District Council of ELLISTON

PO BOX 46 ELLISTON SA 5670
PHONE: (08) 8687 9177
EMAIL: DCE@ELLISTON.SA.GOV.AU

Special Event Permit

I .....
(Name)

on behalf ..... ("permit holder")
(Organisation, Business, Group)

of address .....

of telephone .....

hereby apply to .....
(Council)

for the .....
(Name of the Event)

to be held at ..... on .....
(Location) *(Date/s)*

between the hours of ..... and .....

THE PERMIT IS NOT EFFECTIVE PENDING:

a. The permit holder agreeing to the **General Conditions** as contained herein.

b. The permit holder agreeing to any/all **Special Conditions** which the Council may determine and attach to the Permit.

c. The permit holder paying the prescribed fee.

d. A copy of this document signed for the Council has been returned to the permit holder.

e. The permit holder providing to the Council evidence of all insurances as required by either the General Conditions and/or the Special Conditions.

GENERAL CONDITIONS OF PERMIT

1. The permit holder agrees to indemnify and to keep indemnified the Council, its employees and/or agents against all actions, costs, claims, damages, charges and expenses whatsoever which may be brought or made or claimed against any of them arising out of or in relation to any activities under the Permit or arising out of breach of any condition attaching to the Permit.

2. The permit holder shall take out and keep current a public liability policy of insurance for the minimum sum of $10,000,000.00 in respect of any negligent act or omission of the permit holder in relation to any activities under the Permit.

3. The permit holder, where appropriate, shall ensure that it is licensed or registered to carry out the activity authorised by the issuing of the Permit.

4. The Permit is not transferable.
5. The permit holder shall comply with applicable laws and also give all notices required by any legislation relating to an activity under the Permit.
6. No food or drink will be offered for sale by the permit holder without the prior approval of the Council.
7. No music system or amplified sound to be used by the permit holder without the prior approval of the Council.
8. Stalls and exhibitors sites will be allocated by the Council and no allocated sites may be altered without the approval of the Council.
9. The permit holder shall ensure that its site or sites are left in a clean and tidy condition at the end of the event. Failure to do so may result in cleaning fees being charged.
10. The use of power by the permit holder shall not exceed that agreed to and approved by the Council.
11. The Permit is liable to be revoked by Council if the permit holder fails to comply with a condition of the Permit or may be revoked in any other justifiable circumstance.

SPECIAL CONDITIONS OF PERMIT

1. If the permit holder is an individual and the purpose of the permit is for a private function than the applicant will be afforded access to Council's Adhoc or Occasional Hirer's of Council's Facilities cover.
2. The insured shall bear the first $250 of each and every Property Damage claim or series of claims arising out of any one Occurrence.
3. All indemnifiable liability attributable to one source or original cause shall be deemed one Occurrence for the purpose of the application of the above deductible.

In making this application, the permit holder agrees to be bound by the conditions of the Permit and declares that the particulars provided by the permit holder with regard to the proposed event are true and correct. The person signing warrants he/she has authority to bind the permit holder for that purpose.

SIGNED FOR AND ON BEHALF OF THE PERMIT HOLDER

Name ..... Date .....

Position ..... Signature .....

COUNCIL AUTHORISATION

Permit: Approved ☐ Denied ☐

Ad hoc or Occasional Hirer's Cover: Yes ☐ No ☐ *If no – Obtain copy of permit holders public liability insurance*

Fee ……

Name of Authorised Officer of Council

Signed ..... Date .....