WELCOME:
The Chairman presided over the meeting, declared the Ordinary Council Meeting open at 9:31am by welcoming Councillors, visitors and staff to the meeting.

1. PRESENT:
Chairman Patrick Clark, Cr Kym Callaghan, Cr Gary White, Cr Grant Rumbelow, Cr Creagh McGlasson, Cr Peter Hitchcock, Cr Malcolm Hancock, Stephen Kerrigan (Acting CEO), Chris Davey (Manager Infrastructure & Environmental Services) and Rhianna Caputo (Minute Clerk).

2. APOLOGIES:
Nikki Meredith (Manager of Corporate and Community Services)

3. IN ATTENDANCE:
5 members in the public gallery

4. CONFLICT OF INTEREST:
The Chairman reminded Councillors of the need to declare any potential Conflict of Interest with items on the Council Agenda.

5. PUBLIC OPEN FORUM:
Nil

6. CONFIRMATION OF MINUTES:

163.2012 That the Minutes of the District Council of Elliston Meeting held on Tuesday 21st August 2012, as circulated, be confirmed as a true and accurate record.

That the Minutes of the District Council of Elliston Special Meeting held on Friday 14th September 2012, as tabled, be confirmed as a true and accurate record.

Cr Rumbelow / Cr White
CARRIED

7. BUSINESS ARISING FROM PREVIOUS MINUTES:

7.1 Native Title Agreement – Acting CEO Stephen Kerrigan has spoken with Rosemary Craddock. The Chairman and the Acting CEO will arrange to meet with Ms Craddock to discuss this further, prior to any action being taken.

7.2 Elliston Area School Wool Show

164.2012 That Council supports the application for the $500 as requested in the attached documents for the Elliston Wool Show.

Cr Callaghan / Cr Hancock
CARRIED
7.3 Spraying of Weeds on Council Land

165.2012 That the Acting CEO publish a notice in local newspapers regarding the authorisation for weed control on Council road reserves.

Cr Hitchcock / Cr McGlasson CARRIED

7.4 Appointment of additional member to CDAP Committee

Acting CEO to follow up with applicants on whether they are still prepared to stand on the District Council of Elliston CDAP Committee.

7.5 Monument for Lock Centenary

Cr McGlasson will meet with Chris Davey to discuss the placement of a monument to commemorate the Lock Centenary.

7.6 Paid Media Releases

166.2012 That the Acting CEO implement paid media releases in the West Coast Sentinel and the Port Lincoln Times (Thursday Edition).

Cr McGlasson / Cr Callaghan CARRIED

8. NOTICE OF MOTION:

Nil

9. ELECTED MEMBERS – QUESTIONS WITH NOTICE:

Nil

10. PETITIONS

Nil

11. DEPUTATIONS

Nil

12. CHIEF EXECUTIVE OFFICER

12.1 General Monthly Report

Extensive discussion re: proposed Marine Park areas and Councillors views on this. The Chairman deferred this matter until later in the meeting.

167.2012 A Council Workshop be held in the next fortnight to discuss the current status of the EPLGA Conference 2013 preparations.

Cr Callaghan / Cr White CARRIED

168.2012 That Council receive the report.

Cr Hancock / Cr McGlasson CARRIED

12.2 SA Local Government Grants Commission


Cr Hitchcock / Cr McGlasson CARRIED
12.3 Correspondence for Decision – Port Kenny Water Supply

170.2012 That Council direct Chris Davey to look into the cost and feasibility of a Hydrosmart System and other suitable systems, gain quotes and advise the Port Kenny residents of the action being taken by Council.

Cr Hancock / Cr Hitchcock
CARRIED

171.2012 That a moratorium on the 2012/13 increase to the Port Kenny water usage charge (excluding the service charge) be implemented until such time that a solution, if possible, to increase the water quality is found.

Cr Callaghan / Cr McGlasson
CARRIED

172.2012 That the Acting CEO and Chairman, including any other available Elected Members, meet with the residents of Port Kenny to advise of Council’s actions and to gain a community perspective from the residents.

Cr Callaghan / Cr White
CARRIED

Chairman adjourned the meeting for Morning Tea at 10:49am.
Chairman resumed the meeting at 11:10am and all Councillors were present

173.2012 That a response to complaints regarding the Port Kenny water supply include the following statements:
1. Investigating water quality solutions
2. Moratorium on the 2012/13 increase
3. Water quality last tested on 10/9/2012 with nil bacteriology and therefore not toxic
4. Representatives will visit Port Kenny to discuss concerns

Cr Callaghan / Cr Hitchcock
CARRIED

13 CORPORATE & COMMUNITY SERVICES REPORT:

13.1 General Monthly Report

174.2012 That staff seek clarity in relation to how the Council is to calculate the distance from a property’s access point to the relevant bin site for the Annual Service Charge / Domestic Waste Collection.

Cr Hitchcock / Cr White
CARRIED

That Council notes it will deduct, where applicable, the Waste Collection Charge from the next rate notice and that rate payers which have already paid this will be sent a refund cheque for the incorrect amount.

175.2012 That pursuant to the Local Government Act 1999 Section 166(1)(j) Council grant a discretionary rebate of the 2012 – 13 waste service charges as follows:

<table>
<thead>
<tr>
<th>Assessment #</th>
<th>Name</th>
<th>Property Address</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>93 7009000 8</td>
<td>SA CWA Inc</td>
<td>Pt Lot 134 Memorial Drive Elliston</td>
<td>$300.00</td>
</tr>
<tr>
<td>93 7008200 8</td>
<td>Uniting Church in Aust</td>
<td>Lot 72 Little Bay Road Elliston</td>
<td>$300.00</td>
</tr>
</tbody>
</table>
176.2012 That the Corporate and Community Services Manager report as presented be accepted.

Cr White / Cr Hitchcock CARRIED

The chairman adjourned the meeting for lunch at 12:44pm.
The meeting resumed, in confidence, at 1:30pm and all councillors were present.

13.2 Section 41 Committee Reports

13.2.1 Audit Committee Meeting
Nil

13.2.2 Coastal Facilities Committee Meeting
Nil

13.2.3 CDAP Committee Meeting
Nil

13.2.4 Venus Bay Public Toilet Committee Meeting
Nil

13.3.5 Elliston Playground Committee Meeting
Nil

14. INFRASTRUCTURE & ENVIRONMENTAL SERVICES MANAGER:

14.1 General Monthly Report

177.2012 That the rubble road re-sheeting and sealed road re-sheeting locations be adopted for the 2012 / 2013 capital road-works program.

That the Manager of Infrastructure and Environmental Services provide a report on progress for the first budget review.

Cr McGlasson / Cr Hitchcock CARRIED

178.2012 That the Port Kenny Jetty Tourist Drive project be approved provided it is fully funded by DPTI and all approvals have been obtained by DPTI.

Cr Hitchcock / Cr Callaghan CARRIED
179.2012 That the 2012/13 footpath paving – Elliston Capital Works program be adopted for Beach Terrace southern side - Third Street to Sixth Street.

Cr Callaghan / Cr Hancock
CARRIED

180.2012 That the 2012-13 Capital Works Program be adopted as follows:

<table>
<thead>
<tr>
<th>District Council of Elliston</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUDGET COMPARISON STATEMENT - SUMMARY CAPITAL EXPENDITURE</td>
</tr>
<tr>
<td>2012/2013 Financial Year</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>No</th>
<th>Infrastructure</th>
<th>$466,905</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Base Road</td>
<td>$20,000</td>
</tr>
<tr>
<td>2</td>
<td>Seawall &amp; Embankment</td>
<td>$20,000</td>
</tr>
<tr>
<td>3</td>
<td>Fencing</td>
<td>$20,000</td>
</tr>
<tr>
<td>4</td>
<td>Carpark</td>
<td>$20,000</td>
</tr>
<tr>
<td>5</td>
<td>Footpath</td>
<td>$20,000</td>
</tr>
<tr>
<td>6</td>
<td>Street Lighting</td>
<td>$20,000</td>
</tr>
<tr>
<td>7</td>
<td>Street Signage</td>
<td>$20,000</td>
</tr>
<tr>
<td>8</td>
<td>Fire hydrant</td>
<td>$20,000</td>
</tr>
<tr>
<td>9</td>
<td>Stormwater System</td>
<td>$20,000</td>
</tr>
<tr>
<td>10</td>
<td>Landscaping</td>
<td>$20,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cr Callaghan / Cr Hitchcock</th>
</tr>
</thead>
<tbody>
<tr>
<td>CARRIED</td>
</tr>
</tbody>
</table>

Cr Hancock expressed praise received from the road work contractor for the Manager of Infrastructure and Environmental Services, Chris Davey.

The Acting CEO reported on advice received regarding clarification on the previously discussed Waste Collection Services.

Extract from advice received:

“I confirm our advice that we are of the view that the distances in Regulation 9B of the Local Government (General) Regulation 1999 (the Regulations) should be calculated ‘as the crow flies’.”
To this end I note that Section 28 of the Acts Interpretation Act 1915 (the Act) provides that: ‘In measurement of distance for the purposes of an Act, the distance will, unless the contrary intention appears, be measured in a straight line on a horizontal plane’.

In layman’s terms, Section 28 provides for the calculation of distance ‘as the crow flies’, absent an intention to the contrary appearing on the face of the enactment.

Section 28 applies to Acts and to Statutory Instruments, including the Regulations. We are of the opinion that no contrary intention can be gleaned from Regulation 9B. As such, the default position under Section 28 of the Act will apply.”

Chairman Clark brought forward the discussion regarding proposed Marine Park areas.

182.2012 That the Council supports the EPLGA position regarding the proposed Marine Parks and that the Acting CEO prepare a submission and provide a copy to Elected members for comment prior to forwarding to the department.

    Cr Callaghan / Cr Rumbelow
    CARRIED

15. CHAIRPERSONS REPORT

The Chairman tabled a letter received by resident, Noel Grace, regarding dust on the road around Clifftop Drive area.

4th September Meeting with representatives for commercial issues with small businesses in the district
12th September Marine Parks meeting
14th September Special Council meeting; and;
    EPLGA Board Meeting, Port Lincoln

17. CORRESPONDENCE

Nil

18. ELECTED MEMBERS – MOTIONS WITHOUT NOTICE:

18.1 Cr Malcolm Hancock – Roads Rating

183.2012 That Council instruct the Acting CEO to implement inspections / assessment on selected non-road train rated roads in order to have more Council roads rated prior to harvest with the cost to come out of the road maintenance budget.

    Cr Hancock / Cr Hitchcock
    CARRIED

18.2 Updating of Council Bank Signatories

184.2012 That the previous bank signatories be revoked and that the following be appointed as Council bank signatories:

    Patrick Clark, Chairman
    Stephen Kerrigan, Acting CEO
    Chris Davey, Manager of IES
    Nikki Meredith, Manager of CCS
    Karen Quinn, Account Administration
    Renee Lihou, Payroll Administration

    With any two members to sign.

    Cr McGlasson / Cr White
    CARRIED
18.3 Child Care Centre

185.2012 That the Acting CEO seek expressions of interest from members of the community who may be interested in managing and / or using a child care centre.  

Cr Callaghan / Cr White  
CARRIED

19 ELECTED MEMBERS – QUESTIONS WITHOUT NOTICE

19.1 Cr Hancock  
Suggested that a notation be made within the minutes to link the questions and answers relating to advice received from Norman Waterhouse.

19.2 Cr Rumbelow – EPLGA Beautification  
Discussion regarding the two flag poles and granite block out the front of the District Council of Elliston office.

19.3 Cr Rumbelow – Recategorising of Roads  
Queried if roads are able to be recategorised in relation to rating standards.

19.4 Cr Hitchcock – Rubble Raising  
Brought forward a query raised at a public meeting in relation to Council needing to review the rubble pits prior to road works commencing.

19.5 Cr Callaghan – Progress on Missing Rubble  
Query relating to missing rubble. Chris Davey currently following up with B/Sgt Trent West.

19.6 Cr McGlasson – Road Infrastructure Policy  
Raised the need to review the Road Infrastructure Policy in the near future, when time permits.

20 ELECTED MEMBERS – MATTERS OF SPECIAL INTEREST

20.1 Cr Callaghan – Child Care Centre  
Reiterated previous conversations regarding a possible Child Care Centre in Elliston. Cr Callaghan suggested Council conduct further research into work required to establish such a facility and furthermore seek expressions of interest from members of the community who may be interested in managing and / or using a child care centre. Motion without notice recorded 18.3

20.2 Cr Hitchcock – Palkigee Road, Lock  
Query re: grading taking place on Palkigee Road, Lock.

21 CONFIDENTIAL ITEMS

Nil

MEETING CLOSURE

The next Ordinary Council meeting will be held on Tuesday 16th October 2012 at 9.30am at the District Council of Elliston Chambers, Beach Terrace Elliston.

The meeting closed at 3:46pm, after the Chairman had thanked all for attending.
ATTACHMENT ONE: 7. BUSINESS ARISING

7.2 Elliston Area School Wool Show

District Council of Elliston – Ordinary Meeting 18th September 2012

Agenda Item 7: Business ARISING from the Minutes

Elliston Area School Wool Show

13.1.1 Request for Support – Elliston Wool Show

151.2012 That Council has deferred agenda item and review at next Council meeting.

Cr MaGlasson / Cr White
CARRIED

Recommendation:

That Council supports the application for the $500 as requested in the attached documents for the Elliston Wool Show
13. Senior Finance Officer / Manager Reports

13.1 Correspondence for Decision

13.1.1 Request for support Elliston wool show

Elliston Area School

17th July 2012

Elliston District Council,
Post Office
Elliston SA 5670

Dear Patrick,

The 32nd Annual Elliston Area School Wool Show will be held on Saturday 20th October, 2012.

We value your patronage of past Wool Shows and invite you to support this year’s major school fundraising event through sponsorship and/or donation of an auction item or monster raffle prize. We aim to maintain the high standard of past events and trust that you will support this year’s Wool Show.

We promote supporters of the Wool Show through the school newsletter and event advertising. To be a part of this year’s school community event please complete the tear off slip below and return in the reply paid envelope. An invoice and receipt will be issued on request.

Governing Council will determine what the proceeds from the Wool Show will go towards over the next twelve months.

Should you have any questions or queries, please do not hesitate to contact me at school, phone 86879187.

I look forward to hearing from you at your earliest convenience.

Yours sincerely,

Cynthia O'dell
Principal

Elliston Area School 32nd Wool Show – 20th October 2012

Name of Business: 

- $500 Diamond Sponsor
- $250 Gold Sponsor
- $100 Silver Sponsor
- $50 Bronze Sponsor
- Other $

Prize/Auction Item (please specify)

Signed: ____________________________ Date: ____________

Elliston Highway, Elliston, South Australia 5670
Telephone: (08) 86879187 Fax: (08) 86871657
Department of Education and Children’s Services

ABN 40 092 014 463
## B: Standard Application for Funding Form

**Elliston**

### Standard Application for Funding Form

<table>
<thead>
<tr>
<th>Applicant Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicant (organisation)</td>
</tr>
<tr>
<td>Postal address of applicant</td>
</tr>
<tr>
<td>Phone number:</td>
</tr>
<tr>
<td>Fax number:</td>
</tr>
<tr>
<td>Legal status of the organisation (e.g. limited company/ incorporated association etc)</td>
</tr>
<tr>
<td>Is your organisation registered for GST?</td>
</tr>
</tbody>
</table>

Option for funding you wish Council to consider (please tick)

- [x] OPTION 1. Provision of cash or in kind via the **Community Support Fund**
- [ ] OPTION 2. Via Council acting as a "banking agency" for external funds *
- [ ] OPTION 3. Via a Grant application *
- [ ] OPTION 4. Via a loan

* For options 2 and 3 please provide details of the grant which you are applying for and a copy of the grant guidelines and funding agreement

---

District Council of Elliston

18 September 2012- Ordinary Council Meeting
### PROJECT DETAILS

<table>
<thead>
<tr>
<th>What is the name of the proposed project?</th>
<th>Elliston Area School 32nd Annual Wool Show</th>
</tr>
</thead>
<tbody>
<tr>
<td>When is your project scheduled to start?</td>
<td>Saturday 20th October 2012</td>
</tr>
<tr>
<td>When is your project scheduled to finish?</td>
<td>Saturday 20th October 2012</td>
</tr>
<tr>
<td>Where will your project take place?</td>
<td>Sports Centre, Elliston</td>
</tr>
</tbody>
</table>

Please describe your project (including aims and purpose of the project, what you plan to do and how you plan to do it. Please ensure you detail how your project will meet the criteria and eligibility requirements in Council's policy)

The Elliston Area School Wool Show is an Annual event and this project is a major fundraiser for the school and draws sponsorship from the wider community, not just within the environs of Elliston. This year is the 32nd Wool Show.

The aim of this year's Wool Show is to upgrade the playground swings and provide the technical studies area with new equipment.

**2012 Wool Show – Saturday, 20th October 2012**

The 32nd Annual Elliston Area School Wool Show will be held on Saturday, 20th October 2012 at the sports centre. Local woolgrowers have contributed largely to the success of previous events and the school and community have benefited from their generous support.

The Wool Show is a family event commencing at 3:00pm with children's fun activities, stalls, jumping castle and entertainment at the Sports Centre, Elliston. A gourmet BBQ will be available from 5:00pm followed by wool show presentations and auction. There will be live music throughout the day and bar facilities will also be available. The event closes at 11.00pm.

Local farmers have been invited to donate and enter fleeces in the following sections:

- **HOOTEE:** Jentshe or Wether
- **COMMERICAL FLEECE in district**
- **COMMERICAL FLEECE out of district**
- **RAM FLEECE local**
- **RAM FLEECE out of district**
- **LAMBS' FLEECE**

**Please note the following guidelines**

- Farmers taking name used for all fleeces
- All sections, except Commercial and Out of District Ram, must be bred locally and not agisted from outside of Elliston district
- Commercial Fleece Section is combined for local and out of district fleeces

Fleeces will be judged by representatives from Elders, White River Stud and all who have generously donated their time and some prizes.

As a small school we have limited fundraising resources within the school community. The Wool Show is an excellent vehicle through which to involve the wider community in supporting the school. Moreover the Wool Show actively promotes the wool industry in the Elliston district and is the largest long running show of its type outside of the Royal Adelaide Show, a fact of which the school is extremely proud.

The EAS Wool Show is a wonderful community event with people coming together to raise money for the school as well as promoting local enterprises at the same time.

The Wool Show targets two key directions of the Elliston District Council

- Youth support and empowerment
- Community capacity building
### As a ‘not for profit’ government school, the Wool Show meets the Elliston District Council’s eligibility requirements to make an application to the Community Support Fund.

Please describe the need for your project and how this has been established

Through consultation with students, staff and parents, and in line with DECD Strategic Plan, the School’s Improvement Plan targets improving student access to resources across all learning areas. This year we have identified the need to upgrade playground equipment and machines used in technology and design. The Elliston Area School Governing Council will decide how the funds from this year’s Wool Show are finally spent.

Please describe the short and long term benefits of your project to the District Council of Elliston community

The EAS Wool Show complements key directions of the Elliston District Council:

- Youth support and empowerment
- Community capacity building
- Promotion of the Elliston district

School, businesses, community groups and residents working together to achieve a positive community spirit and promote the Elliston district within and beyond the local area.

Young people and locals working together to increase the understanding and experience in project coordination and fundraising

Describe how you will acknowledge Council’s assistance

Assistance from Council will help with organizational costs, trophies and/or prizes

The Mayor (or nominee) is invited to present trophies and/or prizes donated by Council

The Elliston District Council will be promoted through advertising in the weekly school newsletter, promotional posters and flyers, articles in local newspapers leading up to the event, on the day and post event.

### Project Management

Who is managing the project?

The Elliston Area School Wool Show is managed by the Wool Show Committee which is a sub-committee of Governing Council chaired by Michelle Nusko, Wool Show Coordinator Kristy Newton, together with Governing Councillors, EAS Finance Officer, Marie Clark, Principal, Cynthia O’Neil and SRC (student representative council) members

How will the project be monitored and evaluated?

Wool Show Committee meetings are regularly held, progress and finance reports are presented and tabled.

Regular updates provided to the school community and beyond through Governing Council, the school newsletter and other media.

The project will be evaluated through the successful achievement of its goals and in line with formal school and DECD policies and procedures and sponsors’ acquittal processes.

### Funding request to Council
<table>
<thead>
<tr>
<th>Project Budget</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Expected income (e.g. sales, fees, government grants, cash legacy, donations, fundraising, in-kind assistance etc.)</strong></td>
<td><strong>Income Source</strong> (name of organisation giving the money/ in-kind)</td>
</tr>
<tr>
<td><strong>Sponsorship</strong></td>
<td>Donations from sponsors</td>
</tr>
<tr>
<td><strong>Catering</strong></td>
<td>Proceeds from barbecue</td>
</tr>
<tr>
<td><strong>Raffle</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td></td>
</tr>
</tbody>
</table>

| **Expected Costs** (e.g. wages, in-kind, venue hire, materials, advertising, equipment hire, contracts) | **Name of organisation giving in-kind support** | **$** |
| **Trophies and prize money** | | 2500.00 |
| **Entertainment – Rand** | | 1000.00 |
| **Catering** | | 1000.00 |
| **Children’s Entertainment** | | 1000.00 |
| **Total Costs** | | **$5000.00** |
| **Project Shortfall** | | **$100.00** |
| **Funding Requested** | | **$100.00** |
Please detail other funding, support or sponsorship you have sought or will seek for this project. Please indicate the source, amount and if the support is confirmed.

<table>
<thead>
<tr>
<th>Name of Funding/ Sponsorship body</th>
<th>Amount requested</th>
<th>Amount received/ committed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Major source of funding comes from the sale of wool donated by local wool growers. In 2011 $4400 was raised from the sale of donated fleeces.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## Project Plan

<table>
<thead>
<tr>
<th>Action/ Task Component of project</th>
<th>Budgeted Cost</th>
<th>Estimated Completion Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
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<td></td>
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<td></td>
</tr>
</tbody>
</table>

Total Cost
(Should equal cost on previous page) $
### Details of person completing application form

<table>
<thead>
<tr>
<th>Full Name (please print)</th>
<th>Cynthia O’Neill</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signature</td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td>02.08.2012</td>
</tr>
<tr>
<td>Position in organisation</td>
<td>Principal</td>
</tr>
<tr>
<td>Phone Number</td>
<td>86879167</td>
</tr>
<tr>
<td>Fax Number</td>
<td>86879057</td>
</tr>
<tr>
<td>Email address</td>
<td><a href="mailto:cynthia.owen@ellistosomes.sa.edu.au">cynthia.owen@ellistosomes.sa.edu.au</a></td>
</tr>
</tbody>
</table>

### Details of Guarantees (required for loans)

<table>
<thead>
<tr>
<th>Guarantor 1</th>
<th>Guarantor 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Names  (please print)</td>
<td></td>
</tr>
<tr>
<td>Signatures</td>
<td></td>
</tr>
<tr>
<td>Date</td>
<td></td>
</tr>
<tr>
<td>Position in organisation</td>
<td></td>
</tr>
<tr>
<td>Phone Numbers</td>
<td></td>
</tr>
<tr>
<td>Fax Numbers</td>
<td></td>
</tr>
<tr>
<td>Email address</td>
<td></td>
</tr>
</tbody>
</table>

*Post application (with any supporting attachments) to:
District Council of Elliston, PO Box 46, Elliston, SA, 5671.
Phone 8687 9177 if you have enquiries.*