upgrade/replace existing assets and infrastructure) as is now promoted by the philosophy of the Office of Local Government.

Where ratepayers have reasonable cause to determine that they have suffered an unreasonable increase in this years rates, due to specific property valuation increase, and where such rate increases will cause hardship, Council will give consideration to applications for a rebate or for remission and/or, postponement of the rates.

WATER CATCHMENT LEVY

The District Council of Elliston is wholly situated within the Eyre Peninsula Water Catchment Area and is required under the Water Resources Act to fund the operations of the Eyre Peninsula Catchment Water Management Board. It does so by imposing a separate rate against rateable properties of a fixed amount sufficient to reimburse to the Council the amount which it is required to contribute towards the operating costs of the Board for the 2005/2006 financial year. The Council is operating as a revenue collector for the Board in this regard. Revenue from this Council is not retained by the Council, nor does the Council determine how the revenue is spent.

PENSIONER CONCESSIONS

If you are an eligible pensioner you may be entitled to a rebate on your rates for your principal place of residence if you do not current receive one.

Application forms, which include information on the concessions, are available from the Council at:

The District Council of Elliston – District Office
Beach Terrace
ELLISTON SA 5670

They are also available from the SA Water Corporation, its District Offices and the Revenue SA.

An eligible pensioner must hold a Pension Card, State Concession Card or be a TPI pensioner. They must also be responsible for the payment on the property for which they are claiming the concession. Applications are administered by SA Water for the State Government. Payment of rates should not be withheld pending assessment of an application by the State Government as penalties apply to unpaid rates. A refund will be paid if Council is advised that a concession applies and the rates have already been paid.

CONCESSIONS FOR SELF-FUNDED RETIREES

The State Government has determined that self-funded retirees meeting certain conditions may also be entitled to a rebate on rates for their principal place of residence. If you believe you may be entitled to this rebate, you will need to make application. Applications are administered by Revenue SA for the State Government.

Payment of Rates must not be withheld pending assessment of an application by the State Government as penalties apply to unpaid rates. A refund will be paid if Council is advised that a concession applies and the rates have already been paid.

UNEMPLOYED PERSONS CONCESSIONS

The Department of Human Services (Family & Youth Services Division) may assist unemployed persons with the payment of Council rates for their principal place of residence. (Remissions are not available on vacant land or rental premises). Please contact your nearest Department of Family & Youth Services office for details.

Council Rating Policy

PAYMENT OF RATES

As required by Section 181(14) of the Local Government Act 1999, the Elliston District Council offers ratepayers the opportunity to pay their rates in four equal instalments, due in September, December, March and June. Ratepayers, however, may elect not to pay the 15th September 2005 instalment, but if that option is taken, then the total 2005/06 rates must be paid in full on 5th December 2005. In cases where the initial account requiring payment of rates is not sent at least 30 days prior to the due date, or an amended account is required to be sent, the Chief Executive Officer has the authority to fix the date by which rates must be paid for these assessments.

The Chief Executive Officer also has the authority to enter into agreements, upon application, with principal ratepayers relating to the payment of rates in a single instalment in December 2005 subject to the fines and interest being imposed against the total amount due and payable in December 2005 if that payment is not made by the due date or there is no variation to the agreement or further agreement entered into.

Rates may be paid by cheque, money order and cash at:

- Lock Post Office – Lock
- Port Kenny General Store – Port Kenny
- in person at the District Office at Beach Terrace, Elliston during the hours of 8:30am to 5.00pm, Monday to Friday

EFTPOS facilities are available at the District Office and payment can be made over the Internet.

Any ratepayer who may, or is likely to, experience difficulty with meeting standard payment arrangements is invited to contact the Deputy Chief Executive Officer on 08 8687 9177, to confidentially discuss alternative payment arrangements.

LATE PAYMENT OF RATES

The Local Government Act provides that Councils must impose a penalty of 2% on any payment of rates, whether by instalment or otherwise, that is received late. A payment that continues to be late is then charged a prescribed interest rate, set each year according to a formula in the Act, for each month it continues to be late. The purpose of this penalty is to act as a genuine deterrent to ratepayers who might otherwise fail to pay their rates on time, to allow Councils to recover the administrative cost of following up unpaid rates and to cover any interest cost the Council may incur because it has not received the rates on time.

The prescribed interest rate for the 2005/2006 financial year has not yet been declared. When the interest rate is declared the Council will publish the rate on our website www.elliston.sa.gov.au.

The District Council of Elliston imposes late payment penalties strictly in accordance with the Local Government Act. The ability to remit penalties in whole or part is a power vested in Council. At the District Council of Elliston each case will be considered on its merit based on the information provided.

The Council issues a final notice for payment of rates when rates are overdue (unpaid by the due date). Should rates remain unpaid more than 21 days after the issue of the final notice then the Council refers the debt to a debt collection agency for collection. The debt collection agency charges collection fees to the ratepayer.

When the Council receives a payment in respect to overdue rates, the Council applies the money received as follows:

- First - to satisfy any costs awarded in connection with court proceedings
- Second – to satisfy any interest costs
- Third – in payment of any fines imposed
- Fourth – in payment of rates, in date order of their imposition

Council Rating Policy

REBATE OF RATES

Under the Act

The Local Government Act requires Councils to rebate the rates payable on some land. Specific provisions are made for land for health services, community services, religious purposes, public cemeteries, the Royal Zoological Society and education institutions. These rebates vary from 75% to 100% and will be applied upon application.

Discretionary

Discretionary rebates of up to 100% may be applied by the Council under Section 166 of the Act. It is recognised that Council has a requirement to balance the benefits of supporting community organisations, with the impact that such rebates have on our overall rating income.

All applications for rebates, remissions or postponements must be made in writing, addressed to the Chief Executive Officer, District Council of Elliston, Beach Terrace, Elliston SA 5670 and include sufficient detail to identify the relevant property and support the application.

Further information on rebates is available from the Deputy Chief Executive Officer at the Council offices, Beach Terrace, Elliston SA 5670 or on telephone 08 8687 9177.

REMISSION AND POSTPONEMENT OF RATES

Under Sections 182(1)(a) and (b) and (2) of the Act a postponement or remission of rates may be granted if Council is satisfied that the payment of these rates would cause hardship.

Council may, on application and subject to the ratepayer substantiating the hardship, consider granting a postponement of payment of rates in respect of an Assessment on the condition that the ratepayer agrees to pay interest on the amount affected by the postponement at the cash advance debenture rate.

SALE OF LAND FOR NON-PAYMENT OF RATES

The Local Government Act provides that Council may sell any property where the rates have been in arrears for three years or more. The Council is required to provide the principal ratepayer and the owner (if not the same person) with details of the outstanding amounts and advise the owner of its intention to sell the land if payment of the outstanding amount is not received within one month. The District Council of Elliston enforces the sale of land for non-payment of rates after 3 years or more in accordance with the provisions of the Act.

CHANGES TO ASSESSMENT RECORDS

All changes to postal address of ratepayer/owner and changes of ownership of a property must be notified promptly to Council in writing.

DISCLAIMER

A rate cannot be challenged on the basis of non-compliance with this Policy and must be paid in accordance with the required payment provisions.

Where a ratepayer believes that the Council has failed to properly apply this Policy it should raise the matter with the Council. In the first instance contact the Deputy Chief Executive Officer at the Council Offices or on telephone 08 8687 9177 to discuss the matter. If, after this initial contact, a ratepayer is still dissatisfied they should write to the Chief Executive, District Council of Elliston, Beach Terrace, Elliston SA 5670 explaining the nature of their concern.

Council Rating Policy

APPENDIX A

SUMMARY OF LEGAL POSITION RELATING TO THE SETTING AND COLLECTION OF RATES

Local Government Act 1999

A Council may impose general rates, separate rates, service rates and service charges on land in its area (Section 146). Generally, all land within a Council area is rateable unless it is specifically exempt by Section 147 of the Act. Such exemptions include crown land, land used for public educational purposes and Council occupied land. A Council must adopt a rating policy each year which sets out the broad policy framework within which the Council rates its area (Section 171). A summary of the policy must accompany the first rates notice.

A rate is to be based on the value of the land multiplied by a “rate in the dollar” set each year by the Council. The basis of valuation is to be capital value, site value or annual value (Section 151). Land must be valued by either the Valuer-General or a valuer engaged or employed by the Council (Section 167). Objections may be lodged against a valuation made by a valuer engaged or employed by the Council (Section 169) or by the Valuer-General (Valuation of Land Act). Differential general rates can be declared for land according to the location or the specific use (eg residential) of the land.

As part of the general rate a fixed charge may apply which means that the same amount is payable irrespective of the value, use or location of the property. The fixed charge may only be imposed against the whole of an allotment and only one fixed charge may be imposed against two or more pieces of contiguous land owned by the same owner and occupied by the same occupier or a single farm enterprise (Sections 148 and 152).

A Council may fix a minimum amount payable by way of rates or it may alter the amount to be paid by properties within a specific range of values, but may not do so if it has imposed a fixed charge. The minimum rate may only be imposed against the whole of an allotment (which can include land under a separate lease or license) and only on minimum rate is payable by two or more pieces of contiguous land owned by the same owner and occupied by the same occupier. The minimum rate must not be applied to supported accommodation or independent living units within the same group of complex units. The minimum rate and altered rates must not apply to more than 35% of the properties in a Council area (Section 158).

A Council may declare either a general rate or differential general rates based on the use of the land, the locality of the land, the locality and the use of the land or (where particular circumstances apply) some other basis determined by the Council (Sections 153 & 156). A Council may declare a separate rate (or differential separate rates) on rateable land where a specific project is being undertaken to benefit the land or the occupiers of the land, which can be only a portion of the land in a Council area (Section 154). A Council may impose service rates and charges against land for any prescribed service it provides or makes available to the land.

A service charge is also payable in relation to non-rateable land. Prescribed services are water supply, the collection, treatment or disposal of waste and television transmission (Section 155).

Rates are a charge against the land (Section 177). The owner of the land (unless the Council is advised otherwise) is the principal ratepayer and rates may be recovered as a debt against the principal ratepayer. In certain cases the occupier of the land may be classed as the principal ratepayer.

A Council must offer all ratepayers the opportunity to pay rates in four quarterly instalments and may grant discounts or incentives to encourage early or prompt payment of rates (Section 181). A Council may also make arrangements with ratepayers for other instalment provisions to apply (Section 181). If an instalment of rates is not paid by the due date then the Act provides for a Council to impose a fine of 2% on the unpaid instalment and, if the instalment continues to be unpaid, to charge a prescribed interest rate (set each year by a formula in the Act) on the unpaid instalment, on a monthly basis. The Council may remit such penalties in whole or in part (Section 181). Where rates become unpaid for a period of more than three years a Council may sell the land to recover the unpaid rates (Section 184).

A Council may remit or postpone the payment of rates, on the application of the ratepayer, if the payment of the rates would impose hardship on the ratepayer (Section 182).

A Council must rebate the payment of rates for land used for various purposes – health services, community services, religious purposes, public cemeteries, the Royal Zoological Society, education institutions – as provided in Sections 159 to 165 of the Act. A Council may also provide discretionary rebates on the payment of rates (up to 100% of the rate for a period of up to ten years) on land used for a range of purposes, including for the securing the proper development of the land, for the preservation of buildings or places of historic interest, for the provision of facilities or services for children or young persons and for the provision of accommodation for the aged or disabled (Section 166).

Strategic Planning

The Council has been undertaking Strategic Planning since 1993. The current strategic plan was last updated in March 2001.

In summary, the main points of the current plan are:

OUR VISION

The District Council of Elliston will be recognised as a positive and vibrant area through progressive leadership, development of economic opportunities and strong community ownership and identity.

OUR MISSION

To provide the Community with relevant quality services that are financially sustainable and achievable.

CORE VALUES

- *Strategic Planning*
- *Teamwork*
- *Continuous Improvement*
- *Positive Management*
- *Customer Service*

GOAL ONE – MAINTAIN AND IMPROVE OUR PHYSICAL INFRASTRUCTURE

The consultation process undertaken as part of the strategic planning process indicated that the effective management of the Council's physical infrastructure was of paramount importance. Particularly Council's extensive road network which is increasingly being utilised by the transport and tourism industries.

The Strategic Plan places significant emphasis on maximising the life of infrastructure and improving the standard of our rural roads. To achieve this it is intended for Council to develop priorities and implement a maintenance program for all Council owned assets.

Council will also actively pursue initiatives that will have a positive impact on construction and maintenance of our rural roads. As part of this emphasis, Council will develop a 5 year road construction program based on priority based criteria.

Council also recognises that importance of our towns as economic drivers for the community. It, therefore, intends to implement a program to revitalise town infrastructure with significant emphasis on roads and footpaths. The Strategic Plan also focuses on improving the standard of parks and gardens and our foreshore areas so that our community and visitors to our communities can appreciate our natural assets.

The Plan places significant emphasis on adding facilities, including shade and barbeques at specific locations and improving town entrances. Other physical infrastructure identified in the Plan includes provision of adequate water supplies and the provision of improved public conveniences at appropriate locations.

The Plan recognises the need to provide increased standards of facilities for professional and recreational fishing. Examination of appropriate locations for the construction of boat launching facilities will be undertaken and maintaining the town jettys will also be given priority.

Strategic Planning

MAJOR PLAN OUTCOMES

- *Increase life of infrastructure*
- *Better rural roads*
- *Beautified and upgraded rural towns*
- *Improved facilities for professional and recreational fishing*
- *Improved water supply for Venus Bay/Port Kenny*

GOAL TWO – IMPLEMENT THE STRATEGIC PLAN BY IMPROVING THE FINANCIAL POSITION OF COUNCIL

The Council recognises that it must provide all its services in a business-like fashion. The role of Local Government is broadening with increased responsibilities for the delivery of improved and new services likely to occur in the future.

To maximise community benefits, Council will ensure that its overall financial position will be managed in a professional manner. To achieve this, Council will prepare a Five Year Financial Plan linked to capital and maintenance priorities identified as part of the strategic management process. The Council further recognises that it will need to prioritise what can be achieved within the financial parameters of the community. Council will review its current rating methods and prepare a rating strategy for consultation. Alternative income producing opportunities will need to be examined to assist in alleviating the pressure from increased rates.

With regard to the above, Council will continue to identify land and assets surplus to its needs and where appropriate, utilise land for future land division. Council will also actively pursue external funding opportunities to support the implementation of its Strategic Plan. Particular emphasis will be undertaken in achieving external funding from the State and Federal Governments.

MAJOR PLAN OUTCOMES

- *Effective financial management linked to Strategic Plan outcomes*
- *Increase emphasis on non rating income*
- *Rationalisation of Council owned or controlled land*
- *Increase grant income from State and Federal Governments*

GOAL THREE – UTILISE ECONOMIC DEVELOPMENT OPPORTUNITIES TO IMPROVE THE WELL BEING OF THE COMMUNITY

The Elliston District Council has a diverse rural based economy. Fishing, aquaculture and agriculture industries form the basis of our economic prosperity. The Strategic Plan places specific emphasis on the expansion of these important industries. To achieve this, Council will identify suitable locations and assist in the development of specific industry initiatives. It will also actively identify and seek funding for construction of specific infrastructure needs to support our rural based industries. With the assistance of the Eyre Peninsula Development Board, Council will facilitate value adding to these industries.

Whilst recognising the importance of our existing industries, the Plan recognises that the promotion of the area to new business opportunities is also important. To assist this, the Council will develop incentives and development guidelines to attract new industry and has prepared a District Profile for marketing and promotional purposes.

The importance of tourism to the Council area is also recognised with Council placing emphasis on improved signage and the marketing of our unique areas to increase tourism income into our communities.

Strategic Planning

MAJOR PLAN OUTCOMES

- *Expansion of our fishing, aquaculture and agriculture industries*
- *Attraction of new business opportunities*
- *Increased tourism*
- *Increased profile and awareness of the Council area to potential investors*

GOAL FOUR – PROTECT OUR PRISTINE COASTAL, RURAL, NATURAL AND BUILT ENVIRONMENT

The District Council of Elliston area has specific natural characteristics that need to be protected for current and future generations. The Strategic Plan recognises that whilst progress is important, it should not be achieved at the expense of our natural environment and heritage. The Council will play an important role in maintaining the balance between that marine and coastal waters environment and the development of aquaculture. It will foster and support the Land Care project and other projects which develop flora and fauna corridors across the Council area.

The Strategic Plan reinforces the importance of community involvement in the protection of it's local environment and, accordingly, the dissemination of information and support to existing local environment management groups will be given a priority.

Natural resource management and the management of waste will be corner stones to the Strategic Plan.

MAJOR PLAN OUTCOMES

- *Strategic approach to the management of our natural resources*
- *Balance between environment and economic management*
- *Increase community involvement in environmental projects*
- *Improve awareness of environmental issues*

GOAL FIVE – PROVIDE RESPONSIVE COMMUNITY SERVICES EQUITABLY ACROSS THE COUNCIL

The facilitation of community services has been recognised as an important role of the Council. The aging of our population and the specific needs of our youth is recognised in the Plan.

Council will play a major role in ensuring State and Federal Government Agencies fulfil their roles and obligation to our community in the important areas of education, health and aged services.

Council will pursue input from our youth to ascertain their needs by the establishment of a Youth Committee and where practical, facilitate and promote youth employment and training programs.

The Council with other Eyre Peninsula Councils will investigate the establishment of a regional community passenger transport service that will link to regional and public transport services.

Underpinning our rural culture is our strong sporting and recreational activities. Council will develop and implement a capital improvement program for major sporting and recreational facilities within the financial parameters available to Council and the community.

Strategic Planning

MAJOR PLAN OUTCOMES

- *Improved aged and disabled services and accommodation*
- *Increased emphasis on providing youths needs*
- *Maintenance and improvement of education and health services*
- *Cost effective and viable public transport services*

GOAL SIX – ENSURE OPEN AND EFFECTIVE LEADERSHIP TO ASSIST THE DEVELOPMENT OF OUR COMMUNITY.

The Strategic Planning process reinforces the need for Council to show leadership and be proactive in working for, and, with the community.

To achieve this, the Plan identifies strategies to increase community awareness and input into the decision making process. It is recognised that ongoing community consultation and input will, in the long run, provide better outcomes.

Council will recognise the support of local volunteers and will promote local success stories. This support of community based organisations is paramount.

The Strategic Plan identifies strategies to develop our future leaders in collaboration with education providers.

NB: This is an abridged version of the Strategic Plan and the full plan can be viewed at the District Council Office.

Freedom of Information

This Information Statement is published by the District Council of Elliston in accordance with the requirements of Section 9 of the Freedom of Information Act 1991.

The District Council of Elliston is pleased to comply with the legislation and welcomes inquiries.

An updated Information Statement will be published at least every 12 months.

STRUCTURE AND FUNCTIONS OF THE COUNCIL

FULL COUNCIL

Full Council, consisting of eight Councillors including the Chairman, is the decision making body on all policy matters. Ordinary meetings of the full Council are held on the third Friday of every month at 9.30 am (except public holidays when the meetings are held on the following Monday). Members of the public are welcome to attend.

COMMITTEES

Committees have been formed to discuss/administer Council and community business. These committees meet as required. Members of the public are welcome to attend. The committees are:

- Management Team
- OH & S

AGENDAS & MINUTES

Agendas of full Council and committees are placed on public display no less than three days prior to those meetings. Minutes are placed on display within five days of that meeting.

DELEGATIONS

The Chief Executive Officer and other Officers have the delegated authority from Council to make decisions on a number of specific administrative and policy matters.

These delegations are listed in the Policy Manual and are reviewed annually by Council in keeping with the legislative requirement to:

- determine policies to be applied by the Council in exercising its discretionary powers
- determine the type, range and scope of projects to be undertaken by the Council
- develop comprehensive management plans, budgets, financial controls and performance objectives and indicators for the operations of the Council

The Council makes decisions which direct and / or determine its activities and functions. Such decisions include the approval of works and services to be undertaken, and the resources which are to be made available to undertake such works and services.

Decisions are also made to determine whether or not approvals are to be granted for application from residents for various forms of development.

SERVICES FOR THE COMMUNITY

Full Council makes decisions on policy issues relating to services that are provided for members and the community.

Freedom of Information

PUBLIC PARTICIPATION

COUNCIL MEETINGS

Members of the public have a number of opportunities to put forward their views on particular issues before Council. These are:

- **Deputations** – with the permission of the Chairman, a member of the public can address a committee or the Council personally or on behalf of a group of residents
- **Presentations to Council** – with prior notification and arrangement with the Chairman, a member of the public can address the Council on any issue relevant to Council
- **Petitions** – written petitions can be addressed to the Council on an issue within the Council's jurisdiction
- **Written requests** – a member of the public can write to the Council on any Council policy, activity or service
- **Elected Members** – members of the public can contact their Elected Members of Council to discuss any issue relevant to Council

COMMUNITY CONSULTATION

The District Council of Elliston consults with local residents on particular issues that affect their neighbourhood in accordance with its public consultation policy, with respect to:

- Principle office opening hours
- Code of practice for access to meetings and documents
- Community land, excluding land from classification as community land, revoking the classification as community land, adopting, amending or revoking a management plan for community land.
- Granting a lease or license
- Granting a permit for exclusive occupation, restricting access to a road
- Planting vegetation where this may be a significant impact on residences, business or advertisers

In addition, reporting on public consultation is required with respect to:

- Representation reviews
- Commercial activities – prudential requirements
- Meeting of Electors – all residents and electors are eligible to attend meetings
- Residents are notified of some Development Applications requiring the approval of Council. When an application is publicly notified, residents have the opportunity both to write to Council expressing their view of the application and to subsequently personally address the Council before a decision is made.

ACCESS TO COUNCIL DOCUMENTS

DOCUMENTS AVAILABLE FOR INSPECTION

The following documents are available for public inspection at the Council Office free of charge. Members of the public may purchase copies of these documents and the charges are shown on the following page..

OTHER INFORMATION REQUESTS

Requests for other information not included in Clause 4.1 above will be considered in accordance with the Freedom of Information provisions of the Local Government Act.

Under legislation, an application fee and a search fee must be forwarded with the completed request form as provided for in regulation No. 257 of 1991, unless the applicant is granted an exemption.

Freedom of Information

Schedule of Fees and Charges

Photocopying		
Black & white (by Council employee)	A4 - one sided	\$ 0.40
	A4 - double sided	\$ 0.70
	A3 - one sided	\$ 0.70
	A3 - double sided	\$ 1.40
Colour (by Council employee)	A4 - one sided	\$ 2.00
	A4 - double sided	\$ 4.00
	A3 - one sided	\$ 4.00
	A3 - double sided	\$ 8.00
Black & white (by Customer)	A4 - one sided	\$ 0.20
	A4 - double sided	\$ 0.35
	A3 - one sided	\$ 0.35
	A3 - double sided	\$ 0.70
Colour (by Customer)	A4 - one sided	\$ 1.00
	A4 - double sided	\$ 2.00
	A3 - one sided	\$ 2.00
	A3 - double sided	\$ 4.00
Faxing		
Sending	Per fax - transmission fee	\$ 2.00
	Plus per page	\$ 0.40
Receiving	Per page	\$ 0.40
Scanning		
	Per page	\$ 2.00
Laminating		
	A4 - per page	\$ 2.20
	A3 - per page	\$ 4.40
Binding		
	Plastic binding	\$ 2.20
	Wire binding	\$ 3.00

Council Documents		
Minutes - Council	Per copy - Photocopied/Faxed - GST exempt	\$ 4.00
	Per copy - Email - GST exempt	\$ 2.00
	Per annum pd in advance - GST exempt	\$ 40.00
	Per annum pd in advance - Email - GST exempt	\$ 20.00
Agenda - Council	Per copy - GST exempt	\$ 10.00
Minutes - Committee	Per copy - Photocopied/Faxed - GST exempt	\$ 4.00
	Per copy - Email - GST exempt	\$ 2.00
Agenda - Committee	Per copy - GST exempt	\$ 10.00
Annual Financial Statements	Per copy - GST exempt	\$ 5.00
Annual Report	Per copy - GST exempt	\$ 10.00
Budget	Per copy - GST exempt	\$ 10.00
Council By-laws	Per by-law - GST exempt	\$ 2.00
Extract of Assessment Record	GST exempt	\$ 11.00
Manual - DCE Policies	GST exempt	\$ 40.00
Manual - OH&S	GST exempt	\$ 40.00
Register - El Mem Allow & Benefits	GST exempt	\$ 5.00
Register - Emp Salaries Wages & Benefits	GST exempt	\$ 5.00
Register - Public Streets & Roads	GST exempt	\$ 5.00
Register - Fees & Charges	GST exempt	\$ 5.00
Extract of all other Registers required by legislation	Per copy - GST exempt	\$ 11.00
Strategic Plan	Per copy - GST exempt	\$ 10.00
Voters Roll	Per copy - GST exempt	\$ 25.00
Sup. Development Plan	Previously on exhibition - GST exempt	\$ 15.00
Planning Application by Consent		\$ 5.00
Planning Application Register		\$ 5.00
Confidentially provisions for LG Act	As per photocopying charges above - GST ex	
Plan Amendment Report	As per photocopying charges above - GST ex	
Schedule Register of Elected Members	As per photocopying charges above - GST ex	
Elected Members Register of Interest	As per photocopying charges above - GST ex	
Elliston Bush Fire Prevention Plan	As per photocopying charges above - GST ex	
Code of Conduct	As per photocopying charges above - GST ex	
Freedom of Information:		
FOI Access Application	GST exempt	\$ 24.70
FOI Dealing with Application	Per 15 minutes - GST exempt	\$ 9.20
FOI Photocopying	Per page - GST exempt	\$ 0.15

District Council of Elliston



Audited Financial Report

2005/2006